



NOTICE OF MEETING OF BOARD OF DIRECTORS

Notice is hereby given that meeting of the Board of Directors of Biafo Industries Limited will be held on Tuesday September 22,2020 at 2.30 PM at Ist Floor, Biafo House, Plot No. 23,Street 38-40, I& T Centre, G-10/4 Islamabad to transact the following business:-

1. To confirm the minutes of the meeting of Board of Directors held on April 28,2020
2. To consider and approve the Directors' Report for the year ended June 30, 2020.
3. To consider and approve the Auditors' Report for the year ended June 30, 2020.
4. To consider and approve the accounts for the year ended June 30, 2020.
5. To approve Sales projections, Capital & Revenue Budget for the year 2020-21.
6. To fix the date of 32nd Annual General Meeting of the company and approve the notice for holding of the 32nd Annual General Meeting.
7. Any other business with the permission of the chair.

CLOSED PERIOD: As per Clause 5.19.15 of the Code of Corporate Governance of the Exchange closed period is from September 15, 2020 to September 22,2020.

For and on behalf of the Board


KHAWAJA SHAIQ TANVEER
COMPANY SECRETARY



September 15, 2020