
Pakistan Synthetics Limited

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 39th Annual General Meeting of the shareholders of Pakistan Synthetics Limited will be held on Saturday, October 26, 2024 at 10:15 a.m. in Meeting Hall at 2nd Floor of Institute of Chartered Accountants of Pakistan (ICAP) located at Chartered Accountant Avenue, Clifton, Karachi, Pakistan to transact the following business:

ORDINARY BUSINESS

1. To confirm the minutes of the 38th Annual General Meeting of the Company held on October 28, 2023.
2. To receive, consider and adopt the Audited Financial Statements of the Company together with Directors' and Auditor's Report thereon for the year ended June 30, 2024.
3. To appoint Auditors of the Company and to fix their remuneration. The retiring auditors' M/S. BDO Ebrahim & Co., Chartered Accountants being eligible have offered themselves for reappointment.

To transact any other business with the permission of the Chair

By the Order of the Board

Date: : October 03, 2024
Karachi

MUHAMMAD IMRAN
COMPANY SECRETARY

Pakistan Synthetics Limited

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1. Closure of Share Transfer Books

The Shares Transfer Books of the Company will remain closed from Saturday, October 19, 2024 to Saturday, October 26, 2024 (both days inclusive). Transfer received at the office of the Company's share registrar M/s F.D. Registrar Services (Private) Limited, 1705, 17th Floor, Saima Trade Tower A, I.I. Chundrigar Road, Karachi, at the close of business on October 18, 2024 will be treated in time to attend the 39th Annual General Meeting of the Company.

2. Participation in General Meeting

- * A member entitled to attend and vote at the meeting may appoint another member as his/her proxy to attend and vote. Votes may be given either personally or by proxy or by attorney, and in case of a corporation by a representative duly authorized.
- * The instrument of proxy, duly executed should be deposited at the Registered Office of the Company at least 48 hours before the time of the 39th Annual General Meeting.
- * In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

3. Change of Address

The Shareholders are requested to notify if there is any change in their addresses and the contact numbers immediately to our Share Registrar, M/s F.D. Registrar Services (Private) Limited.

4. Submission of CNIC & Bank Account details

CNIC numbers and bank account details of shareholders are mandatorily required for dividend distribution. Shareholders are therefore requested to submit a copy of their CNIC and bank detail (if not already provided) to the Share Registrar, M/s F.D. Registrar Services (Private) Limited.

5. Transmission of Financial Statements and Notices through email

Pursuant to Notification vide SRO 787(1)/2014 of 08 September 2014; SECP has directed to facilitate the members of the company receiving Annual Financial Statements and Notices through electronic mail system (e-mail). We are pleased to offer this facility to our members who desire to receive Annual Financial Statements and Notices of the Company through e-mail in future. In this respect members are hereby requested to convey their consent via e-mail at headoffice@pslpet.com.

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Further, it is the responsibility of the member to timely update the Share Registrar of any change in the registered e-mail address.

6. Uncollected Shares and unclaimed dividend

Shareholders who have not yet collected their dividend / physical shares are advised to contact our Share Registrar immediately to collect / enquire about their unclaimed dividend or shares.

7. TRANSMISSION OF ANNUAL REPORT

In terms of approval of the shareholders of the Company in 20th Extraordinary General Meeting held on 21 June, 2023 and pursuant to SECP's Notification No. SRO 389(1)/2023 dated 21 March 2023, the Annual Report for the financial year ended on 30 June 2024 of the Company may be viewed and downloaded by following the QR code and website as given under :

| | |
|---|---|
| WEBLINK https://pslpet.com/annual-reports/ | QR CODE  |
|---|---|

The shareholders who wish to receive a hard copy of the Annual Report may send to the Company Secretary / Share Registrar, the Standard Request Form available on the website of the Company www.pslpet.com. The Company then will provide a free-of-cost hard copy of the Annual Report to the shareholders within one week of the request.

8. AVAILABILITY ON WEBSITE:

The notice of the Annual General Meeting has been placed on the website of the Company www.pslpet.com.

9. PARTICIPATION IN THE AGM THROUGH VIDEO CONFERENCING:

a) To attend the AGM through video-conferencing facility, members are requested to register themselves by providing the following information through email at headoffice@pslpet.com at least forty-eight (48) hours before the AGM:

- i. Name of Member;
- ii. CNIC .;
- iii. Folio No. / CDC IAS No.;
- iv. Cell No.; and
- v. Email Address.

b) Members will be registered, after necessary verification as per the above requirement and will be provided a video-link by the Company via email.

c) Only those members will be accepted at the AGM via video-conferencing whose names match the details shared with the Company for registration (as mentioned in point 'a' above).

d) The login facility will remain open from 10:00 a.m. till the end of AGM.