



ATTOCK CEMENT PAKISTAN LIMITED

D-70, Block - 4, Kehkashan - 5, Clifton, Karachi - 75600 Ph: (021) 35309773, 35309774 Fax: 35309775

Notice of the Forty-fifth (45th) Annual General Meeting

Notice is hereby given that the 45th Annual General Meeting of Attock Cement Pakistan Limited (the "Company") will be held on Monday, October 21, 2024 at 12:00 hours at Marriott Hotel, Karachi and also through video link to transact the following:

Ordinary Business

- To receive, consider and adopt the annual audited accounts of the Company for the year ended June 30, 2024 together with the Reports of Auditors and the Directors thereon.
- To consider and if thought fit, approve the final cash dividend of 40% (Rs. 4.00 per share) as recommended by the Board of Directors for the year ended June 30, 2024. This is in addition to the interim cash dividend of 25% (Rs. 2.50 per share) already paid during the year.
- To appoint the auditors for the financial year 2024-25 and to fix their remuneration.
- To transact any other business with permission of the Chairman.

By Order of the Board

Karachi: **IRFAN AMANULLAH**
September 27, 2024 Company Secretary

Participation in Annual General Meeting (AGM) through electronic means:

The shareholders intending to participate in the meeting via video link are hereby requested to share following information for obtaining video link and login credentials, with the office of the Company Secretary (modes of communication are mentioned below) at earliest but not later than 48 hours before the time of the AGM i.e. before 12:00 p.m. on Saturday, October 19, 2024.

Required information:

Shareholder's Name, CNIC Number, Folio/CDC Account No., Active Mobile Phone Number and Email address for timely communication.

Modes of Communication:

- Mobile / WhatsApp: 0308-0972181
- Email: 45agm@attockcement.com

Notes:

- The Register of members and share transfer books of the Company will remain closed from Monday, October 14, 2024 to Monday, October 21, 2024 (both days inclusive).
- Only those members whose names appear in the register of members of the Company as on Friday, October 11, 2024 are entitled to attend and vote at the meeting.
- Members who desire to stop deduction of Zakat from their dividends are required to submit a declaration on non-judicial stamp paper duly signed as required under the law.
- Members are requested to immediately notify any changes in their addresses.

For appointing proxies:

- A member entitled to attend, speak and vote may appoint any other person as his / her proxy to attend, speak and vote on his / her behalf. Proxies must be received at the Registered Office of the Company duly signed not later than 48 hours before the time of holding the meeting.
- The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- Attested copies of CNIC or the passport of the beneficial owners shall be furnished with the proxy form.
- In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.
- Proxies attending meeting on behalf of members are also required to provide below information in case they will be attending the meeting through video link. Video link details and login credentials will be shared with proxy after verification.

Required information:

Name of Proxy, CNIC Number, Folio / CDC Account No. of Member, Active Mobile Phone Number and Email address of proxy.

Deduction of Income Tax from Dividend under Section 150 of the Income Tax Ordinance, 2001 (the Ordinance):

Pursuant to the provisions of Section 150 of the Ordinance, the rates of deduction of income tax from payment of dividend will be as follows:

A.	Rate of tax deduct on for persons who are appearing in the Active Taxpayers List (ATL)	15%
B.	Rate of tax deduct on for persons who are not appearing in the Active Taxpayers List (ATL)	30%

- All the Shareholders are advised to check their status on ATL available on FBR Website, and if required, take necessary actions for inclusion of their names in ATL.

- In case of joint account, please intimate proportion of shareholding of each account holder along with their individual status on the ATL.

- Withholding Tax exemption from the dividend income shall only be allowed if copy of a valid tax exemption certificate is made available to Share Registrar, M/s. FAMCO Share Registration Services (Private) Limited, 8-F, Block-6, PECHS, Nursery, Shahrah-e-Faisal, Near Hotel Faran, Karachi by first day of Book Closure.

Transmission of Annual Audited Financial Statements:

The Company has circulated annual audited financial statements to its members through email at provided registered email addresses. However, printed copy of the above referred statements will be provided to the members upon their request. Request Form is available on the website of the Company i.e. www.attockcement.com.

Further to above, in accordance with Section 223(6) of the Companies Act, 2017 (the Act) read with S.R.O.389(I)/2023 dated March 21, 2023 and S.R.O.787(I)/2014 dated September 08, 2014, the above referred statements have also been uploaded on the website of the Company which can be downloaded by using following weblink and QR enabled code:

<https://www.attockcement.com/wp-content/uploads/2024/09/Attock-Annual-Report-2024.pdf>



Availability of Audited Financial Statements on Company's Website:

The audited financial statements of the Company for the year ended June 30, 2024 have been made available on the Company's website www.attockcement.com, in addition to annual and quarterly financial statements for the prior years.

Payment of Dividend through Bank Account of the Shareholder:

In accordance with Section 242 of the Act, cash dividend can only be paid through electronic mode, directly into the respective bank account designated by the entitled shareholder. Therefore, shareholders are requested to provide their bank account's details (IBAN format) directly to our share registrar (for physical shares) or to their respective participant / broker (for CDS shares) as the case may be. The subject Form is available at Company's website i.e. www.attockcement.com.

Consent for Video Conference Facility:

In accordance with Section 132(2) of the Act, if the company receives consent from members holding in aggregate 10% or more shareholding, residing in a geographical location to participate in the meeting through video conference, at least 7 days prior to the date of Annual General Meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city. To avail this facility a request is to be submitted to the Company Secretary on given address:

The Company Secretary,
Attock Cement Pakistan Limited,
D-70, Block-4, Kehkashan-5, Clifton, Karachi.

Unclaimed Dividend and Undelivered Share Certificates:

The Company has previously discharged its responsibility under Section 244 of the Act whereby the Company approached its shareholders to claim their unclaimed dividends and undelivered share certificates in accordance with the law.

Therefore, the shareholders, whose dividends still remain unclaimed and / or undelivered share certificates are available with the Company (if any), are hereby once again requested to approach the Company to claim their outstanding dividend amounts and / or undelivered share certificates.

Deposit of Physical Shares into Central Depository Company (CDC):

As per Section 72 of the Act, every existing listed company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission, within a period not exceeding four years from the commencement of the Act i.e. May 30, 2017. Further, SECP vide its letter dated March 26, 2021 has advised to comply with section 72 of the Act and encouraged the shareholders to convert their physical shares into book entry form.

In light of above, shareholders holding physical share certificates are encouraged to deposit their shares in Central Depository Company (CDC) by opening CDC sub-accounts with any of the broker or Investor Accounts maintained directly with CDC to convert their physical shares into scrip less form. This will facilitate the shareholders to streamline their information in members' register enabling the Company to effectively communicate with the shareholders and timely disburse any entitlements. Further, shares held shall remain secure and maintaining shares in scrip less form allows for swift sale / purchase.

