



MCB FUNDS
Investments for Life

2024-25/CAD/AQ/PSX/14344

October 07, 2024

The General Manager

Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi.

Dear Sir,

NOTICE OF ANNUAL GENERAL MEETING (AGM) - PUBLISHED

In furtherance to our letter bearing number 2024-25/CAD/AQ/PSX/14331 dated October 04, 2024, we are writing this to inform you that "Notice of 24th AGM of the Company" to be held on October 28, 2024 has been published on October 07, 2024 in "Dawn" (English) and "Daily Express" (Urdu). Scanned copies of Newspapers' clippings are enclosed herewith.

Thanking you.

Yours Sincerely,

Altaf Ahmad Faisal
Company Secretary

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Shareholders are requested to update their details together with Name, Folio/CDC Account No., E-mail address, contact number to the share register of the Company M/s. CDC Share Registrar Services Limited, CDC House, Block 8, SMHS, Main Shahrah-e-Faisal, Karachi - 74400.

A. PROCEDURE FOR e-VOTING

(a) Details of the e-voting facility will be shared through an e-mail with those members of the Company who have their valid CNIC numbers, cell numbers, and e-mail addresses available in the register of members of the Company by the close of business of Monday, October 22, 2024.

(b) The user address, login details, will be communicated to members via email. The security codes will be communicated to members through SMS from web portal of CDC Share Registrar Services Limited (being the e-voting service provider).

(c) Identity of the members intending to cast vote through e-Voting shall be authenticated through electronic signature or authentication code by login.

(d) Voting time will start from **October 25, 2024, 06:00 a.m.**, and shall close on **October 27, 2024 at 5:00 p.m.** Members can cast their votes any time during this period. Once the vote is cast by a member, he / she shall not be allowed to change it subsequently.

B. PROCEDURE FOR VOTING THROUGH POSTAL BALLOT

The member shall ensure that duly filled and signed ballot paper, along with copy of Computerized National Identity Card (CNIC), should reach the Chairman of the meeting through post on the Company's registered address Admire House, 2nd Floor, I.I. Chundrigar Road, Karachi or email at Chairman@mcbfunds.com one day before the Annual General Meeting to be held on October 28, 2024, during working hours. The signature on the ballot paper shall match the signature on CNIC.

For the convenience of the Member, ballot paper is annexed to this notice and the same is also available on the Company's website at www.mcbfunds.com for download.

C. VIDEO CONFERENCE FACILITY

If two members holding 10 per cent (ten percent) of the total paid up capital, are resident in any other city, the Company shall provide the facility of video-conference to such members for attending Annual General Meeting of the Company, if so, demanded by such members in writing to the Company at least seven (7) days before the date of the meeting.

Consent for Video Conference Facility

I/We, _____, being a member of MCB Investment Management Limited holder of Ordinary Share(s) as per Register Folio/CDC Participant ID & Sub-Account/Investor Account No. _____ hereby opt for participation in the Annual General Meeting to be held on **Monday, October 28, 2024** or any adjourned meeting through video-conference facility at _____ (Please insert name of the City)

Date:

Signature of Member:

7. NOTICE OF SUBMISSION OF VALID CNIC COPIES (MANDATORY)

Members, who have not yet submitted scanned photocopy of their valid CNIC, are requested to submit the same along with folio number, at the earliest, directly to the Company's Share Registry.

B. CHANGE IN MEMBERS ADDRESSES

Members having physical shareholding are requested to immediately notify any change to their address to the Share Registrar M/s. CDC Share Registrar Services Limited. Whereas, CDC account holders are requested to contact their respective CDC participant/broker/investor Account Benificiary.

C. CONVERSION OF PHYSICAL SHARES INTO BOOK-ENTRY FORM

In accordance with section 72 of the Companies Act, 2017 and SECP's letter No. CSD/ED/Notn./2016-629-440 dated 26 March 2021, listed companies are required to replace existing physical shares issued by them into Book-Entry Form. In view of the above requirement, shareholders of the Company having physical share/ share certificates are requested to convert their shares from physical form into Book-Entry Form as soon as possible.

