



Ref. No: IFL/PSX /004/2021

Date : 01-01-2021

The General Manager,
Pakistan Stock Exchange Limited,
Stock Exchange Building,
Stock Exchange Road,
Karachi.

Subject: **Notice Of Extraordinary General Meeting Dispatched To Shareholders of the Company**

Dear Sir,

We are pleased to inform you that we have dispatched Notice of Extra Ordinary General Meeting (EOGM) to all the shareholders of the Company. The date of holding of EOGM has been fixed on 27-01-2021 at 11:00 A.M through tele / video conferencing, to transact the following business:

Ordinary Business:

1. To confirm the minutes of the preceding meeting (34th Annual General Meeting held on 22-10-2020) of the shareholders of the Company.
2. To elect seven (7) directors of the Company as fixed by the Board of Directors in their meeting held on 17-12-2020 for a term of three (3) years commencing from 28-01-2021 in accordance with the provisions of Section 159(1) of the Companies Act, 2017.

The following are the names of retiring directors:

- | | |
|----------------------------|------------------------|
| 1. Sheikh Mukhtar Ahmad | 5. Abdul Hameed Bhutta |
| 2. Mohammad Naeem Mukhtar | 6. Mohammad Waqar |
| 3. Muhammad Waseem Mukhtar | 7. Ikram UI Haq Mian |
| 4. Mohammad Naeem Asghar | |

3. To transact any other business with the permission of the chair.

The share transfer books of the Company shall remain closed from January 20, 2021 to January 27, 2021 (both days inclusive). Only those members whose names appear in the Register of the Company as on January 19, 2021 are entitled to attend and vote at the Meeting.

By order of the Board

Lahore

MUHAMMAD LABEED SUBHANI

December 17, 2020

Company Secretary

Please circulate the above information amongst your members.

Thanking You.

Yours faithfully,

For Ibrahim Fibres Limited

Company Secretary

Encl: Printed copy of EOGM is enclosed.

IBRAHIM FIBRES LIMITED

NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that an Extraordinary General Meeting of the shareholders of the company will be held on 27-01-2021 at 11:00 A.M. through tele / video conferencing, to transact the following business:

ORDINARY BUSINESS:

1. To confirm the minutes of the preceding meeting (34th Annual General Meeting held on 22-10-2020) of the shareholders of the company.
2. To elect seven (7) directors of the Company as fixed by the Board of Directors in their meeting held on 17-12-2020 for a term of three (3) years commencing from 28-01-2021 in accordance with the Provisions of Section 159(1) of the Companies Act, 2017.

The following are the names of retiring directors:

Sr #	Names
1	Sheikh Mukhtar Ahmad
2	Mohammad Naeem Mukhtar
3	Muhammad Waseem Mukhtar
4	Mohammad Naeem Asghar
5	Abdul Hameed Bhutta
6	Mohammad Waqar
7	Ikram Ul Haq Mian

3. To transact any other business with the permission of the chair.

By order of the Board

Lahore

December 17, 2020

MUHAMMAD LABEEB SUBHANI

Company Secretary

NOTES:

- i) The Register of Members and share transfer books of the Company shall remain closed from January 20, 2021 to January 27, 2021 (both days inclusive).
- ii) Due to preventing COVID-19 pandemic, the Securities and Exchange Commission of Pakistan, vide its Circular No. 33 of 2020 dated November 05, 2020 has allowed companies to hold general meetings virtually via video link, the Company has decided to hold its EOGM through electronic means. The arrangements for the EOGM will be as under:
 - (a) EOGM will be held through Zoom application - a video link facility.
 - (b) Shareholders interested to participate in the EOGM through Zoom are requested to get themselves registered with the Company up to January 26, 2021 at 03:00 P.M. by providing their following particulars at labeeb.subhani@igc.com.pk or WhatsApp No. +923077771242
 - Name of shareholder
 - CNIC Number (Please attach snapshot of both sides of valid CNIC)
 - Folio / CDS Number
 - Cell Number
 - e-mail address
 - (c) On receipt of request, the link / credentials to join through tele / video conferencing shall be sent to the interested Shareholders on their e-mail addresses or through WhatsApp messages. Shareholders will be able to login and participate in the EOGM proceeding through their devices after completing all the formalities required for the identification and verification of the shareholders.

