

COLONY TEXTILE MILLS LIMITED

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 12th Annual General Meeting of Colony Textile Mills Limited will be held on Thursday, October 27, 2022 at 10:00 hours at Ismail Aiwan-e-Science Building, 205-Ferozepur Road, Lahore to transact the following business:

1. To confirm the minutes of 11th Annual General Meeting held on October 28, 2021.
2. To receive, consider and adopt the Annual Audited Un-consolidated and Consolidated Financial Statements of the Company for the year ended June 30, 2022 together with Directors' and Auditors' Reports thereon.
3. To appoint the Company's Auditors and to fix their remuneration for the next Financial Year 2022-23.
4. Any other business with the permission of Chairman.

By Order of the Board

Muhammad Tayyab
Company Secretary

Lahore:
October 05, 2022

NOTES:

- i. The Share Transfer Books of the Company will remain closed from October 20, 2022 to October 27, 2022 (both days inclusive). Physical transfers / CDS Transaction IDs received at the Company's Share Registrar, M/s. Hameed Majeed Associates (Private) Limited, H.M. House, 7-Bank Square, Lahore, at the close of business on October 19, 2022 will be considered in time to determine voting rights of the shareholders for attending the meeting.
- ii. A member eligible to attend and vote at the meeting may appoint another member as his/her proxy to attend and vote. In case of a corporate entity, votes may be given through attorney or proxy. In both cases the instrument of proxy duly completed, must reach to the Registered Office of the Company not later than 48 hours before the time of holding Annual General Meeting.
- iii. Pursuant to the clarification issued by Securities and Exchange Commission of Pakistan (SECP) vide its letter no. SMD/SE/2(20)/2021/117 dated December 15, 2021, facility of Video Link is being offered to shareholders to attend/participate in Annual General Meeting. To attend the General Meeting through video link, members and proxies are requested to register their particulars such as Name, CNIC Number, Folio/CDC Account Number, Cell Number and eMail Address by sending an e-mail at corporate@colonytextiles.com at earliest but not later than 48 hours before the Meeting time.
The video link and login credentials will be shared with the shareholders whose e-mails, containing all the requested particulars, are received in time as mentioned above. The

shareholders are also encouraged to send their comments / suggestions, related to the agenda items of the General Meeting on the above-mentioned e-mail address.

- iv. The Annual Report is being transmitted to shareholders in the form of DVD instead of sending it in Book form in terms of SRO No. 470(I)/2016 dated May 31, 2016 and is also available at website of the Company at www.colonytextiles.com. Any Member requiring printed copy of Annual Report may send request using a standard Request Form placed on the Company's website, the Company will provide the printed copy of Accounts to such member free of cost within one week of such demand.
- v. In pursuance of the directions given by the Securities and Exchange Commission of Pakistan (SECP) vide SRO 787 (I)/2014 dated September 8, 2014, those shareholders who desire to receive Annual Financial Statements in future through email instead of receiving the same by post, are advised to give their formal consent along with their valid email address on a standard request form which is available at the Company's website and send the form, duly signed by the shareholder, along with copy of his/her valid CNIC to the Company's Registered Office.
- vi. Shareholders who could not collect their dividend/physical shares are advised to contact our Share Registrar to collect/inquire about their unclaimed dividend or shares, if any.
- vii. Members can also avail video conference facility at their hometown. In this regard fill the application as per following format and submit to the registered address of the company. The video conference facility will be provided only If the company receives consent from members holding in aggregate 10% or more shareholding residing at geographical location at least 07 days prior to the date of general meeting. Upon receipt of request, the company shall arrange and intimate members regarding venue of video conference facility at least 5 days before the date of Annual General Meeting with guidelines to participate in video conference.

I / We----- of ----- being member of Colony Textile Mills Limited, holder of ----- Ordinary shares as per Register Folio # / CDC Account # / Participant Id # hereby opt for Video conference facility at -----.

Signature of shareholder

- viii. Members can exercise their right to vote through e-voting or postal ballot subject to provisions of sections 142, 143, 144 and 145 of the Companies Act, 2017 and Regulation 11 of the "Companies (Postal Ballot) Regulations, 2018".
- ix. In compliance of directions of SECP through its letter number CSD/ED/MISC/2016-639-640 dated March 26, 2021 and the provisions of Section 72 of the Companies Act, 2017, the Shareholders having physical shareholding are requested to open sub-account with any of the broker or Investor account directly with CDC to place their physical shares into scrip-less form. This will facilitate them in many ways including safe custody and sale of shares, at any time they want, as the trading of physical shares is not permitted as per existing regulations of the stock exchange.
- x. The Members are again advised:
 - i) To provide the copies of their valid CNIC's if not provided earlier to update the members register.
 - ii) To notify the change of address immediately, if any.