

April 01, 2021

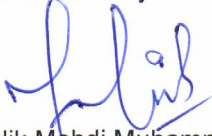
The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi

Subject: **Notice of Annual General Meeting**

Dear Sir,

Enclosed please find a copy of the Notice of Annual General Meeting to be held on April 30, 2021 at 09:00 AM, for circulation amongst the TRE Certificate Holder of the Exchange.

Yours Sincerely



Malik Mehdi Muhammad  
Chief Financial Officer/Company Secretary

**Head Office:** 2<sup>nd</sup> Floor, Nadir House, I.I Chundrigar Road, Karachi - 74000, Pakistan

**UAN :** +92-21-111-274-000 **PABX:** +92-21-32415471-3 **Fax :** +92-21-32415474 **E-mail :** info@cstarinsurance.com

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## CRESCENT STAR INSURANCE LIMITED NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 64<sup>th</sup> Annual General Meeting of the shareholders of Crescent Star Insurance Limited will be held on April 30, 2021 at 9.00 a.m. at 2<sup>nd</sup> Floor, Nadir House I. I. Chundrigar Road, Karachi to transact the following business.

### ORDINARY BUSINESS:

1. To confirm and approve the minutes of the 63<sup>rd</sup> Annual General Meeting held on June 12, 2020.
2. To receive, consider and adopt the audited financial statements of the Company for the year ended December 31, 2020 together with the Chairman's review, Directors' and Auditors' reports thereon.
3. To appoint Auditors for the year ending December 31, 2021 and fix their remuneration.

### ANY OTHER BUSINESS:

4. To consider any other business with the permission of Chairman.

Karachi: March 26, 2021

By order of the Board  
**Malik Mehdi Muhammad**  
CFO & Company Secretary

### Notes:

1. In view of the prevailing situation of Pandemic Covid-19 and concerning the well-being of the participants of the AGM, this General Meeting is being conducted as per guidelines circulated by SECP vide its Circular No. 4 of 2021 dated February 15, 2021. Accordingly, the following arrangements have been made by the Company to facilitate the participation of the shareholders in the AGM through electronic means, either in-person or through appointed proxies.

The shareholders are requested to please provide below information to our Company Secretary at e-mail address: [info@cstarinsurance.com](mailto:info@cstarinsurance.com), at least 24 hours before the time of AGM i.e. latest by 9:00 a.m. on April 29, 2021.

Shareholders are advised to mention Name, CNIC Number, Folio/CDC Account Number, cell number and email ID for identification. Upon receipt of the above information from shareholders, the Company will send login details to their email address, which will enable them to join the said AGM through electronic means on April 30, 2021 at 9:00 a.m.

2. The Share Transfer Books of the Company shall remain closed from April 24, 2021 to April 30, 2021 (both days inclusive). Transfers received at our registrar office M/s F. D. Registrar Services (SMC-Pvt.) Limited 17<sup>th</sup> Floor, Saima Trade Tower-A, I. I. Chundrigar Road Karachi by the close of business on April 23, 2021 will be treated in time.

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3. A member entitled to attend and vote at this meeting may appoint another person as his/her proxy to attend, speak and vote instead of him/her behalf at the meeting. Proxies, in order to be valid, must be received at the registered office of the Company not later than 48 hours before the meeting. A member shall not be entitled to appoint more than one proxy.
4. Central Depository Company (CDC) shareholders are requested to bring their Computerized National Identity Cards, Account/Sub-Account and Participant's ID Number in the CDC for identification purpose when attending the meeting. In case of corporate entity, the Board's Resolution/Power of Attorney with specimen signature shall be furnished (unless it has been provided earlier) at the time of meeting.
5. Members who have not yet submitted photocopy of their Computerized National Identity Cards to the Registrar of the Company are requested to send the same at the earliest.
6. Shareholders are requested to notify to the Company's Share Registrar immediately of any change in their addresses.
7. Members have the option to receive Annual Audited Financial Statements and Notice of General Meeting through email. Members can give their consent in this regard on prescribed format to the Shares Registrar. The Audited Accounts of the Company for the year ended December 31, 2020 are also available on the Company's website: [www.cstarinsurance.com](http://www.cstarinsurance.com).
8. Form of Proxy is enclosed.

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