

## WAVES SINGER PAKISTAN LIMITED

### NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that Annual General Meeting (AGM) of the shareholders of Waves Singer Pakistan Limited (the "Company") will be held on Monday, April 23, 2021 at 11:00 A.M. physically at Factory Premises, 9 KM Multan Road, Lahore, being the Registered Office of the Company, as well electronically to transact the following businesses:-

#### ORDINARY BUSINESS:

1. To receive, consider and adopt the Annual Audited Accounts of the Company for the Year Ended December 31, 2020, together with the Chairman's Review, Directors' and Auditors' Reports.
2. To appoint Statutory Auditors of the Company for the year ending December 31, 2021 and to fix their remuneration. The Board and Audit Committee have recommended the name of M/s KPMG Taseer Hadi & Co., Chartered Accountants, the retiring auditors, for appointment as Auditors of the Company.

By Order of the Board



(Wasif Ali Rana)  
Company Secretary

Lahore: April 02, 2021

#### Notes:

Due to current COVID-19 situation, the Company has decided that it will be advisable and appropriate for the Company to hold its AGM physically as well as electronically for the safety and well-being of shareholders and the public at large. The shareholders of the Company interested to participate in the AGM through video link are requested to send their particulars (as given below) along with a valid copy of their CNIC (both sides)/passport, attested copy of the board resolution / power of attorney (in case of corporate shareholders) through email at [cs@waves.net.pk](mailto:cs@waves.net.pk) (or through post/courier) with the subject similar to "Registration for AGM December 2020 of Waves Singer Pakistan Limited" at least 48 hours before the holding of the AGM. The original signed documents are required to be sent to the Company separately through courier or post, for record purposes.

Name of Shareholder	CNIC No.	Folio No.	Cell No.	Email Address

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The video link and login credential will be shared with only those members whose emails, containing all the required particulars are received well within time.

1. The share transfer Books of the Company will remain closed from April 17, 2021 to April 23, 2021 (both days inclusive). Transfers received in order at the office of our Share Registrar M/s Corplink (Private) Limited, Wings Arcade, 1-K, Commercial Model Town, Lahore at the close of business on April 16, 2021 will be treated in time for the purposes of entitlement to the transferees.
2. A Member entitled to attend and vote at the Meeting may appoint another Member as his/her Proxy to attend, speak and vote at the Meeting on his/her behalf. Instrument appointing Proxy must be deposited at the Office of the Company not less than 48 hours before the time of holding the meeting. CDC Accounts Holders will further have to follow the guidelines as laid down in Circular 1 dated January 26, 2000 issued by the Securities & Exchange Commission of Pakistan. Proxy form is available at the Company's website i.e. [www.wavessinger.com](http://www.wavessinger.com). However, in case of electronic attendance, the relevant procedure given in the precedent paragraph may be followed.
3. Shareholders are requested to notify the Company's Share Registrar if there is any change in their registered postal addresses.
4. Pursuant to SECP's Circular No 10 dated 21 May 2014, if the Company receives consent from members holding in aggregate 10% or more shareholding residing at a geographical location other than the city of the Meeting, to participate in the meeting through video conference at least 10 days prior to the date of meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city. In this regard please fill the following and submit to registered address of the Company at least 10 days before the date of AGM.

I/We \_\_\_\_\_ of \_\_\_\_\_, being member(s) of Waves Singer Pakistan Limited holder of \_\_\_\_\_ Ordinary share(s) as per Register Folio No. \_\_\_\_\_ hereby opt for video conference facility at \_\_\_\_\_.

5. The company can transmit annual financial statements through email for which shareholders may provide their relevant information to share registrar.