- (d) Share holders may send their comments and suggestions relating to the agenda items of the EOGM to the Company Secretary atleast two working days before the EOGM, at the above given e-mail address or WhatsApp No. Shareholders are required to provide their full name, CNIC No. and Folio / CDS No. for this purpose.
- iii) Only those members whose names appear in the register of members of the Company as on January 19, 2021 are entitled to attend and vote at the meeting.
- iv) Any person who seeks to contest an election to the office of Director shall, Whether he / she is a retiring Director or otherwise, file with the Company at its Registered Office not later than fourteen (14) days before the date of the meeting, the following:
- (a) A notice of his / her intention to offer himself / herself for election as a Director:
 - (b) A declaration (copy may be obtain from Registered Office) on the matters required by the Code of Corporate Governance:
 - (c) A consent on Form 28; and
 - (d) A copy of Computerized National Identity Card (CNIC).
- V) A member entitled to attend and vote at the Meeting may appoint another member as his / her proxy to attend and vote for him / her. Proxies must be received at the Registered Office of the Company not less than 48 hours before the time of the holding of Meeting.
- Vi) Members are requested to notify immediately changes, if any, in their registered address at M/s, CDC Share Registrar Services Limited, CDC House, 99-B, Block "B", S.M.C.H.S., Main Shahra-e-Faisal Karachi - 74400 the Registrar and shares registration office of the Company.
- Vii) Members who have not yet submitted photocopy of their computerized National Identity Cards (C.N.I.C) to the company are requested to send the same at the same at the earliest.
- Viii) CDC Account Holders will further have to follow the under-mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan.

For Attending the Meeting

- i) In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulation, shall authenticate his / her identity by showing his/her original Computerized National Identity Card (CNIC) or original passport at the time of attending the Meeting.
- ii) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

For Appointing Proxies:

- i) In case of individuals, the account holders or sub-account holders and / or the person whose securities are in group account and their registration details are uploaded as per the Regulation, shall submit the proxy form as per the above requirement.
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iV) The proxy shall produce his / her original CNIC or original passport at the time of the Meeting.
- V) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.



IBRAHIM FIBRES LIMITED

FORM OF PROXY Extraordinary General Meeting

I/We _____ of _____ a member/ members of the company / merged companies, do hereby appoint Mr. / Ms. _____ of _____ a member of the company or failing him/her Mr. / Ms. _____ of _____ who is also member of the company, as my / our proxy to attend, speak and vote for me/us and on my / our behalf at the Extraordinary General Meeting of the company to be held on January 27, 2021 at 11:00 AM through tele /video conferencing and at any adjournment thereof.

Signed this _____ day of _____ 2021.

Witness: (I)

Signature _____

Name _____

Address _____

C.N.I.C No. _____

**AFFIX
REVENUE STAMP
OF Rs. 5/-**

Signature: _____

(The Signature should agree with the Specimen Registered with the Company)

Witness: (II)

Signature _____

Name _____

Address _____

C.N.I.C No. _____

Folio No. _____

CDC A/c No. _____

No. of shares held _____

Distinctive Numbers _____

IMPORTANT:

1. The Proxy Form must be deposited at the registered office of the company at Ibrahim Centre, 1 - Ahmed Block, New Garden Town, Lahore, as soon as possible but not later than 48 hours before the time of holding the meeting and in default Proxy Form will not be treated as valid
2. No person shall act as proxy unless he / she is a member of the Company except a corporation being a member may appoint as its proxy any officer of such corporation whether a member of the Company or not.
3. If a member appoints more than one proxy and more than one instruments of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid.

FOR CDC ACCOUNT HOLDERS / CORPORATE ENTITIES:

In addition to the above the following requirements have to be met:

- i) The proxy form shall be witnessed by two persons who names, addresses and CNIC numbers shall be mentioned on the form.
- ii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iii) The proxy shall produce his original CNIC or original passport at the time of the meeting.
- iv) In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.

