



September 17, 2021

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi.

GlaxoSmithKline Pakistan Limited  
35-Dockyard Road,  
West Wharf,  
Karachi 74000.  
Pakistan

UAN +92 21 111 475 725  
Fax +92 21 3231 4898  
www.pk.gsk.com

Dear Sir/Madam,

**Subject: NOTICES FOR CONVERSION OF PHYSICAL SHARES OF GLAXOSMITHKLINE PAKISTAN LIMITED INTO BOOK-ENTRY FORM**


We refer to the SECP's letter File No. CSD/ED/Misc/2016-639-640 dated March 26, 2021, advising listed Companies to reach out to their shareholders who still hold shares in physical form and require them to convert the same to book entry form in line with Section 72 of the Companies Act, 2017 (the "Act").

In this connection, please find enclosed copies of the notices published today nationwide in two newspapers, namely "Business Recorder" (English) and "Nawa-i-Waqt" (Urdu) for information of the shareholders.

You may please inform the TRE Certificate Holders of the Exchange accordingly.

Thank you and kind regards,

Yours faithfully,  
For and on behalf of  
GlaxoSmithKline Pakistan Limited

  
Ms. Mehar-e-Daraksha Ameer  
Company Secretary

cc: Head of Operation,  
Central Depository Company of Pakistan Limited  
CDC House, 99-B, Block -B, S.M.C.H.S,  
Main Shakra-e-Faisal,  
Karachi - 74000

# BUSINESS RECORDER

Founded by M.A. Zuberi

September 17, 2021

GlaxoSmithKline Pakistan Limited



## CONVERSION OF PHYSICAL SHARES INTO BOOK-ENTRY-FORM

Kindly refer to the provisions of Section 72 of the Companies Act, 2017 ("The Act") requiring all companies to replace their physical shares with Book-Entry-Form, within a period not exceeding four years from the date of the promulgation of the Act. i.e. May 30, 2017. The Securities and Exchange Commission of Pakistan ("SECP"), vide their letter File No. CSD/ED/Misc./2016-639-640 dated 26th March 2021, have advised all listed companies to pursue their such shareholders who still hold shares in physical form, for converting the same into book-entry-form.

In view of the above and as advised by SECP, the shareholders who hold physical shares are requested to arrange to convert the same into book-entry-form. For this purpose, the shareholders shall be required to open an account with either Central Depository Company of Pakistan or any Trading Rights Entitlement Certificate Holder (Securities Broker) of the Pakistan Stock Exchange.

The benefits associated with the book-entry-form shares include "secure custody of shares", "readily available for trading, whereas trading of physical scrips is currently not permitted", "no risk of damaged, lost, forged or duplicate certificates", "reduced stamp duty on physical to book-entry-form transfers", "no stamp duty on electronic transfers in CDS", "instantaneous transfer of ownership", "instant receipt/credit of dividends and other corporate entitlements (i.e. bonus, rights and new issues, etc.)".

**For GlaxoSmithKline Pakistan Limited**

Karachi:  
17th September 2021

**Mehar-e-Daraksha Ameer**  
Company Secretary



Friday | September 17, 2021

**گلکسو اسمتھ کلائن پاکستان لمیٹڈ** 

**فزیکل حصص کی بک-انٹری-فارم میں تبدیلی**

برائے مہربانی کمپنیز ایکٹ، 2017 ('ایکٹ') کے سیکشن 72 کی دفعات سے رجوع کریں، جس کے مطابق تمام کمپنیوں کو اپنے فزیکل حصص کو ایکٹ کی اجرائی تاریخ یعنی 30 مئی 2017ء سے چار سال تک کی مدت کے اندر بک-انٹری-فارم میں تبدیل کرنا ہوگا۔ سیکورٹیز اینڈ ایکسچینج کمیشن آف پاکستان ('ایس ای سی پی') نے اپنے خط فائل نمبر CSD/ED/Misc./2016-639-640 مورخہ 26 مارچ 2021 میں تمام اندرونی کمپنیوں کو ہدایت کی ہے کہ وہ اپنے ایسے شیئرز ہولڈرز کی نشاندہی کریں جو اب بھی حصص کو فزیکل شکل میں رکھتے ہیں، تاکہ انھیں بک-انٹری-فارم میں تبدیل کیا جاسکے۔

