



Ballot Paper for Voting Through Post

ARCHROMA PAKISTAN LIMITED

Registered Office: Archroma Pakistan Limited, 1-A/1, Sector 20, Korangi Industrial Area, Korangi, Karachi, Pakistan
Contact: +92 21 111-275-786; Website: www.archroma.com.pk

For poll to be held at the Annual General Meeting of Archroma Pakistan Limited on Thursday, 28 December 2023, at 10:00 a.m at Company's Registered Office at 1-A/1, Sector 20, Korangi Industrial Area, Korangi, Karachi as well as through video-link facility to transact the following business.

Contact Details of Chairman, where ballot paper may be sent:

Business Address: The Chairman, Archroma Pakistan Limited, 1-A/1, Sector 20, Korangi Industrial Area, Korangi, Karachi, Pakistan.

Attention: Company Secretary Designated email address: mohsin.ali@archroma.com

Name of shareholder/joint shareholders	
Registered address of shareholder(s)	
Number of shares held	
Folio number / CDC Account	
CNIC No./Passport No (in case of foreigner) (copy to be attached)	
Additional information and enclosures (In case of representative of body corporate, corporation and Federal Government.)	

INSTRUCTION FOR POLL

1. Please indicate your Vote by placing tick (✓) in the relevant box.

2. In case both the boxes are (✓) marked, your ballot paper shall be treated as "Rejected".

I/we hereby exercise my/our vote in respect of the below resolutions through ballot by conveying my/our assent or dissent to the resolution(s) by placing tick (✓) mark in the appropriate box below.

S. No.	Nature and description of Resolution	No. of ordinary shares for which votes cast	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1	<p>"RESOLVED" THAT the Company be and is hereby authorized to circulate its annual report, including annual audited financial statements, Auditors' report, Directors' report, Chairman's review report and other reports contained therein, to the members of the Company through QR enabled code and weblink, in accordance with S.R.O. 389(I)/2023 issued by the Securities and Exchange Commission of Pakistan, and that the practice of circulation of the annual report through CD / USB be discontinued.</p>			
2	<p>"RESOLVED" THAT Article 94 of the Articles of Association of the Company be and is hereby amended to read as follows:</p> <p>94. A resolution consented to in writing or by telex or facsimile signed by majority of the Directors or their alternatives, shall be as valid and effectual as if it has been passed at a meeting of the Directors duly called and constituted. The consent may be in the form of counterparts.</p> <p>"FURTHER RESOLVED THAT the Chief Executive Officer and/or Company Secretary of the Company be and is hereby authorized to, singly, do all acts, deeds, and thing, take any and all necessary steps, to fulfil the legal, corporate and procedural formalities and file all necessary documents/return as deemed necessary on this behalf and the matters ancillary thereto fully achieve the objects of the aforesaid resolution."</p>			

Signature of shareholder(s)

Place

Date

NOTES / PROCEDURES FOR SUBMISSION OF BALLOT PAPER:

1. Duly filled and signed original postal ballot should be sent to the Chairman, at above-mentioned business or email address.
2. Copy of CNIC/Passport (in case of foreigner) should be enclosed with the postal ballot form.
3. Postal ballot forms should reach chairman of the meeting on or before December 27, 2023 during working hours (i.e. by 5:00 p.m.). Any postal ballot received after this date and time, will not be considered for voting.
4. Signature on postal ballot should match the signature on CNIC/Passport (in case of foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot papers will be rejected.

6. In case of representative of body corporate and corporation, postal ballot must be accompanied with copy of CNIC of authorized person, along with a duly attested copy of Board Resolution, Power of Attorney, or Authorization Letter in accordance with Section(s) 138 or 139 of the Companies Act, 2017, as applicable, unless these have already been submitted alongwith the Proxy Form. In case of foreign body corporate etc. all documents must be attested from the Counsel General of Pakistan having jurisdiction over the member.
7. Ballot paper has also been placed on the website of the Company www.archroma.com.pk. Members may download the ballot paper from the website or use original/photocopy published in newspapers.