



AIR LINK COMMUNICATION LIMITED

Ref: ALC/PUCAR/2023-35

October 18, 2023

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi.

Subject: **Procedure for E-Voting Facility and Voting Through Postal Ballot**

Dear Sir,

We are pleased to enclose herewith the procedure for the e-voting facility and voting through postal ballot for the special businesses, to be transacted at the forthcoming 10th Annual General Meeting of Air Link Communication Limited ("the Company") which will be held on Saturday, October 28, 2023, at 10:00 am. Additionally, the ballot paper is also enclosed and is placed on the Company's website i.e. www.airlinkcommunication.net as required under Companies (Postal Ballot) Regulations, 2018.

The same has been published nationwide in the daily Dawn (English) and daily Dunya (Urdu) on October 18, 2023.

Furthermore, in compliance with Regulation No. 4 of the Companies (Postal Ballot) Regulations, 2018, the e-voting facility will be available to eligible shareholders in line with the applicable regulations.

Copies of the newspapers' clippings are enclosed herewith.

Thanking you.

Yours Sincerely,

Amer Latif
Company Secretary



Copy to:

Executive Director/HOD,
Offsite-II Department,
Supervision Division,
Securities & Exchange Commission of Pakistan,
63, NIC Building, Jinnah Avenue,
Blue Area, Islamabad



