



PHILIP MORRIS
(PAKISTAN) LIMITED

FORM-4

Date: 30/03/2021

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi.

Subject: **Notice of Annual General Meeting**

Dear Sir,

Enclosed please find a copy of the Notice of the Annual General Meeting to be held
On April 21, 2021 at 11:30 am online via video-link for circulation amongst the TRE
Certificate Holders of the Exchange.

Yours Sincerely,

Sana Enait Hashmi
Company Secretary

Encl: As below.

Philip Morris (Pakistan) Limited

19th floor, The Harbour Front, Dolmen City, HC-3, Block 4, Clifton, Karachi - 75600, Pakistan | Tel: +92 21- 3520 9600 - 01
Fax: +92 21- 3529 4350 | www.philipmorriskarachi.com.pk



PHILIP MORRIS
(PAKISTAN) LIMITED

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 52nd Annual General Meeting (AGM) of **PHILIP MORRIS (PAKISTAN) LIMITED** (“the Company”) will be held on **Wednesday, April 21, 2021 at 11.30 a.m.** via video-link.

Considering the practical difficulties posed by Covid-19, SECP vide circular No. 6 of 2021 dated March 03, 2021 had allowed to hold the general meeting through electronic mode. In wake of on-going pandemic to ensure the health and safety of our Shareholders and our employees we will be holding the AGM via video-link. However, while convening the AGM through video-link the Company will observe the quorum provisions and will comply with all the regulatory requirements. Shareholders can participate in the AGM proceedings through Zoom to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt the audited financial statements of the Company for the year ended December 31, 2020 together with the Directors’ and Auditor’s Report thereon.
2. To appoint the External Auditors for the year 2021 and to fix their remuneration.

The retiring auditor M/s. A. F. Ferguson & Co.-Chartered Accountants has given consent to act as Auditor of the Company for the year ending December 31, 2021.

By Order of the Board

SANA ENAIT HASHMI

Company Secretary

Karachi: Tuesday, March 30, 2021

NOTES:

1. To attend the AGM through video-link, the members are requested to register themselves by providing the following information through email at cdcsr@cdcsrsl.com at least 48 hours before the AGM.

Name of Shareholder	CNIC Number	Folio Number/ CDC Account No	Cell Number	Email Address

2. The registered Members, after necessary verification (as per the above requirement) will be provided a video-link by the Company via email.
3. The login facility will remain open from 10.45 a.m. till the end of AGM.

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PHILIP MORRIS
(PAKISTAN) LIMITED

Members can also share their suggestions/ comments on the agenda on WhatsApp number 03218200864 one hour before the meeting schedule in order to register their attendance

4. The share transfer books of the Company will remain closed from April 17, 2021 to April 21, 2021 (both days inclusive). Transfer received in order at the office of the Company's Share Registrar, CDC Share Registrar Services Limited, CDC House, 99-B, Block B, S.M.C.H.S., Main Shakra-e-Faisal, Karachi at the close of business on April 14, 2021 will be considered in time to be eligible to attend the meeting.
5. A member entitled to attend and vote at the AGM may appoint another member as his / her proxy to attend, speak and vote. In case of corporate entity, the Board of Directors' Resolution / Power of Attorney with specimen signatures shall be submitted with the proxy form to the Company.
6. Forms of proxy to be valid must be received at the Share Registrar's office not later than 48 hours before the time of the meeting.
7. Member are requested to notify the Share Registrar of the Company promptly of any change in their addresses.
8. Members who have not yet submitted photocopy of their CNIC and information relating to Dividend Mandate, Email ID and Cell number to the Company's Registrar are requested to send the same at the earliest.
9. A form of proxy is enclosed herewith.

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ORDINARY BUSINESS

- 1. To receive, consider and adopt the audited financial statements of the Company for the year ended December 31, 2020 together with the Directors' and Auditor's Report thereon.
2. To appoint the External Auditor for the year 2021 and to fix their remuneration.

The retiring auditor M/s. A. F. Ferguon & Co., Chartered Accountants has given consent to act as Auditor of the Company for the year ending December 31, 2021.

By Order of the Board

SANA ENAIT HASHMI

Company Secretary

Karachi, Tuesday, March 30, 2021

NOTES:

- 1. To attend the AGM through video-link, the members are requested to register themselves by providing the following information through email at cco@philipmorris.com at least 48 hours before the AGM.

Table with 5 columns: Name of Shareholder, CNIC Number, Folio Number / DDC Account No, Cell Number, Email Address.

- 2. The registered Members, after necessary verification (as per the above requirements) will be provided a video-link by the Company via email.
3. The login facility will remain open from 10:45 a.m. till the end of AGM. Members can also share their suggestions/comments on the agenda on WhatsApp number 03216200884 one hour before the meeting schedule in order to register their attendances.
4. The share transfer books of the Company will remain closed from April 11, 2021 to April 21, 2021 (both days inclusive). Transfer requested in order at the office of the Company's Share Registrar, CDC Share Registrar Services Limited, CDC House, 66-B, Block 9, S-84 (C)-II, Mass Haryana-Faisal, Karachi at the close of business on April 14, 2021 will be considered in time to be eligible to attend the meeting.
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9. A form of proxy is enclosed herewith.

Form of Proxy

I/We _____ of a member of Philip Morris (Pakistan) Limited hereby appoint _____ of _____ or failing him _____ who is / are also members of Philip Morris (Pakistan) Limited to act as my / our proxy and to vote for me / us and on my / our behalf at the Annual General Meeting of the shareholders of the Company to be held on April 21, 2021 and at any adjournment thereof.

Signed this _____ day of _____ 2021

Table with 4 columns: Folio No., DDC Participant ID No., DDC Account / Sub Account No., No. of shares held. Includes a signature line and Revenue Stamp.

Witness 1: Signature, Name, CNIC No., Address. Witness 2: Signature, Name, CNIC No., Address.

Notes:

- 1. The proxy must be a member of the Company.
2. The signature must tally with the specimen signatures registered with the Company.
3. If a proxy is granted by a member who has deposited his / her shares in Central Depository Company of Pakistan, the proxy must be accompanied with participant's ID number and CDC account / sub account along with attached photocopies of Computerized National Identity Card (CNIC) or the Passport of the beneficial owner. Representatives of corporate members should bring the usual documents required for such purpose.
4. The instrument of Proxy properly completed should be deposited at the Share Registrar's Office of the Company not less than 48 hours before the time of the meeting.

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اطلاع برائے اجلاس عام

ذیل میں دعوت دی جا رہی ہے کہ تمام شیئرز کو 2021ء کے سالانہ جنرل میٹنگ کے لیے شرکت کے لیے مدعو کیا گیا ہے۔

- 1. تاریخ: 2021ء کے سالانہ جنرل میٹنگ کو 2021ء کے سالانہ جنرل میٹنگ کے لیے شرکت کے لیے مدعو کیا گیا ہے۔
- 2. اجلاس: 2021ء کے سالانہ جنرل میٹنگ کو 2021ء کے سالانہ جنرل میٹنگ کے لیے شرکت کے لیے مدعو کیا گیا ہے۔

اس اجلاس پر

2021ء کے سالانہ جنرل میٹنگ کے لیے شرکت کے لیے مدعو کیا گیا ہے۔

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اس کے نام پر	اس کے نام پر	اس کے نام پر	اس کے نام پر
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