BOOK POST

Affix
Correct
Postage

If undelivered please return to:

IBRAHIM FIBRES LIMITED

The Company Secretary
Ibrahim Centre, 1-Ahmed Block,
New Garden Town, Lahore

Share Registrar:

M/s, CDC Share Registrar Services Limited,
CDC House, 99 - B, Block 'B', S.M.C.H.S., Main
Shahra-e-Faisal Karachi - 74400



میں / ہم سہمی / مسماۃ ----- ساکن ----- ضلع -----
بحیثیت ممبر کمپنی / مرجڈ کمپنی سہمی / مسماۃ ----- ساکن ----- کمپنی ممبر کو بطور مختار (پراکسی) مقرر کرتا کرتی ہوں تاکہ وہ میری / ہماری جگہ اور میری / ہماری طرف سے
مسماۃ ----- ساکن ----- بوقت صبح 11:00 بجے ٹیلی / ویڈیو کانفرنسنگ کے ذریعے منعقد ہو رہا ہے، میں یا اس کے کسی ملتوی شدہ
اجلاس میں حاضر ہو سکے، بول سکے اور ووٹ ڈال سکے۔

پانچ روپے کی ریونیوسٹمپ
چسپاں کریں

دستخط بتاریخ ----- دن ----- ۲۰۲۱ء

گواہ نمبر ۱

دستخط: -----

نام: -----

پتہ: -----

کمپیوٹرائزڈ قومی شناختی کارڈ نمبر: -----

گواہ نمبر ۲

دستخط: -----

نام: -----

پتہ: -----

کمپیوٹرائزڈ قومی شناختی کارڈ نمبر: -----

اہم گزارش:

۱۔ پراکسی فارم، کمپنی کے رجسٹرڈ آفس، ابراہیم سنٹر، احمد بلاک، نیو، گارڈن ٹاؤن، لاہور، میں اجلاس کے انعقاد سے کم از کم ۴۸ گھنٹے قبل جمع کرنا لازمی ہے۔
بصورت دیگر وہ قابل قبول نہ ہوگا۔

۲۔ پراکسی کے لئے کمپنی کا ممبر ہونا ضروری ہے، البتہ کارپوریشن ممبر ہونے کی صورت میں کارپوریشن اپنے کسی بھی آفیسر کو پراکسی مقرر کر سکتی ہے جو کمپنی کا ممبر ہو یا نہ ہو۔

۳۔ اگر کوئی ممبر ایک سے زیادہ پراکسی مقرر کرتا ہے اور ایک سے زیادہ پراکسی دستاویزات کمپنی آفس میں جمع کرواتا ہے تو ایسی تمام پراکسی دستاویزات غیر قانونی تصور ہوگی۔

سی ڈی سی اکاؤنٹ ہولڈرز / کارپوریٹ ادارہ ہونے کی صورت میں

مندرجہ بالا کے علاوہ درج ذیل شرائط بھی ضروری ہیں۔

(i) پراکسی فارم پر دو عدد گواہ ہونا ضروری ہیں جن کے نام، پتے اور کمپیوٹرائزڈ قومی شناختی کارڈ نمبر فارم میں موجود ہونا ضروری ہیں۔

(ii) پراکسی فارم کے ساتھ اس سہولت سے مستفید ہونے والے ممبر ز اور پراکسی کے کمپیوٹرائزڈ قومی شناختی کارڈ یا پاسپورٹ کی تصدیق شدہ نقول منسلک ہونی چاہیں۔

(iii) پراکسی کے لئے لازمی ہے کہ اجلاس کے وقت شناخت کے لئے اپنا اصلی کمپیوٹرائزڈ قومی شناختی کارڈ یا پاسپورٹ ہمراہ لائے۔

(iv) کارپوریٹ ادارے کے لئے ضروری ہے کہ اجلاس عام میں شرکت کے وقت بورڈ آف ڈائریکٹرز کی قرارداد / پاور آف اٹارنی بمعہ نامزد کنندہ فرد کے دستخط کے

نمونے (اگر یہ دستاویزات پہلے فراہم نہ کی گئی ہوں) پراکسی فارم کے ساتھ کمپنی میں جمع کروائیں۔

صحیح ڈاک ٹکٹ
چسپاں کریں۔

موصول نہ ہونے کی صورت میں مندرجہ ذیل پتہ پر واپس کریں۔

ابراہیم فائبرز لمیٹڈ

کمپنی سیکریٹری

احمد بلاک، نیوگارڈن ٹاؤن، لاہور۔

شیر رجسٹرار

سی۔ ڈی۔ شیر رجسٹرار سروسز لمیٹڈ، سی۔ ڈی۔ سی ہاؤس