



# Sargodha Spinning Mills Limited

Manufacturer, Importer & Exporter

Registered Office: A-601/B, City Towers, 6-K, Main Boulevard, Gulberg-II, Lahore.  
Ph: (042) 35788758-59 Fax: (042) 35788718 E-mail: shadstm@brain.net.pk NTN.: 0657821-7

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SSM/PSX/18  
October 05, 2018

**The General Manager,**  
Pakistan Stock Exchange Limited,  
Stock Exchange Building,  
Stock Exchange Road,  
**KARACHI.**

Subject: **Notice of Annual General Meeting**

Dear Sir,

Enclosed please find a copy of the Notice of the Annual General Meeting to be held on October 27, 2018 for circulation amongst the TRE Certificate Holders of the Exchange.

Yours Sincerely,  
For SARGODHA SPINNING MILLS LIMITED

**Company Secretary**

Encl: As above.



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## NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given to all the shareholders of Sargodha Spinning Mills Limited (the "Company") that Annual General Meeting of the Company will be held on Saturday, October 27, 2018 at 11.00 a.m. at A-601/B, City Towers, 6-K Main Boulevard, Gulberg-II, Lahore to transact the following business:

### **ORDANIRY BUSINESS**

1. To receive, consider and adopt the Annual Audited Accounts of the Company for the year ended 30th June, 2018 together with the Directors' and Auditors' Reports thereon.
2. To appoint Auditors and to fix their remuneration for the year ending June 30, 2019.

### **ANY OTHER BUSINESS**

3. To transact any other business with the permission of chair.

**BY ORDER OF THE BOARD**

(Mazhar Hussain)  
Company Secretary

Dated: October 04, 2018

### **Notes:**

1. The Members' Register will remain closed from 21-10-2018 to 27-10-2018 (both days inclusive). Transfers received at Corptec Associates (Pvt.) Limited, 503-E, Johar Town, Lahore, the Independent Share Registrar of the Company by the close of business on 20-10-2018 will be treated in time.
2. A member eligible to attend and vote at this Meeting may appoint another member as his/her proxy to attend and vote instead of him/her. Proxies in order to be effective must be received by the Company at Registered Office not later than 48 hours before the time for holding the Meeting.
3. CDC account holders will further have to follow the guidelines as laid down in circular No.1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan.
  - a. **For attending the meeting**
    - i. In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his/her identity by showing

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his original Computerized National Identity Card (CNIC) or original passport at the time of attending the meeting.

- ii. In case of corporate entity, the Board of directors' resolution/power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

b. **For Appointing Proxies**

- i. In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirement.
- ii. The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv. The proxy shall produce his original CNIC or original passport at the time of the Meeting.
- v. In case of corporate entity, the Board of directors' resolution/power of attorney with specimen signatures shall be submitted (unless it has been provided earlier) along with proxy form to the company.

4. **Submission of Copies of Valid CNICs:** Shareholders are requested to submit copy of their valid CNIC mentioning company name & Folio Number at our Share Registrar's address for compliance of SECP SRO No. 831(1)/2012. In case of non-receipt of copy of valid CNIC, the company may be constrained to withhold dispatch of dividend warrants.

5. **Unclaimed Dividend/Shares:** Shareholders who could not collect their dividend/physical shares are advised to contact at registered office of the company to collect/enquire about their unclaimed dividend or shares, if any. In compliance with Section 244 of the Companies Act, 2017 after having completed the stipulated procedure, all such dividend and shares outstanding for a period of 3 years or more from the date due and payable shall be deposited to the credit of Federal Government in case of unclaimed dividend and in case of shares, shall be delivered to the SECP.

6. **Request of Video Conference Facility:** Members can also avail Video Conference facility in (name of cities where facility can be provided keeping in view geographical dispersal of members). In this regard please fill the following and submit to the registered address of the company within ten (10) days before holding of general meeting.

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**MILLS:** 8-k.m, Sargodha Road Faisalabad.

Ph. No. 0092-41-8868132-35, Fax: 0092-41-8868139 E-mail: sargo@fsd.paknet.com.pk



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I/We. \_\_\_\_\_ of \_\_\_\_\_ being a member of SARGODHA SPINNING MILLS LIMITED, holder of \_\_\_\_\_ Ordinary Shares as per Registered Folio No./CDC A/C No. \_\_\_\_\_ hereby opt for Video conference Facility at \_\_\_\_\_.

\_\_\_\_\_  
Signature of members

7. **Transmission of Annual Financial Statements through Email:** SECP vide SRO 787(1)/2014 dated September 8, 2014 has provided an option to receive audited financial statements electronically through email, those shareholders who are interested in receiving the annual reports electronically in future are required to submit their e-mail address at Registered Office of the Company on a standard request form which is available on Company's website: [www.sargodhaspinning.com](http://www.sargodhaspinning.com).
8. **Placement of Financial Statements on Website:** In compliance with SECP notification No. 634(1)/2014 dated July 10, 2014, the audited financial statements of the Company for the year ended June 30, 2018 are being placed on the Company's website: [www.sargodhaspinning.com](http://www.sargodhaspinning.com).
9. **Change of Address:** Shareholders are requested to immediately notify the change of address, if any to Share Registrar of the Company.