



Pakistan Petroleum Limited

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Website: www.ppl.com.pk

Our reference: PPL/CS/PSX-0156

Your reference:

Date: 20th September 2024

Mr. Syed Ahmad Abbas
Chief Listing Officer
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi

Dear Sir,

Re: Notice of Final Dividend 2023-24 and Book Closure

Pursuant to Rule 5.6.9 of the Rules of the Pakistan Stock Exchange, we enclose herewith the notice of final dividend for the financial year ended 30th June 2024 and book closure which has been recommended by the Board of Directors of the Company at its meeting held on 20th September 2024.

The notice will be published in the daily "Dawn" and "Jang" newspapers on Saturday, 21st September 2024.

Yours truly,

Ali Jaffar
Company Secretary

Enclosure: As above.



NOTICE OF FINAL DIVIDEND 2023-24 AND BOOK CLOSURE

The Board of Directors of Pakistan Petroleum Limited at its meeting held on 20th September 2024 has recommended a final cash dividend of Rs. 2.50 per share (25%) on Ordinary Shares.

Subject to approval by the members at the forthcoming Annual General Meeting of the Company on 25th October 2024, dividend will be paid to those members whose names appear in the Register of Members as at close of business on 17th October 2024.

The Share Transfer Books of the Company will remain closed from 18th October 2024 until 25th October 2024 (both days inclusive).

1. Tax Implications on Dividend

Tax Rates

Currently, the deduction of withholding tax on the amount of dividend paid by the companies under section 150 of the Income Tax Ordinance, 2001, is as follows:

- (a) For Persons in Active Tax Payer List 15%
- (b) For Persons not in Active Tax Payer List 30%

Shareholders who have filed their returns are advised to make sure their names are entered in the latest Active Tax Payer List (ATL) on the website of FBR at the time of dividend payment; otherwise they shall be treated as persons not appearing in ATL and tax on their cash dividend will be deducted at the rate of 30% instead of 15%.

The ATL may be viewed on the FBR's website: <http://fbr.gov.pk>. The Company will ascertain the tax status of members as at the first day of book closure and will deduct withholding tax accordingly.

National Tax Number (**NTN**) should be provided to the concerned participants by corporate members holding CDC accounts. A copy of NTN certificates together with the Company's name and the respective folio numbers should be submitted by members holding share certificates to Messrs. FAMCO Share Registration Services (Pvt.) Limited (**Share Registrar**) at 8-F, Adjacent to Hotel Faran, Nursery, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi.

Tax on Joint Shareholding

Tax will be deducted in proportion to shareholding in joint names or joint accounts. Holders will be treated individually as filers or non-filers in accordance with their respective status.

The proportion of shareholding should be submitted by joint shareholders in the following form to the Share Registrar at the latest by 17th October 2024:

CDC Account Number	Name of Shareholders (Principal / Joint Holders)	Number or Percentage of Shares Held (Proportion)	CNIC Number	Signature

In case the proportion of shareholding is not submitted, each joint shareholder will be presumed to hold an equal proportion of shares.

Tax Exemption Certificate

A valid tax exemption certificate is necessary pursuant to Section 150 of the Income Tax Ordinance, 2001 for claiming an exemption from deduction of withholding tax. A copy of the valid tax exemption certificate should be submitted to the Share Registrar before the date of book closure by members wishing to avail exemption to avoid deduction of tax.

2. Dividend Bank Mandate

The following information should be provided to enable electronic transfer of dividend to designated bank accounts:

Folio Number:	
Name of Shareholder:	
Title of the Bank Account:	
International Bank Account Number (24 digit IBAN):	
Name of Bank:	
Name of Bank Branch and Address:	
Cellular Number of Shareholder:	
Landline Number, if any, of Shareholder:	
CNIC or NTN Number (Copy to be attached):	

Signature of Member:	
<i>Note: Signature must match specimen [signature] registered with the Company.</i>	

Bank mandates should be provided to the concerned participants by members holding shares in CDC accounts.

3. Conversion of Physical Shares into Book-Entry Form (i.e. CDC Account)

Section 72 of the Companies Act, 2017, requires all listed companies to replace shares held in physical form with shares to be issued in Book-Entry Form within four (04) years from the date of the promulgation of the Companies Act 2017. The shareholders holding shares in physical form are requested to convert their shares in Book-Entry Form in order to comply with the provisions of the Companies Act, 2017. Shareholders are requested to contact the Company's Share Registrar to understand and complete the process of conversion of shares held in physical form, into Book-Entry Form.

4. Intimation of Change of Address and Declaration for Non-deduction of Zakat

Any change in the registered address and declarations for non-deduction of zakat, if applicable, should be submitted to the Share Registrar by members holding share certificates. Members holding shares in CDC or CDC sub-accounts should submit any change in address and declaration for non-deduction of zakat, if applicable, to the CDC or concerned participants.

5. CNIC

Dividend will be paid only to members who have submitted copies of valid CNIC. Names of members who have not submitted copies of CNIC can be viewed on the website of the Company: www.ppl.com.pk.

Ali Jaffar
Company Secretary

P.I.D.C. House
Dr. Ziauddin Ahmed Road
Karachi

21st September 2024