مذکورہ بالا کے پیش نظر اور جیسا کہ ایس ای سی پی نے ہدایت دی ہے، حصص یافتگان جو فزیکل حصص رکھتے ہیں ان سے درخواست کی جاتی ہے کہ وہ اسے بک-انٹری-فارم میں تبدیل کرنے کے انتظامات کریں۔ اس مقصد کے لیے شیئرز ہولڈرز کو بینٹرنل ڈیپازٹری کمیٹی آف پاکستان یا پاکستان اسٹاک ایکسچینج کے کسی بھی ٹریڈنگ رائٹس ایجنٹ سرٹیفکیٹ ہولڈر (سیکیورٹیز برورکر) کے ساتھ اکاؤنٹ کھولنا ہوگا۔

بک-انٹری-فارم شیئرز سے منسلک فوائد میں "حصص کی محفوظ تحویل"، "ٹریڈنگ کے لیے آسانی سے دستیابی، جبکہ فی الحال فزیکل اسکرپس کی ٹریڈنگ کی اجازت نہیں ہے"، "خراب ہونے، کم ہونے، جعلی یا ڈپلیکیٹ سرٹیفکیٹ کا کوئی خطرہ نہیں"، "فزیکل سے بک-انٹری-فارم ٹرانسفر پراسیس ڈیوٹی میں کمی"، "سی ڈی ایس میں الیکٹرانک ٹرانسفرز پر کوئی اسٹیپ ڈیوٹی نہیں"، "ملکیت کی فوری طور پر منتقلی"، "ڈیپازٹ اور دیگر کارپوریٹ استحقاق کی فوری رسید/گریڈ (جیسے بونس، حقوق اور نئے اجراء وغیرہ)"۔

گلکسو اسمتھ کلائن پاکستان لمیٹڈ کے لیے

کراچی: مہر درخشاں امیر  
کمپنی سیکریٹری

17 ستمبر 2021



<b>COMPANY NAME:</b>	
<b>FOLIO #</b>	
<b>NAME OF SHAREHOLDER:</b>	

<b>S #</b>	<b>SHARE CERTIFICATE #</b>	<b>DISTINCTIVE NUMBER FROM</b>	<b>DISTINCTIVE NUMBER TO</b>	<b>NUMBER OF SHARE</b>
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**SHARE HOLDER SIGNATURE**



File No. CSD/ED/Misc./ 2016 - 639-640

March 26, 2021

The Chief Executive Officer,  
All the listed Companies,  
(Through PUCARS).

**Subject: Follow-up by the Listed Companies with their Such Shareholders who Hold Shares in Physical Form for Conversion of their Shares into the Book-Entry-Form**

Dear Sir,

Please refer to the provisions of Section 72 of the Companies Act, 2017 (the Act) requiring all the then existing companies to replace shares issued by them in physical form with shares to be issued in the Book-Entry-Form within a period not exceeding four years from the date of the promulgation of the Act.

2. In this regard, it is to inform you that a recently conducted study revealed that 24% of the total shares issued by the listed companies are still held in physical form. As you know that holding shares in the Book-Entry-Form has a number of benefits not only for the shareholders and the issuers but for the capital market as well.

3. In order to ensure full compliance with the provisions of the aforesaid Section 72 and to be benefitted of the facility of holding shares in the Book-Entry-Form, all the listed companies are requested to pursue with their such members / shareholders who still hold shares in physical form, requiring them to convert their shares in the Book-Entry-Form. The listed companies while pursuing with the said shareholders may share with them benefits of holding shares in the Book-Entry-Form and procedure for conversion. The listed companies are also requested to continue this follow-up exercise with their shareholders till conversion of all the shares currently held in physical form, into the Book-Entry-Form.

Kind Regards

Imran Saif  
Deputy Director  
Corporate Supervision- Department

Copt to:

- (i) The Chief Executive Officer, the Pakistan Stock Exchange Limited, Karachi.
- (ii) The Chief Executive Officer, Central Depository Company Pakistan Limited, Karachi.
- (iii) The Chief Executives Officers, All the Share Registrars.
- (iv) Office Copy.