



**CORDOBA LOGISTICS  
& VENTURES LIMITED**

October 03, 2024

**The General Manager**  
Pakistan Stock Exchange Limited  
Stock exchange Building  
Stock Exchange Road  
**Karachi.**

**Subject: Notice of Annual General Meeting**

Dear Sir

Please find enclosed herewith a copy of the notice of Annual General Meeting of the Company to be held on 28-10-2024 for circulation amongst the TRE Certificate holders of the exchange.

Yours' sincerely

  
**Company Secretary**



**Copy to:**

**Executive Director/HOD**  
Offsite-II Department  
Supervision Division  
Securities & Exchange Commission of Pakistan  
63, NIC Building, Jinnah Avenue  
Blue Area, **Islamabad.**

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Address: Office No. 420, 4th Floor Eden Towers Gulberg III, Lahore.  
Website: [www.CordobaLV.com](http://www.CordobaLV.com) Email: [info@cordobalv.com](mailto:info@cordobalv.com) Phone: 042-35790290 & 92



**CORDOBA LOGISTICS  
& VENTURES LIMITED**

### **NOTICE OF ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN that the 38<sup>th</sup> Annual General Meeting ("AGM") of Cordoba Logistics & Ventures Limited (the "Company") will be held on **October 28, 2024 at 11:00 am** at Pakistan Stock Exchange Limited (PSX) Regional Office building, Khayaban-e-Aiwan-e-Iqbal, Lahore and also through video link arrangements to transact the following businesses:

#### **Ordinary Business**

1. To confirm the minutes of the Extra Ordinary General Meeting held on August 27, 2024.
2. To receive, consider and adopt the Reports of Directors and Auditors together with Audited Annual Financial Statements of the Company for the year ended 30 June 2024.

In accordance with Section 223(7) of the Companies Act, 2017 and S.R.O. 389(I)/2023 dated March 21, 2023 issued by the Securities and Exchange Commission of Pakistan, the Annual Report of the Company has been uploaded on the Company's website which can be downloaded from the following link and QR enabled Code:



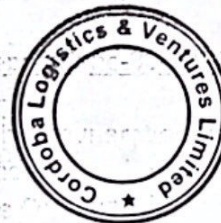
<https://www.cordobalv.com/pdf/Annual-Report-June-30-2024.pdf>

3. To appoint Company's Auditors and fix their remuneration for the year ending 30 June, 2025. The members are hereby notified that the Board of Directors, on the recommendation of Audit Committee of the Company, has proposed re-appointment of M/s Parker Russell-A.J.S. Chartered Accountants as external auditors of the Company.

#### **Any Other Business**

4. To transact any other business with the permission of the Chair.

Lahore:  
Dated: October 05, 2024



By order of the Board

  
Syed Ali Jawwad Jafri  
Company Secretary

**Notes:**

1. The Share Transfer Books of the Company will remain closed from 21-10-2024 to 28-10-2024 (both days inclusive). Transfers received in order at the office of our Share Registrar, M/s Hameed Majeed Associates (Pvt.) Ltd. – H. M. House 7, Bank Square, Lahore by the close of business on 19-10-2024, will be treated in time for the entitlement to attend the Annual General Meeting of the Company.
2. A member entitled to attend and vote at this meeting may appoint any other member as his/her proxy to attend and vote instead of him/her and a proxy so appointed shall have the same rights, as respects attending, speaking and voting at the AGM as are available to the members.
3. The instrument appointing a proxy and the power of attorney or other authority under which it is signed or a notarial attested copy of the power of attorney must be deposited at the Registered Office of the Company at least 48 hours before the time of the meeting. Proxy Forms, in English and Urdu languages, have been dispatched to the members along with the notice of AGM.
4. Members who have deposited their shares into Central Depository Company of Pakistan Limited ("CDC") will further have to follow the under mentioned guidelines for appointment of proxies:
  - a. In case of individuals, the account holder and/or sub-account holder and their registration details are uploaded as per the CDC Regulations, shall submit the proxy form as per above requirements.
  - b. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
  - c. Attested copies of the CNIC or the passport of beneficial owners and the proxy shall be furnished with the proxy form.
  - d. The proxy shall email a valid copy of his CNIC (both sides) / original passport as per above instructions.
  - e. In case of corporate entity, the attested copy of the Board's resolution/power of attorney with specimen signature shall be furnished along with proxy form to the Company.
5. Members are requested to provide by mail or email, photocopy of their CNIC and their email address to enable the Company to comply with the relevant laws.
6. In view of the SECP instructions, the AGM will also be conducted virtually via video link. To attend the meeting through video link, members and their proxies are requested to register themselves by providing the following information along with valid copy of Computerized National Identity Card (both sides)/passport and attested copy of board resolution / power of attorney (in case of corporate shareholder) through email at [info@cordobalv.com](mailto:info@cordobalv.com) by 24 October 2024:



Name of Member	Folio/CDC Account No.	CNIC No.	Cell Number	Email Address

The members who are registered after the necessary verification shall be provided a video link by the Company on the same email address that they email with the Company with. The Login facility will remain open from start of the meeting till its proceedings are concluded.

The shareholders who wish to send their comments/suggestions on the agenda of the AGM can email the Company at email: [info@cordobalv.com](mailto:info@cordobalv.com). The Company shall ensure that comments/suggestions of the shareholders will be read out at the meeting and the responses will be made part of the minutes of the meeting.

**7. Conversion of Physical Shares into Book Entry Form Shares:**

Attention of the shareholders, having shares in physical scrips of the Company, is invited towards Sub Section (2) of the Section 72 of the Companies Act, 2017. As per provisions of the above Section, every existing company is required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission, within a period not exceeding four years from the commencement of the Act, i.e. 31<sup>st</sup> May, 2017.

In view of the above and as per the instructions issued by SECP; such shareholders are requested to arrange to convert their shares held in physical form into book-entry-form. For this purpose, the shareholder shall be required to open an account with either Central Depository Company (CDC) or any Trading Rights Entitlement Certificate holder (Securities Broker) of Pakistan Stock Exchange.

The benefits associated with the Book-Entry-Form shares Includes readily available for trading, whereas trading of physical scrips is currently not permitted, no risk of damaged, lost, forged or duplicate certificates, instant transfer of ownership, Instant receipt/credit of dividends and other corporate entitlements etc.

**8. Unclaimed Dividend and Shares**

Shareholders, who by any reason, could not claim their dividend or right/bonus shares or did not collect their physical shares, if any, are advised to contact our Share Registrar to collect/enquire about their unclaimed dividend or pending shares, if any.

Please note that in compliance with Section 244 of the Companies Act, 2017, after having completed the stipulated procedure, all dividends unclaimed for a period of three years from the date due and payable, shall be deposited to the credit of the Federal Government /SECP and in case of shares, shall be delivered to the Securities & Exchange Commission of Pakistan (SECP).

**9. Placement of Financial Statements**

The Company has placed the Annual Report containing, Notice of Annual General Meeting, Audited Annual Financial Statements for the year ended 30 June 2024 along with Auditors and Directors Reports thereon on its website: [www.cordobalv.com](http://www.cordobalv.com)

