FAUJI CEMENT COMPANY LIMITED
Fauji Towers, Block-III, 68 Tipu Road, Chaklala, Rawalpindi, Pakistan

Fax No : 051-9280416
Tel : 051-9280075
E-mail : secretary@fccl.com.pk
Exchange : 051-9280081-83
Website : http://www.fccl.com.pk
5763321-24
Case No : SECY/FCCL/2037/67
Dated: 22 September 2020

To: The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road, Karachi

Subject: Notice of 28th Annual General Meeting of Fauji Cement Company Limited (FCCL) Scheduled on 14th October 2020


Dear Sir,

1. Please be informed that 28th Annual General Meeting (AGM) of FCCL will be held at Pearl Continental Hotel, The Mall, Rawalpindi, on 14th October 2020 (Wednesday) at 1500 hours. Hard copy of Notice for 28th AGM of FCCL is attached herewith for your kind information and necessary reference.

2. The required copies of Newspapers (Business Recorder and Daily Nawa-i-Waqt) in which the Notice of 28th AGM has been published on 22nd September 2020 at Karachi, Lahore, Rawalpindi and Islamabad, will be forwarded to the Pakistan Stock Exchange and Securities & Exchange Commission of Pakistan in due course of time.

3. Submitted for kind information, please.

With regards,

Your's sincerely,

Syed Farasat Ali Shah
Snr Deputy Manager (Corporate)

Copy to:
- Manager
  Companies & Securities Compliance
  Pakistan Stock Exchange Limited
  Pakistan Exchange Building, Stock Exchange Road, Karachi

- Executive Director
  Company Law Division
  Corporatization and Compliance Department
  Securities and Exchange Commission of Pakistan (SECP)
  NIC Building, 63 Jinnah Avenue, Blue Area, Islamabad

- Chief Compliance & Risk Officer
  Central Depository Company (CDC) of Pakistan Limited
  CDC House, 99-B Block B, S.M.C.H.S, Main Shahrah-e-Faisal, Karachi
Notice of 28th Annual General Meeting

28th Annual General Meeting (AGM) of the shareholders of Fauji Cement Company Limited (FCCL) will be held at Pearl Continental Hotel, The Mall, Rawalpindi on 14th October 2020 (Wednesday) at 1500 hours to transact the following business:-

**Ordinary Business**

1. To confirm the minutes of 11th Extraordinary General Meeting held on 10th January 2020.
2. To consider, approve and adopt Annual Audited Accounts of the Company together with the Directors’ and Auditors’ Reports for the year ended 30th June 2020.
3. To appoint Statutory Auditors of the Company and fix their remuneration for the year ending 30th June 2021.

**Other Business**

4. To transact any other business with permission of the Chairman.

By Order of FCCL Board of Directors

Brig Riaz Ahmed Gondal, Si(M), (Retd)
Company Secretary

Rawalpindi
Dated 22nd September 2020

**Notes**

1. The Share Transfer Books of the Company will remain closed from 8th October to 14th October 2020 (both days inclusive) for the purpose of attending AGM.
2. A member of the Company entitled to attend and vote at this Meeting may appoint any shareholder as his / her proxy to attend and vote on his /her behalf. The instrument appointing proxy must be received at the registered office of the Company duly stamped and signed, not later than 48 hours before the time for holding the meeting. A member cannot appoint more than one proxy. Attested copy of the shareholder’s Computerized National Identity Card (CNIC) must be attached with the Form. For any other relevant aspects, contents of section 137 of Companies Act, 2017 will apply.
3. CDC Account Holders will further have to follow the under mentioned guidelines, as laid down in Circular No.1 of 2000 of SECP dated 26th January 2000:-
a. **For Attending the Meeting**

(1) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his/her identity by showing his/her original CNIC or original passport at the time of attending the meeting.

(2) Member registered on Central Depository Company (CDC) are also requested to bring their particulars, ID number and account number in Central Depository System (CDS).

(3) In case of corporate entity, the Board of Directors' Resolution/Power of Attorney with specimen signature and attested copy of valid CNIC of the nominee shall be produced at the time of meeting.

b. **For Appointing Proxies**

(1) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the Proxy Form as per the above requirement.

(2) The Proxy Form shall be witnessed by two persons whose names, addresses and CNIC Numbers shall be mentioned on the Form.

(3) Attested copies of CNIC or Passport of the beneficial owners and the Proxy shall be furnished with the Proxy Form.

(4) The Proxy shall produce his/her original CNIC or original Passport at the time of meeting.

(5) In case of corporate entity, the Board of Directors' Resolution/Power of Attorney with specimen signature shall be submitted alongwith Proxy Form to the Company.

4. **Availability of Annual Audited Financial Statement**

a. In accordance with the provisions of Section 223 of the Companies Act 2017, the audited financial statements of the Company for the year which ended on 30th June 2020, are available on the Company's website (http://www.fccl.com.pk).

b. In accordance with SRO 470 (l) / 2016 dated 31st May 2016, SECP has allowed the Companies to circulate the Annual Audited Financial Statements, Auditors' Report and Directors' Report to its members through CD/DVD/USB instead of transmitting the hard copies at their registered addresses. The Company has obtained shareholders' approval in its 25th Annual General Meeting held on 30th October 2017. Accordingly, the Annual Report of FCCL for the year which ended on 30th June 2020 is being dispatched to the shareholders through CD. However, if any shareholder, in addition, desires to get the hard copy of
Annual Audited Financial Statements, Auditors’ Report and Directors’ Report the same shall be provided free of cost within seven working days of receipt of such request.

c. For convenience of shareholders, a “Standard Request Form” for provision of Annual Audited Financial Accounts are available on the Company’s website [http://www.fccl.com.pk].

