

Emco Industries Limited

Manufacturers of High Tension Electrical Porcelain Insulators, High Voltage Switchgear



13.08.2020

The General Manager,
Pakistan Stock Exchange Limited,
Stock Exchange Building,
Stock Exchange Road,
KARACHI



Subject: NOTICE OF ANNUAL GENERAL MEETING

Dear Sir,

Enclosed please find a Copy of the Notice of the Annual General Meeting to be held on **Friday 18th September 2020 at 11:00 A.M** at ICC House, 2-Chamba House Lane, Golf Road, GOR-1, Lahore to Consider the Annual Accounts for the year ended 30.06.2020 and other item mentioned as special/ordinary business in Annual General Meeting Notice which is to be sent to the Shareholders.

Please circulate amongst the TRE Certificates Holders of the Exchange.

The **Annual General Meeting** of the Company will be held on **Friday 18th September, 2020 at 11.00 A.M.** at ICC House, 2-Chamba House Lane, Golf Road, GOR-1, Lahore.

The Share Transfer Books of the Company will remain closed from **11.09.2020 to 18.09.2020** (both days inclusive). Transfers received at the Share Registrar M/s. Corplink (Pvt) Limited, Wings Arcade, I-K Commercial, Model Town, Lahore at the close of business on **10th September, 2020** will be treated in time for transfer of Shares.

The Annual Report of the Company will be transmitted through PUCARS at least 21 days before holding of Annual General Meeting.

We will send you 15 copies of printed accounts for internal purpose of the Exchange.

Yours faithfully,
For Emco Industries Limited

Ahsan Suhail Mannan
Company Secretary

Encl: As Above

C.C:
The Director / HOD
Surveillance, Supervision and Enforcement Department
Securities & Exchange Commission of Pakistan,
NIC Building, 63-Jinnah Avenue, Blue Area,
Islamabad.



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**NOTICE TO THE SHAREHOLDERS FOR THE 65TH ANNUAL GENERAL MEETING OF
EMCO INDUSTRIES LIMITED TO BE HELD AT ICC HOUSE, 2-CHAMBA HOUSE LANE, GOLF ROAD, GOR-1,
LAHORE ON FRIDAY, 18th SEPTEMBER 2020, AT 11:00 AM**

NOTICE is hereby given that the 65th Annual General Meeting of the Shareholders of EMCO Industries Limited (the “**Company**”) will be held at ICC House, 2-Chamba House Lane, Golf Road, GOR-1, Lahore on Friday 18th September 2020 at 11:00 A.M. to conduct the following business:

Ordinary Business:

1. To confirm the minutes of the last Extra Ordinary General Meeting (EOGM) of the Company held on 30.06.2020.
2. To receive, consider, approve and adopt the Annual Audited Accounts of the Company for the year ended 30th June 2020 together with the Director’s and Auditor’s Reports thereon.
3. To Appoint Auditors for the next financial year ending 30th June 2021 and to fix their remuneration. The present Auditors, M/s CROWE HUSSAIN CHAUDHURY & CO., Chartered Accountants, retires and being eligible, offer themselves for re-appointment.

Other Business:

1. To transact any other business with the permission of the Chair.

By order of the Board of Directors

Ahsan Suhail Mannan
(Company Secretary / Director)

Place: Lahore

Date: 13.08.2020

NOTES:

- (a) The Share Transfer Books of the company will remain closed from 11th September, 2020 to 18th September 2020 (both days inclusive).
- (b) A member entitled to attend and vote at the AGM may appoint another member as his/her proxy to attend and vote instead of him/her at the meeting. Proxies must be deposited at the Company’s Registered Office at 4th Floor, National Tower, 28-Egerton Road, Lahore not less than 48 (forty-eight) hours before the time of holding the meeting.
- (c) Any individual beneficial owner of CDC, entitled to vote at the AGM (Annual General Meeting), must bring his/her CNIC with him/her to prove his/her identity, and in case of proxy, attested copy of shareholder’s CNIC must be attached with the proxy form. The representative of corporate member should bring the usual documents required for such purpose.
- (d) Members are requested to promptly notify the change in their address, if any, to the Company’s Share Registrar M/S. CorpLink (Pvt) Limited, Wings Arcade, 1-K Commercial, Model Town, Lahore.