



## NOTICE OF 65<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the 65<sup>th</sup> Annual General Meeting of the Company will be held on Friday October 28, 2022 at 03:30 p.m. at its registered office, Allawasaya Square, Mumtazabad Industrial Area, Vehari Road, Multan to transact the following business:

1. To confirm the minutes of 64<sup>th</sup> Annual General Meeting of the Company held on October 28, 2021.
2. To receive, consider and adopt the annual audited financial statements of the Company together with the Directors', Auditors' Reports and Chairperson's Review thereon for the year ended June 30, 2022.
3. To consider and approve the distribution of cash dividend @72.50% (Rs.7.25 per share) as recommended by the Board for the year ended June 30, 2022.
4. To appoint auditors and to fix their remuneration for the financial year ending June 30, 2023 who will hold office till conclusion of the next Annual General Meeting. The Board, on the recommendation of the Audit Committee, has proposed the appointment of M/s Yousuf Adil Chartered Accountants, Multan as external auditors. The retiring auditors being eligible, have consented and offered themselves for re-appointment.
5. To transact any other business with the permission of the Chair.

BY ORDER OF THE BOARD

(MUHAMMAD ISMAIL)  
COMPANY SECRETARY



Multan, October 7, 2022

### NOTES:

1. The Shares Transfer Books of the Company will remain closed from 22-10-2022 to 28-10-2022 (both days inclusive) transfers received in order at the office of the Company's Shares Registrar, M/s Hameed Majeed Associates (Pvt.) Limited, H.M. House, 7-Bank Square, Lahore by the close of business on October 21, 2022 will be treated in time.
2. A member entitled to attend and vote at the meeting, may appoint any other member as a proxy to attend, speak and vote on behalf of him/her. **A proxy must be a member.** Proxy Forms duly stamped with Rs.5/- revenue stamp, signed and witnessed by one person, in order to be valid must be received at the Registered Office of the Company not later than 48 hours before the time of holding the meeting.
3. Any individual beneficial owners of CDC, entitled to attend and vote at the meeting must bring his/her CNIC or passport to prove his/her identity and the proxy shall produce his/ her original CNIC or passport. In case of corporate members, the Boards' resolution or power of attorney with specimen signatures of the nominee shall require to be produced at the time of meeting.
4. For the convenience of Members, a Standard Request Form with appropriate details has been uploaded on the Company's website <www.allawasaya.com>. Those Members who opt to receive the hard copies of the annual audited financial statements instead of sending the same through CD/DVD/USB at their registered addresses may apply to the Company Secretary at his postal or email address [secretary@allawasaya.com](mailto:secretary@allawasaya.com).
5. **Members are requested to submit an attested photocopy of their valid Computerized National Identity Cards (CNICs) as per SECP's direction, if not provided earlier and also communicate to the Company immediately of any change in their addresses.**

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6. Members can also avail Video Conference facility in (name of cities where facility can be provided keeping in view geographical dispersal of members). In this regard please fill the following form and submit to the registered address of the Company within ten (10) days before holding of annual general meeting.

I/ We, \_\_\_\_\_ of \_\_\_\_\_, being a member of  
ALLAWASAYA TEXTILE AND FINISHING MILLS LIMITED, holder of \_\_\_\_\_ Ordinary Shares  
as per Register Folio No./ CDC A/C No.. \_\_\_\_\_ hereby opt for Video Conference Facility at \_\_\_\_\_

\_\_\_\_\_  
Signature of member

If the Company receives consent from members holding an aggregate 10% or more shareholding residing at a geographical location, to participate in the meeting through Video Conference at least 10 days prior to the date of meeting, the Company will arrange Video Conference facility in that city subject to availability of such facility in that city.

7. CNIC numbers of shareholders are mandatorily required for Dividend distribution. Shareholders are, therefore, requested to submit a copy of their CNIC (if not already provided) to the Share Registrar. In case of non-receipt of the copy of a valid CNIC, the Company would be unable to comply with SRO 831(I)/2012 dated July 05, 2012 of SECP and therefore will be constrained to withhold the payment of dividend of such shareholders. The shareholders while sending CNIC must quote their respective folio number and name of the Company.
8. Pursuant to the requirements of Section 242 of the Companies Act, 2017 read with SRO No.1145(I)/2017 dated November 6, 2017 and the Companies (Distribution of Dividends) Regulations, 2017, shareholders are MANDATORILY required to provide their bank account details to receive their cash dividend directly into their bank accounts instead of receiving it through dividend warrants. Moreover, pursuant to Section 243 (3) of the Act, the Company shall be bound to withhold any dividend declared by the company of those shareholders who do not provide their bank details.

Shareholders who have not yet submitted their International Bank Account Number (IBAN) are requested to fill in Electronic Credit Mandate Form available on Company's website and send it duly signed along with a copy of CNIC to the Registrar of the Company M/s Hameed Majeed Associates (Pvt.) Limited, H.M. House, 7- Bank Square, Lahore, in case of physical shares.

In case shares are held in CDC then Electronic Credit Mandate Form must be submitted directly to shareholder's broker/ participant/ CDC account services.

Allawasaya Textile and Finishing Mills Ltd.

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Company Secretary