5. Notice of AGM & Annual Accounts through Email

a. Pursuant to Notification vide SRO.787(1)/2014 of September 08, 2014, SECP has directed to facilitate the members of the company receiving Annual Financial Statements and Notices through electronic mail system (E-mail). We are pleased to offer this facility to our members who desire to receive Annual Financial Statements and Notices of the Company through e-mail in future. In this respect members are hereby requested to convey their consent via e-mail on a standard request form which is available at the Company website i.e. [http://www.fccl.com.pk].

b. Please ensure that your e-mail has sufficient rights and space available to receive such e-mail which may be larger than 1 MB file in size. Further, it is the responsibility of the member to timely update the Company Shares Registrar of any change in the registered e-mail address.

6. Unclaimed / Unpaid Dividends

Shareholders, who by any reason, could not claim their unclaimed/unpaid dividend are advised to contact our Shares Registrar M/s Corplink (Pvt) Limited at Wing Arcade, 1-K, Commercial, Model Town, Lahore to collect / enquire about their Unclaimed / Unpaid dividends, if any.

7. Video Conference Facility

a. In accordance with the provisions of Section 132 and 134 of the Companies Act, 2017, on the demand, received at least seven days before the date of meeting, of members residing in a city, who hold at least 10% or more shareholding, video-link facility will be provided to such members enabling them to participate in the AGM. They will be entertained subject to availability of such facility in that city.

b. Subject to the fulfilment of the above conditions, members shall be informed of the venue, 2 days before the date of the General Meeting along with complete information necessary to access the facility. In this regard, please send a duly signed request as per format given in para 7c at the registered address of the Company 7 days before holding of General Meeting.

c. For convenience of shareholders, a “Consent Form” for provision of Video link facility is available on the Company's website.
8. **Deposit of Physical Share into CDC Account**
   a. As per Section 72 of the **Companies Act, 2017** every existing Company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission, within a period not exceeding four years from the commencement of this Act i.e. 30th May 2017.
   b. The shareholders having physical shareholding are encouraged to open CDC sub account with any of the brokers or investor account directly with CDC to place their physical shares into scripless form. This will facilitate them in many ways, including safe custody and sale of shares at any time they want; as the trading of physical shares is not permitted as per existing regulation of Pakistan Stock Exchange.

9. **Change of Address.** Members are requested to notify any change in their addresses immediately. For any further assistance, the members may contact the Company or the Share Registrar at the following address:-
   a. **Registered Office - FCCL**
      Company Secretary
      Fauji Cement Company Limited
      Fauji Towers, Block -III, 68 Tipu Road
      Chaklala, Rawalpindi, Pakistan
      Tel: +92-051-9280081- 83
      Website: http://www.fccl.com.pk
   b. **FCCL Registrar**
      M/s Corplink (Pvt) Limited
      Wings Arcade 1-K, Commercial
      Model Town Lahore, Pakistan
      Tel :+92-042-35916714-19,35839182
      Email: corplink786@gmail.com,
      Website: http://www.Corplink.com.pk
(Proxy)
(Proxy)
(Proxy)
(Proxy)
(Proxy)

(Annual Audited Financial Statements)

(www.fcd.com.pk)
فیزیکی سیمٹ سیمٹ

اطلاع ریکا 28 وال سالانے جاتا ہے

8 فنکار صحت(Physical Share)

افاق ہیلی کے کہنے مطابق 2017کالے کی کانفرنس 72کالے نیشنل اسٹیٹ کونسل (SECP) کے کانفرنس میں کی گئی جو کی بہت سے ایک کانفرنس نے زیرصدارت کی جا رہی ہے۔

سے 2017 کی سالانے کے لیے سائنفورمیشن کے تحت کتاب عام وجوہات کے تحت بطور امتیازی افرادی برائے مختلف عوامی بیس (Investor Account) برابر ہے۔ اس کے سالانے کے لیے سائنفورمیشن کی طرح سے کتاب عام وجوہات کے تحت بطور امتیازی افرادی برائے مختلف عوامی بیس (Investor Account) کی دستیابی ہے۔

گروپ کے ہر کتاب عام وجوہات کے تحت بطور امتیازی افرادی برائے مختلف عوامی بیس (Investor Account) کی دستیابی ہے۔

بلند ترین سطح کے بطور بطور امتیازی افرادی برائے مختلف عوامی بیس (Investor Account) کی دستیابی ہے۔

بہ. کیار کوکٹل، قریبی محمد خان مزید سرور
سیری گہری کیپ (پاکستان کمپنی کمپنی) 24 لکھ
نواب جان سولو پاکستان
+92-042-35916714-19 corplink796@gmail.com
www.corplink.com.pk

اف. چیئر ممبر، فلٹر جین کال سنٹر
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