AIR LINK COMMUNICATION LIMITED

AIR LINK COMMUNICATION LIMITED																			
PROCEDURE FOR ELECTRONIC VOTING FACILITY AND VOTING THROUGH POSTAL BALLOT ON SPECIAL BUSINESS																			
<p>The members are hereby notified that pursuant to Companies (Postal Ballot) Regulations, 2018 amended through Notification dated December 05, 2022, issued by the Securities and Exchange Commission of Pakistan ("SECP"), wherein, SECP has directed all the listed companies to provide the right to vote through the electronic voting facility and voting by post to the members on all businesses classified as special business.</p> <p>Accordingly, members of Air Link Communication Limited (the "Company") will be allowed to exercise their right to vote through the electronic voting facility or voting by post for the special business in its forthcoming 10th Annual General Meeting to be held on Saturday, October 28, 2023, at 10:00 am, at Avari Hotel, 87 - Shahrah-e-Quaid-e-Azam, Lahore, Pakistan, in accordance with the requirements and subject to the conditions contained in the aforesaid Regulations.</p> <p>For the convenience of the Members, the ballot paper is annexed to this notice and the same is also available on the Company's website at www.airlinkcommunication.net for download.</p> <p>Lahore October 18, 2023</p> <p style="text-align: right;">Amer Latif Company Secretary</p>																			
Procedure for E-Voting:																			
<p>a. Details of the e-voting facility will be shared through an e-mail with those members of the Company who have their valid CNIC numbers, cell numbers, and e-mail addresses available in the register of members of the Company, by the close of business of October 19, 2023.</p> <p>b. The web address, and login details, will be communicated to members via email. The security codes will be communicated to members through SMS from the web portal of CDC Share Registrar Services Limited (being the e-voting service provider).</p> <p>c. Identity of the Members intending to cast vote through e-Voting shall be authenticated through electronic signature or authentication for login.</p> <p>d. E-Voting lines will start from October 25, 2023, at 09:00 a.m. and shall close on October 27, 2023, at 5:00 p.m. Members can cast their votes at any time in this period. Once the vote on a resolution is cast by a Member, he/she shall not be allowed to change it subsequently.</p>																			
Procedure for Voting Through Postal Ballot:																			
<p>(a) The members shall ensure that duly filled and signed ballot paper along with a copy of the Computerized National Identity Card (CNIC) should reach the Chairman of the meeting through a post on the Company's registered address at 152/1 - M, Quaid-e-Azam Industrial Estate Kot Lakh Pat, Lahore or email at agm@airlinkcommunication.net one day before the Annual General Meeting, on Friday October 27, 2023, during working hours. The signature on the ballot paper shall match with the signature on CNIC.</p>																			
AIR LINK COMMUNICATION LIMITED																			
POSTAL BALLOT PAPER																			
<p>for voting through post for the Special Business at the Annual General Meeting to be held on Saturday, October 28, 2023, at 10:00 a.m. at Avari Hotel Lahore, 87 - Shahrah-e-Quaid-e-Azam, Lahore, Pakistan Tel (92-42) 35151345-6 UAN: 042-111-667-468 Website: www.airlinkcommunication.net</p>																			
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Resolution For Agenda Item No. 5																			
TO CONSIDER, AND IF DEEMED FIT, TO AMEND ARTICLE NOS. 43, 46, 70 AND INSERT NEW ARTICLE NO. 84 IN THE ARTICLES OF ASSOCIATION OF THE COMPANY.																			
5(i). To recommend the amendment in the article 43 of the Articles of Association of the Company.																			
Proposed Special Resolution for the amendment in the Article 43 of the Articles of Association:																			
<p>a) Resolved That the existing Article No. 43 of Articles of Association of the Company be and hereby replaced and the amended Article No.43 be read as follows:</p> <p>43(a) The remuneration of the Directors including remuneration for attending meetings of the Board or the Committees of the Directors or any additional remuneration in the form of some fixed sum to the Director being willing to call upon to perform more services or making any exertions for the performance of the Company, shall from time to time be determined and approved by the Board subject to the provisions of the Act.</p> <p>(b) The Company may also pay to any director all such reasonable expenses as the Director may incur in attending and returning from meetings of the Directors or Committees of Directors or which the Director may otherwise incur in or about business of the Company.</p> <p>b) "Further resolved that" the Chief Executive of the Company be and is hereby authorized to do all acts, deeds and things and take all steps and necessary actions ancillary and incidental including the filing of requisite documents and returns as may be required with the Registrar of Companies and complying with all other regulatory requirements so as to effectuate the alteration of Articles of Association of the Company and implementing this special resolution.</p>																			
5(ii). To recommend the amendment in the Article No. 46 of the Articles of Association.																			
Proposed Special Resolution for the amendment in the Article 46 of the Articles of Association:																			
<p>a) Resolved That the existing Article No. 46 of Articles of Association of the Company be and hereby replaced and the amended Article No.46 be read as follows:</p> <p>46. The Directors shall appoint a chief executive on such terms and conditions as they determined in accordance with the relevant provisions of Companies Act 2017.</p> <p>b) "Further resolved that" the Chief Executive of the Company be and is hereby authorized to do all acts, deeds and things and take all steps and necessary actions ancillary and incidental including the filing of requisite documents and returns as may be required with the Registrar of Companies and complying with all other regulatory requirements so as to effectuate the alteration of Articles of Association of the Company and implementing this special resolution.</p>																			
5(iii). To recommend the amendment in the Article No. 70 of the Articles of Association.																			
Proposed Special Resolution for the amendment in the Article 70 of the Articles of Association:																			
