



FIRST TREET MANUFACTURING MODARABA

Managed by: Treet Holdings Limited NTN : 2551646-9 Sales Tax No. 03-02-4819-105-55

HEAD OFFICE: 72-B Industrial Area Kot Lakhpat, Lahore - 54770, Pakistan.

Ph : +92 (42) 35830881, 35122296, 35865907, Fax: +92 (42) 35114127 & 35215825

E-mail: info@treetonline.com URL : www.treetonline.com

FACTORY: 22-KM, Ferozepur Road, Rohi Nala Kacha Tibba, Lahore. E-mail: info@paksol.com.pk www.paksol.com.pk

Packaging Solutions Corrugation

October 08, 2020

Form-4

The General Manager
Pakistan Stock Exchange Limited
Pakistan Stock Exchange Building/Road,
Karachi

NOTICE OF ANNUAL REVIEW MEETING

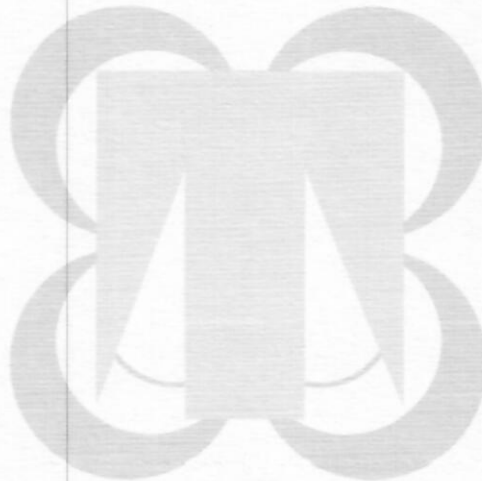
Dear Sir,

Enclosed please find a copy of the Notice of the Annual Review Meeting of First Treet Manufacturing Modaraba to be held on Saturday, October 31, 2020 for circulation amongst the TRE Certificate Holders of the Exchange.

Thanking you,

Yours faithfully,
for TREET HOLDINGS LIMITED

Zunaira Dar
Company Secretary



TREET GROUP OF COMPANIES



Notice of 14th Annual Review Meeting

Notice is hereby given that 14th Annual Review Meeting of Certificate Holders of **First Treet Manufacturing Modaraba** will be held on Saturday, October 31, 2020 at **10:30 A.M** through **video link** from the Modaraba registered office at 72-B Industrial Area, Kot Lakhpat, Lahore to transact the following business:

ORDINARY BUSINESS:

1. To confirm the Minutes of last Annual Review Meeting held on October 28, 2019.
2. To receive, consider and adopt the Annual Audited Accounts of the Modaraba for the Year Ended June 30, 2020, together with the Directors' and Auditors' Reports thereon.
3. To appoint External Auditors of the Modaraba for the year ending June 30, 2021 and to fix their remuneration. The retiring Auditors Messer Kreston Hyder Bhimji & Co., Chartered Accountants, being eligible, have offered themselves for re-appointment.

The Certificate Transfer Books will remain closed from October 25, 2020 to October 31, 2020 (both days inclusive) for the purpose of determination of names of the certificate holders for attendance of Annual Review Meeting.

By order of the Board

Lahore: October 09, 2020

(Zunaira Dar)
Company Secretary

Notes:

1. In case of individuals, the account holder and/or person whose securities are in CDC sub account or investor account shall show their identity by showing original computerized national identity card (CNIC) or original passport at the time of attending the meeting, CDC sub account holders/investor account holders are also requested to bring their account numbers maintained with CDC.
2. In case of corporate entity, board of director's resolution/power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of meeting.
3. The Individual Certificate Holders who have not yet submitted photocopy of their valid Computerized National Identity Card (CNIC) to the Modaraba Share Registrar, are once again reminded to send the same at the earliest directly to Modaraba's Share Registrar (Corplink (PVT) Limited, Wing Arcade, 1-k, Commercial,



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Model town Lahore. In case of non-receipt of the copy of a valid CNIC, the Modaraba would be constrained under section 243 (3) of the Companies Act, 2017 to withhold dividend of such certificate holders.

4. In accordance with the provisions of section 242 of the Companies Act, 2017 and Companies (Distribution of Dividend) Regulations, 2017, it is mandatory for a listed modaraba to pay cash dividend to its certificate holder only through electronic mode directly into the bank account designated by the entitled certificate holder. Therefore, certificate holders are requested to fill in "Electronic Credit Mandate Form" as reproduced below and send it duly signed along with a copy of valid CNIC/NTN to their respective CDC participant / CDC Investor account services.

(i) Certificate holder's details	
Name of the certificate holder (s)	
Folio # / CDS Account No.(s)	
CNIC NO. (copy attached)	
Mobile/Landline no.	

(ii) Certificate holder's Bank detail	
Title of Bank Account	
International Bank Account number (IBAN)	
Bank's Name	
Branch's name and address	

It is stated that the above-mentioned information is correct and in case of any change herein I will immediately intimate the Share Registrar accordingly.

Coronavirus Contingency Planning for Annual Review Meeting of First Treet Manufacturing Modaraba 31 October 2020.

In view of the recent outbreak of COVID-19 (Crona virus), the steps taken by Government to avoid large public gathering at one place and the circular No. EMD/MISC/82/2012 notified by Securities and Exchange Commission of Pakistan (SECP) dated March 17, 2020 required companies to modify their usual planning for annual review meeting for well-being of the certificate holders to avoid large gatherings by provision of video link facilities. The modaraba will follow the best practices and comply with the instructions of Government of Punjab and SECP to ensure protective measures for wellbeing of the certificate holders. In the event that there are any further instruction or notifications from the SECP and/or the Pakistan Stock Exchange of any change for the ARM, the modaraba will announce the same at the Pakistan Stock Exchange through PUCARS system.