

January 30, 2020

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi

Dear Sir,

EXTRAORDINARY GENERAL MEETING

We have to inform you that an Extraordinary General Meeting of the Company will be held on Tuesday, March 10, 2020 at 10:30 a.m. at Avari Towers Hotel, Fatima Jinnah Road, Karachi for the purpose of Election of Directors of the Company.

The Share transfer Books of the Company will be closed from March 04, 2020 to March 10, 2020 (both days inclusive). Transfers received by the Shares Registrar of the Company, M/s. FAMCO Associates (Private) Limited, 8-F, Near Hotel Faran, Nursery, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi up to the close of business on March 03, 2020 will be treated in time for the purpose of attendance of the Extraordinary General Meeting.

Copy of notice of Extraordinary General Meeting will be sent to you in due course of time.

Thanking you,

Yours faithfully,

For **COLGATE-PALMOLIVE (PAKISTAN) LIMITED**



(TASLEEMUDDIN A. BATLAY)
DIRECTOR

