## PROCEDURE FOR ELECTRONIC VOTING AND THROUGH POSTAL BALLOT

Further to our advertisement regarding AGM Notice in news paper dated October 04, 2023 please note the following:-

# **ELECTRONIC VOTING**

In accordance with the Companies (Postal Ballot) Regulation, 2018, (the "Regulations") the right to vote through electronic voting facility and voting by post shall be provided to members of every listed company for, inter alia, all businesses classified as special business under the Companies Act, 2017 in the manner and subject to conditions contained in the Regulations,

Detail of E-Voting facility will be shared through e-mail with those members of the company who have valid cell numbers / e-mail addresses available in the Register of Members of the Company by the end of business on October 17, 2023 maintained by Corplink (Private) Limited being the e voting service provider of the Company.

Identity of the members intending to cast vote through e-voting shall be authenticated through electronic signature or authentication for login.

Members shall cast vote online from October 21, 2023, 9:00 A.M. till October 23, 2023 5:00 P.M. Voting shall close on October 23, 2023 at 5:00 P.M. Once the vote on the resolutions has been casted by a Member, he/she shall not be allowed to change it subsequently.

# PROCEDURE FOR VOTING THROUGH POSTAL BALLOT

Members may alternatively opt for voting through postal ballot. For the convenience of the members, Ballot Paper is annexed to this notice.

The members must ensure that the duly filled and signed ballot paper, along with a copy of the Computerized National Identity Card (CNIC) should reach the Chairman of the meeting through post at the Company's registered address, or email one day before the AGM, i.e., on October 23, 2023 before 5:00 P.M. A postal ballot received after this time / date shall not be considered for voting. The signature on the Ballot Paper shall match with the signature on the CNIC.

#### ALTERN ENERGY LTD

### BALLOT PAPER FOR VOTING THROUGH POST

For poll at the Annual General Meeting of Altern Energy Limited to be held on Tuesday, October 24, 2023 at the Company's Registered Office: 18-km, Ferozepur Road Lahore,

Designated email address of the Chairman at which the duly filled in ballot paper may be sent:

#### chairman@descon.com

Name of shareholder/joint shareholders	
Registered Address	
Folio No. / CDC Participant / Investor ID with sub-account No	
Number of shares held	
CNIC, NICOP/Passport No. (in case of foreigner) (Copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government.)	
Name of Authorized Signatory:	
CNIC, NICOP/Passport No. (In case of foreigner) of Authorized Signatory - (Copy to be attached)	

I/we hereby exercise my/our vote in respect of the following resolutions through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick ( $\sqrt{}$ ) mark in the appropriate box below (delete as appropriate);

## **Special Resolutions**

1. RESOLVED THAT, the approval of the members of Altern Energy Limited (the "Company") and is hereby accorded and the Company be and is hereby authorized to disseminate the annual audited financial statements to its members through QR enabled code and web link as part of the notice of Annual General Meeting.
RESOLVED FURTHER THAT Chief Executive Officer and/or the Secretary of the Company be and are hereby singly authorized to do all acts, deeds and things, take or cause to be taken all necessary actions to comply with all legal formalities and requirements and file necessary documents as may be necessary or incidental for the purpose of implementing these resolutions.

Sr. No.	Nature and Description of resolutions	No. of ordinary shares for which votes cast	I/We assent to the Resolutions (FOR)	I/We dissent to the Resolutions (AGAINST)
1	Special Resolution as per Agenda # 1 (as given above)			

Signature of shareholder(s)

#### **NOTES:**

- 1. Dully filled postal ballot should be sent to chairman 18-km, Ferozepur Road Lahore or through email at <a href="mailto:chairman@descon.com">chairman@descon.com</a>
- 2. Copy of CNIC, NICOP/Passport No. (In case of foreigner) should be enclosed with the postal ballot form
- 3. Postal ballot forms should reach chairman of the meeting till 5.00 p.m. October 23, 2023. Any postal ballot received after this date, will not be considered for voting.
- 4. Signature on postal ballot should match with signature on CNIC, NICOP/Passport (In case of foreigner).
- 5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.