

## NOTICE OF MEETING

Notice is hereby given that 290th meeting of the Board of Directors of SANA INDUSTRIES LIMITED will be held on Friday, the 30<sup>th</sup> day of September, 2024 at 5.00 PM at 33-D-2, Block-6, P.E.C.H.S., Karachi, to transact the following business. Please note that the 'closed period', as defined in the 'frequently asked questions' (FAQ) on the Code of Corporate Governance (Revised) of SECP, has been determined between 23-Sep-2024 to 30-Sep-2024 (both days inclusive). The Directors, CEO and Executives are directed not to deal, directly or indirectly, in the shares of the Company during the closed period.

### ORDINARY BUSINESS

- (1) To read and confirm the minutes of 289th meeting of the Board of Directors held on 29<sup>th</sup> April, 2024.
- (2) To review and approve the un-consolidated and consolidated audited accounts of the Company for the year ended 30th June, 2024, together with the Auditors' & Directors' Report.
- (3) To consider and approve cash dividend for the year ended 30<sup>th</sup> June, 2024.
- (4) To consider and approve bonus shares (stock dividend) for the year ended 30<sup>th</sup> June, 2024.
- (5) To consider and approve increase in remunerations of the Chief Executive and other full time working Director of the Company.
- (6) To review and approve the transactions executed by Directors / CEO / Executives / their spouses / substantial shareholder(s) in shares of the Company.
- (7) To Ratify and approve transactions conducted with Related Parties for the year ended June 30, 2024.
- (8) To authorize the Board of Directors of the Company to approve transactions with Related Parties for the financial year ending June 30, 2025.
- (9) To consider and recommend the appointment of Auditors of the Company for the year ended 30th June, 2025. The present Auditors M/s. Rahman Sarfaraz Rahim Iqbal Rafiq, Chartered Accountants, retire and being eligible, offer themselves for re-appointment.
- (10) To finalize the arrangements and approve the Notice for convening the 39<sup>th</sup> Annual General Meeting of the Shareholders.
- (11) Any other matter with the permission of the Chair.

Karachi: 23rd September, 2024

By Order of the Board



(Abdul Hussain Antaria)  
Company Secretary.