

NOTICE OF THE FORTIETH (40TH) ANNUAL GENERAL MEETING

Notice is hereby given that the 40th Annual General Meeting of Attock Cement Pakistan Limited (the “Company”) will be held on September 26, 2019 at 12:00 hours at Marriott Hotel Karachi to transact the following:

Ordinary Business

1. To receive, consider and adopt the audited accounts of the Company for the year ended June 30, 2019 together with the Report of Auditors and the directors thereon.
2. To consider and if thought fit, approve the final cash dividend of 40% (Rs. 4.00 per share) as recommended by the Board of Directors for the year ended June 30, 2019.
3. To appoint the auditors for the financial year 2019-20 and to fix their remuneration.
4. To transact any other business with the permission of the Chairman.

By Order of the Board

IRFAN AMANULLAH

Company Secretary

Karachi: September 04, 2019

Notes:

1. The Register of members and share transfer books of the Company will remain closed from September 19, 2019 to September 26, 2019 (both days inclusive).
2. Only those members whose names appear in the register of members of the Company as on September 18, 2019 will be entitled to attend and vote at the meeting.
3. A member entitled to attend, speak and vote may appoint any other person as his / her proxy to attend, speak and vote on his / her behalf. Proxies must be received at the Registered Office of the Company duly signed not later than 48 hours before the time of holding the meeting. Form of proxy is enclosed herewith.
4. Members who desire to stop deduction of Zakat from their dividend may submit a declaration on non-judicial stamp paper duly signed as required under the law.
5. Members are requested to notify any changes in their addresses immediately.

CDC Account Holders will have to further follow the under mentioned guidelines as laid down in Circular No. 1 dated January 26, 2000 issued by the Securities & Exchange Commission of Pakistan.

A. For attending the meeting:

- i) In case of individuals, the account holder or sub-account holder shall authenticate his / her Original CNIC at the time of attending the meeting.
- ii) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominees shall be produced (unless it has been provided earlier) at the time of the meeting.

B. For appointing proxies:

- i) In case of individuals, the account holder or sub-account holder shall submit the proxy form as per the above requirements.
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners shall be furnished with the proxy form.
- iv) The proxy shall produce his / her original CNIC or original Passport at the time of meeting.
- v) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.

Deduction of the Income Tax from Dividend under Section 150 of the Income Tax Ordinance 2001 ("Income Tax Ordinance")

Pursuant to the provisions of the Finance Act 2019 effective July 1, 2019, the rates of deduction of Income tax from dividend payments under the Income Tax Ordinance, 2001 have been revised as follows:

Rate of tax deduction for persons who are appearing in the active taxpayers list	15%
Rate of tax deduction for persons who are not appearing in the active taxpayers list	30%

All shareholders / members of the Company who hold shares in **Physical form** are therefore requested to send a valid copy of their CNIC and NTN Certificates, to the Company's shares Registrar, M/s. FAMCO Associates (Pvt.) Ltd. 8-F, Block-6, PECHS, Nursery, Shahrah-e-Faisal, Near Hotel Faran, Karachi to allow the Company to ascertain the status of the shareholder/member.

Shareholders/members of the Company who hold shares in the **scrip-less form on Central Depository System (CDS) of Central Depository Company Pakistan Limited (CDC)** are requested to send valid copies of their CNIC and NTN Certificates to their CDC Participants/CDC Investor Account Services.

TRANSMISSION OF ANNUAL AUDITED FINANCIAL STATEMENTS THROUGH CD/DVD:

The Company has circulated annual financial statements to its members through CD at their registered address. Printed copy of above referred statements can be provided to members upon request. Request Form is available on the website of the Company i.e. www.attockcement.com

TRANSMISSION OF ANNUAL REPORTS THROUGH E-MAIL:

The SECP vide SRO 787 (I)/2014 dated September 08, 2014 has provided an option for shareholders to receive audited financial statements along with notice of annual general meeting electronically through email. Hence, members who are interested in receiving the annual reports and notice of annual general meeting electronically in future are requested to send their email addresses on the consent form placed on the Company's website www.attockcement.com. The Company shall, however additionally provide hard copies of the annual report on request, to such members, free of cost.

AVAILABILITY OF AUDITED FINANCIAL STATEMENTS ON COMPANY'S WEBSITE:

The audited financial statements of the Company for the year ended June 30, 2019 have been made available on the Company's website www.attockcement.com, in addition to annual and quarterly financial statements for the prior years.

PAYMENT OF DIVIDEND THROUGH BANK ACCOUNT OF THE SHAREHOLDER:

In accordance with Section 242 of the Companies Act, 2017 cash dividend can only be paid through electronic mode directly into the respective bank account designated by the entitled shareholder. Shareholders are requested to provide their bank account details (IBAN format) directly to our share registrar (for physical shares) or to their respective participant / broker (for CDS shares) as the case may be. The subject Form is available at Company's website i.e. www.attockcement.com.

CONSENT FOR VIDEO CONFERENCE FACILITY:

In accordance with Section 132(2) of the Companies Act, 2017 if the company receives consent from members holding in aggregate 10% or more shareholding residing in a geographical location to participate in the meeting through video conference at least 7 days prior to the date of Annual General Meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city. To avail this facility a request is to be submitted to the Company Secretary of the Company on given address:

The Company Secretary,

Attock Cement Pakistan Limited,
D-70, Block-4, Kehkashan-5,
Clifton, Karachi.