

Hallmark Company Limited Plot # 38/A, Opposite The Intellect School, Ground Floor, Korangi Creek, Karachi, Pakistan.

Off: 021-35155112 Email: hallmark@bizcorei.com

HCL/BOD/FIRST QTR/2021-22

October 16, 2021

Director / HOD

Surveillance, Supervision Enforcement Department Securities & Exchange Commission of Pakistan Islamabad

Dear Sir,

BOARD MEETING

This is to inform you that the meeting of the Board of Directors of our Company shall be held on <u>Monday</u>, <u>October 25</u>, <u>2021</u> at 11 a.m., at Karachi to consider the Financial Statements for the quarter ended September 30, 2021.

The Company has declared the "Closed Period" from October 18, 2021 to October 25, 2021 (both days inclusive) as required under Clause 5.6.1 of the Rule Book of the Exchange. Accordingly, no Director, Chief Executive Officer or Executive shall directly / indirectly, deal in the shares of the Company in any manner during the Closed Period.

Yours truly,

HALLMARK COMPANY LIMITED

AMJAD WAQAR

Company Secretary