



**COLGATE-PALMOLIVE (PAKISTAN) LTD.**

LAKSON SQUARE, BUILDING NO. 2, SARWAR SHAHEED ROAD, KARACHI-74200, PAKISTAN

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To: All Members of the Company

Dear Sir(s)/Madam(s).

**NOTICE OF MEETING – ADDENDUM**

This is to inform you that the Annual General Meeting of Colgate-Palmolive (Pakistan) Limited which was scheduled to be held on Friday, September 29, 2023 has been postponed and will now be held on Thursday, October 05, 2023 at 03:00 p.m.

The period of the Closure of Share Transfer books has also been revised. The Share Transfer books will now be closed from September 28, 2023 to October 05, 2023 (both days inclusive).

The Venue of the meeting will be the same.

Form of Proxy is enclosed and is also available on Company's website: [www.colgate.com.pk](http://www.colgate.com.pk).

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Mansoor'.

**(MANSOOR AHMED)**

Company Secretary

Dated: September 19, 2023

## FORM OF PROXY

I/We \_\_\_\_\_  
of \_\_\_\_\_  
a member of **COLGATE-PALMOLIVE (PAKISTAN) LIMITED**  
hereby appoint \_\_\_\_\_  
of \_\_\_\_\_  
or failing him \_\_\_\_\_  
of \_\_\_\_\_

who is/are also member/s of Colgate-Palmolive (Pakistan) Limited to act as my/our proxy and to vote for me/us and on my/our behalf at the Annual General Meeting of the Shareholders of the Company to be held on the 05th day of October, 2023 and at any adjournment thereof.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Folio No.	CDC Participant ID No.	CDC Account/ Sub-Account No.	No. of shares held

Signature

**Witness 1**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
CNIC No. \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

**Witness 2**

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
CNIC No. \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

- Notes:
1. The proxy must be a member of the Company.
  2. The signature must tally with the specimen signature/s registered with the Company.
  3. If a proxy is granted by a member who has deposited his/her shares in Central Depository Company of Pakistan Limited, the proxy must be accompanied with participant's ID number and CDC account/sub-account number along with attested photocopies of Computerized National identity Card (CNIC) or the Passport of the beneficial owner. Representatives of corporate members should bring the usual documents required for such purpose.
  4. The instrument of Proxy properly completed should be deposited at the Registered Office of the Company not less than 48 hours before the time of the meeting, excluding holidays.