<p>a) Resolved That the existing Article No. 70 of Articles of Association of the Company be and hereby replaced and the amended Article No.70 be read as follows:</p> <p>70. The Directors shall provide for the safe custody of a Common Seal (the Seal) which shall not be affixed to any instrument except by the authority of a resolution of the Board of Directors or by a Committee of Directors authorized in that behalf by the Directors and in the presence of the Secretary or such other person as the Directors may appoint for the purpose, and the Secretary or other person as aforesaid shall sign every instrument to which the Seal of the Company is so affixed in his presence.</p> <p>b) "Further resolved that" the Chief Executive of the Company be and is hereby authorized to do all acts, deeds and things and take all steps and necessary actions ancillary and incidental including the filing of requisite documents and returns as may be required with the Registrar of Companies and complying with all other regulatory requirements so as to effectuate the alteration of Articles of Association of the Company and implementing this special resolution.</p>																			
5(iv). To insert new article 84 in the Articles of Association of the Company.																			
Proposed Special Resolution to insert new Article 84 of the Articles of Association:																			
<p>a) RESOLVED that pursuant to Section 38 and all other applicable provisions of the Companies Act, 2017, new Article 84 under the heading Capitalization of Profits be & is hereby inserted in the Articles of Association of the Company and shall be read as follows:</p> <p>84. Capitalization of Profits</p> <p>The Board of Directors may capitalize any part of the amount for the time being standing to the credit of any of the Company's reserve accounts or to the credit of the profit and loss account or otherwise available for distribution, and accordingly that such sum be set free for distribution among the members who would have been entitled thereto if distributed by way of dividend and in the same proportions, on condition that the same be not paid in cash but be applied in or towards paying up in full unissued shares as bonus shares or debentures of the Company to be allotted and distributed, credited as fully paid up to and amongst such members in the proportion aforesaid, and the Directors shall give effect to such resolution.</p> <p>b) "Further resolved that" the Chief Executive of the Company be and is hereby authorized to do all acts, deeds and things and take all steps and necessary actions ancillary and incidental including the filing of requisite documents and returns as may be required with the Registrar of Companies and complying with all other regulatory requirements so as to effectuate the alteration of Articles of Association of the Company and implementing this special resolution.</p>																			
Resolution For Agenda Item No. 6																			
TO CIRCULATE THE ANNUAL AUDITED FINANCIAL STATEMENTS TO THEIR MEMBERS THROUGH QR ENABLED CODE AND WEB-LINK INSTEAD OF CD/DVD/USB.																			
Proposed Special Resolution to circulate the annual audited financial statements to their members through QR code and web-link:																			
<p>a) "RESOLVED THAT" the consent and approval of the members of Air Link Communication Limited (the Company) be and is hereby accorded and the Company be and is hereby authorized to circulate its annual audited financial statements to its members through QR enabled code and web link as part of the notice of Annual General meeting.</p> <p>b) "FURTHER, RESOLVED THAT" the Company be and is hereby authorized to discontinue the circulation of annual financial statements through CD/DVD/USB.</p> <p>c) "FURTHER RESOLVED THAT" the Company Secretary of the Company be and is hereby authorized to do all acts, deeds and things, take or cause to be taken any action as may be necessary, incidental or consequential to give effect to this resolution.</p>																			
Instructions For Poll																			
<p>1. Please indicate your vote by ticking (✓) the relevant box.</p> <p>2. In case if both the boxes are marked as (✓), your poll shall be treated as "Rejected".</p> <p>3. I/we hereby exercise my/our vote in respect of the above resolution through ballot by conveying my/our assent or dissent to the resolution by placing tick (✓) mark in the appropriate box below:</p>																			
<table border="1"><thead><tr><th>Resolution</th><th>I/We assent to the Resolution (FOR)</th><th>I/We dissent to the Resolution (AGAINST)</th></tr></thead><tbody><tr><td>Resolution No. 5(i)</td><td></td><td></td></tr><tr><td>Resolution No. 5(ii)</td><td></td><td></td></tr><tr><td>Resolution No. 5(iii)</td><td></td><td></td></tr><tr><td>Resolution No. 5(iv)</td><td></td><td></td></tr><tr><td>Resolution No. 6</td><td></td><td></td></tr></tbody></table>		Resolution	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)	Resolution No. 5(i)			Resolution No. 5(ii)			Resolution No. 5(iii)			Resolution No. 5(iv)			Resolution No. 6		
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Resolution No. 5(iv)																			
Resolution No. 6																			
NOTES:																			
<p>1. Duly filled ballot paper should be sent to the Chairman of Mr. Aslam Hayat Piracha at 152/1-M, Quaid-e-Azam Industrial Estate Kot Lakh Pat, Lahore or e-mail at agm@airlinkcommunication.net</p> <p>2. Copy of CNIC/ Passport (in case of foreigner) should be enclosed with the postal ballot form.</p> <p>3. Ballot paper should reach the Chairman within business hours i.e 9 am to 5 pm by or before Friday, October 27, 2023. Any postal Ballot received after this date, will not be considered for voting.</p> <p>4. Signature on ballot paper should match with signature on CNIC/ Passport. (In case of foreigner).</p> <p>5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written poll paper will be rejected.</p> <p>6. In case of a representative of a body corporate, corporation or Federal Government, the Ballot Paper Form must be accompanied by a copy of the CNIC of an authorized person, an attested copy of Board Resolution, / Power of Attorney, / Authorization Letter etc., in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable. In the case of foreign body corporate etc., all documents must be attested by the Counsel General of Pakistan having jurisdiction over the member.</p> <p>7. Ballot Paper form has also been placed on the website of the Company at: www.airlinkcommunication.net Members may download the Ballot paper from the website or use an original photocopy published in newspapers.</p>																			
<p style="text-align: right;">Date: _____</p> <p>Shareholder / Proxy holder Signature/Authorized Signatory (In case of corporate entity, please affix company stamp)</p>																			



152/1 – M, Quaid-e-Azam, Industrial Estate, Kot Lakh Pat, Lahore, Pakistan 042-35151345-6
Email: info@airlinkcommunication.net Web: www.airlinkcommunication.com
UAN: 042-111-667-468