

February 24, 2021

The General Manager Pakistan Stock Exchange Limited Stock Exchange Building, Stock Exchange Road, Karachi.

Subject: Extra Ordinary General Meeting & Book Closure Notice

Dear Sir,

This is to inform you that the Board of Directors of our Company in their meeting held on Wednesday, February 24, 2021 at 11:00 A.M. at registered office has decided that the Extra Ordinary General Meeting for election of Directors will be held on Wednesday, March 31, 2021 at 10:30am at 2-KM, Off: Raiwind Manga Road, Raiwind, Lahore.

Please be informed that share transfer books of the Company will remain close <u>from March 24</u>, 2021 to March 31, 2021 (both days inclusive).

Further, we enclosed herewith the notice of Extra Ordinary General Meeting (EOGM) of the Company to be published in thenewspapers in Karachi and Lahore on 9th March, 2021 as required under listing regulation.

You may please inform the members of the Stock Exchange accordingly.

Yours faithfully,

For Aruj Industries Limited

Muhammad Sajjad Hussain Company Secretary

ARUJ INDUSTRIES LIMITED NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that Extra Ordinary General Meeting of Aruj Industries Limited will be held on Wednesday, March 31, 2021 at 10:30 am at the Registered Office of the Company at 2-KM, off: Raiwind Manga Road, Raiwind, Lahore to transact the following business:

ORDINARY BUSINESS:

- To Confirm the Minutes of Annual General Meeting held on 27thNovember, 2020.
- 2. To Consider and elect SEVEN directors of the Company for a period of three years commencing from March 31, 2021. The number of Directors to be elected is fixed 7 in accordance with the provisions of Section 159(2) of the Companies Act, 2017 for the next term of three years.
- Mr. Maqsood Ahmad Butt FCA
- Mrs. Durray Zara Butt 5.
- Dr. (Mrs.) Naseem Maqsood
- 6. Dr.(Mrs). Aruj Butt
- Mr. Ali Maqsood Butt
- Mr. Mohammad Saeed Akhtar

Mr. Faisal Khan

All the retiring Directors of the Company are eligible to offer themselves for re-election.

OTHER BUSINESS:

3. To transact any other business with the permission of the Chair.

Muhammad Sajjad Huss

Company Secretary

Lahore. March 9, 2021

NOTES:

Consent for Video Conference facility Members can also avail video conference facility. In this regard please fill the following and submit to registered address of the Company 10 days before the general meeting.

If the Company receives consent from members holding in aggregate 10% or more shareholding residing at geographical location, to participate in the meeting through video conference at least 10 days prior to the date of meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city.

The Company will intimate members regarding venue of video conference facility at least 5 days before the date of general meeting alonwith complete information necessary to enable them to access such facility.

Of		,	being	a men	nber of Ar	ruj Industries	Limited,	holder
of	ordinary	shares	as	per	Register	Folio /	CDC a	ccount
No.	•	hereby	opt	for	video	conference	facilit	y at

Signature of Member

- Share Transfer Books of the Company will remain closed from March 24, 2021 to March 31, 2021 (both days inclusive). Transfers received in order at company's Shares Registrar at the close of business on March 23, 2021 will be treated as in time.
- 3. Any person who seeks to contest an election to the office of Director, whether he is a retiring Director or otherwise, shall file with the Company, not later than Fourteen (14) days before the date of the meeting, a notice of his intention to offer himself for election as a Director.
 - Members who have not yet submitted photocopies of Computerized National Identity Card (CNIC) are requested to send the same at the earliest.
- 4. A member eligible to attend and vote at this meeting may appoint another member as his / her proxy to attend and vote instead of him / her. Proxies in order to be effective must be received at the Company's Registered Office, not less than 48 hours before the time for holding the meeting and must be duly stamped, signed and witnessed.
- Shareholders are requested to immediately notify the change in address, if any to Company Shares Registrar i. e. M/s Corplink (Private) Limited Wings Arcade, 1-K, Commercial, Model Town, Lahore Tel: 042-35916714-35916719-35839182.

Am