

**FORM-4**

Date: October 05, 2020

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi.

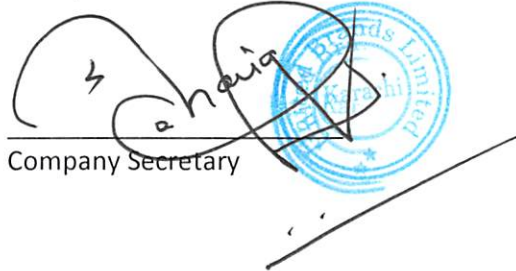
Subject: **Notice of Annual General Meeting**

Dear Sir,

Enclosed please find a copy of the Notice of Annual General Meeting to be held on Tuesday, October 27, 2020 for circulation amongst the TRE Certificate Holders of the Exchange. The Notice will be published in "The Daily Times" (English) and "Dunya News" (Urdu) on Tuesday, October 06, 2020.

Yours Sincerely,

For M/s. United Brands Limited,

  
Company Secretary

Cc:  
**The Director/HOD**  
Surveillance, Supervision and Enforcement Department  
Securities and Exchange Commission of Pakistan  
NIC Building, 63 Jinnah Avenue, Blue Area  
Islamabad

## **NOTICE OF 56<sup>th</sup> ANNUAL GENERAL MEETING OF UNITED BRANDS LIMITED**

Notice is hereby given that 56<sup>th</sup> Annual General Meeting of the members of M/s. United Brands Limited will be held on Tuesday, October 27, 2020 at 02:00 p.m. at Ground Floor, One IBL Center, Block No. 7 & 8, DMMCHS, Shahrah-e-Faisal, Karachi to transact the following business:

### **ORDINARY BUSINESS**

1. To confirm the minutes of the last Annual General Meeting of the Company held on October 28, 2019.
2. To receive, consider and adopt annual audited financial statements for the year ended June 30, 2020 together with the Directors' and Auditors' Report thereon.
3. To appoint auditors for the next financial year ending June 30, 2021 and fix their remuneration. The present auditors, M/s. A.F. Ferguson & Company, Chartered Accountants, retired and being eligible, have offered themselves for re-appointment. The board has recommended the re-appointment of A. F. Ferguson & Co., Chartered Accountants, as the auditors of the Company for the year ending June 30, 2021.

### **OTHER BUSINESS**

4. To transact any other business with the permission of the Chair.

Date: October 06, 2020

Place: Karachi

By the order of the board



Company Secretary

### **Notes**

#### **A. Book closure:**

- i. The share transfer books will remain closed from October 21, 2020 to October 27, 2020 (both days inclusive). Transfers in good order, received at the office of Company's Share Registrar, Central Depository Company of Pakistan Limited, CDC House, 99 – B, Block 'B', S.M.C.H.S., Main Shahrah-e-Faisal, Karachi-74400 by close of the business on October 20, 2020 will be treated in time for the purpose of attending the annual general meeting.

#### **B. Participation in General Meeting:**

- i. All members/shareholders are entitled to attend, speak and vote at the annual general meeting. A member/ shareholder may appoint a proxy to attend, speak and vote on his/her behalf. The proxy needs to be a member of the Company. Proxies in order to be effective must be received by the Company's Registered Office: 1st Floor, One IBL Center, Block No. 7 & 8, DMMCHS, Shahrah-e-Faisal, Karachi – 75530 not less than 48 hours before the meeting.

- ii. In pursuance of Circular No. 1. of 2000 of SECP dated January 26, 2000 the beneficial owners of the shares registered in the name of Central Depository Company (CDC) and/or their proxies are required to produce their Computerized National Identity Card (CNIC) or passport for identification purpose at the time of attending the meeting. The form of proxy must be submitted with the Company within the stipulated time, duly witnessed by two persons whose names, addresses and CNIC numbers must be mentioned on the form, along with attested copies of the CNIC or the passport of the beneficial owner and the proxy.

In case of corporate entity, the Board of Directors' Resolution/ Power of Attorney with specimen signature of the nominee shall be produced at the time of the meeting.

- iii. Member are requested to intimate any changes in addresses immediately to Company's Share Registrar, Central Depository Company of Pakistan Limited, CDC House, 99-B, Block 'B', S.M.C.H.S., Main Shahrah-e-Faisal, Karachi – 74200.

#### D. Request for Video conference facility:

In term of SECP's Circular No. 10 of 2014 dated May 21, 2014 read with the provisions contained under section 134(1) (b) of the Act, if the Company receives request /demand from members holding in aggregate 10% or more shareholding residing at a geographical location, to participate in the meeting through video conference at least 10 days prior to the date of meeting, the Company will arrange video conference facility in that city, subject to availability of such facility in that city.

I/We, \_\_\_\_\_ of \_\_\_\_\_ being a member of the United Brands Limited, holder of \_\_\_\_\_ ordinary shares as per registered folio # \_\_\_\_\_ hereby opt for video conference facility at

\_\_\_\_\_  
Signature of Member (s)

The company will intimate members regarding venue of video conference facility at least five days before the date of annual general meeting along with the complete information necessary to enable them to access the facility.