

January 31, 2023

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi

Dear Sir,

EXTRAORDINARY GENERAL MEETING

We have to inform you that an Extraordinary General Meeting of the Company will be held on Friday, March 10, 2023 at 04:00 p.m. at Avari Towers Hotel, Fatima Jinnah Road, Karachi for the purpose of Election of Directors of the Company.

The Share transfer Books of the Company will be closed from March 02, 2023 to March 10, 2023 (both days inclusive). Transfers received by the Shares Registrar of the Company, M/s. FAMCO Associates (Private) Limited, 8-F, Near Hotel Faran, Nursery, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi up to the close of business on March 01, 2023 will be treated in time for the purpose of attendance of the Extraordinary General Meeting.

Copy of notice of Extraordinary General Meeting will be sent to you in due course of time.

Thanking you,

Yours faithfully,
For **COLGATE-PALMOLIVE (PAKISTAN) LIMITED**


(MANSOOR AHMED)
Company Secretary