Conversion of physical shares into Book-Entry Form would facilitate the shareholders in many ways i.e. safe custody of shares, readily utilisable shares for trading, no risk of loss or damage, easy & safe transfer with lesser formalities as compared to physical shares. The shareholders of the Company may contact Share Registrar of the Company [i.e. M/s. CDC Share Registrar Services Limited] for guidance in conversion of physical shares into Book-Entry Form.

D. PAYMENT OF CASH DIVIDEND ELECTRONICALLY (MANDATORY REQUIREMENT)

Under section 242 of Companies Act, 2017 (the Act) and the Companies (Distribution of Dividends) Regulations, 2017, every listed Company is required to pay dividend, if any, to their members compulsorily through electronic mode by directly crediting the same in their bank account provided by them. The Company shall be bound to withhold dividend of those members who do not provide their bank details.

members are required to provide to the Company's Share Registrar, particulars relating to name, phone number, complete bank account number (IBAN), and title of bank account. CDC account holders should submit their request directly to their broker (participant)/CDC.

Those shareholders who have still not provided their IBAN are once again requested to fill in "Electronic Credit Mandate Form" and send it duly signed along with a copy of valid CNIC to their respective CDC participant / CDC Investor account services (in case of shareholding in book entry form) or to the Company's Share Registrar M/s. CDC Share Registrar Services Limited (CDCSRL), CDC House, 9th-8, Block 'B', S.M.H.S., Main Shahrah-e-Faisal, Karachi-74400 (in case of shareholding in physical form).

A dividend Mandate Form is available at the Registered Office of the Company and can also be downloaded from the Company's website.

E. DEDUCTION OF WITHHOLDING TAX ON THE AMOUNT OF DIVIDEND UNDER SECTION 150 THE INCOME TAX ORDINANCE, 2001 (MANDATORY)

Pursuant to section 150 of the Income Tax Ordinance, 2001, the rates of deduction of income tax from dividend payments under the Income Tax Ordinance, 2001 are as follows:

a) Rate of tax deduction for persons appearing in the Active Tax Payers List: 15% per cent

b) Rate of tax deduction for persons not appearing in the Active Tax Payers List: 30% per cent.

The tax deduction on the amount of cash dividend @ 15 per cent shall be made for the payment of dividend to shareholders whose names are entered in the Active Tax Payers List provided on the website of FBR, before close of business hour (5:00 p.m.) on Monday, October 21, 2024 otherwise the cash dividend will be deducted @ 30 per cent. Active Tax Payers List is available at Federal Board of Revenue's (FBR) website: <http://www.danac.gov.pk>.

Further, according to classification received from Federal Board of Revenue (FBR), withholding tax will be determined separately on "Holder/Non-Holder" status of Principal shareholder as well as joint-holder(s) based on their shareholding proportions, in case of joint accounts.

The required information must reach our Share Registrar M/s. CDC Share Registrar Services Limited by the close of business (5:00 p.m.) on Monday, October 21, 2024; otherwise, it will be assumed that the shares are equally held by Principal shareholder and Joint Holder(s).

In this regard, all shareholders who hold shares jointly are requested to provide shareholding proportions of Principal shareholder and joint-holder(s) in respect of shares held by them to our Share Registrar, in writing as follows:

Designated email address of the Chairmen at which the duly filled in ballot paper may be sent: Chairman@mcbfunds.com

Folio No. / CDC Account / Sub-Account No.	
Name of shareholder/their shareholders	
Residence Address	
Number of shares held	
CNIC/NICOP Number or Passport Number (in case of Foreign national) (copy to be attached)	
Additional Information and enclosures (in case of representative of body corporate, corporation and Federal Government)	
Name of Authorized Representative	
Authorized Representative's CNIC/NICOP Number or Passport Number (in case of Foreign national); (copy to be attached)	
Copy of Board Resolution / Power of Attorney of body corporate, corporation and Federal Government	

I/we hereby exercise my/our vote in respect of the following resolution(s) through postal ballot by conveying my/our assent or dissent to the following resolution(s) by placing tick (✓) mark in the appropriate box below (where applicable).

Sl. No.	Nature and Description of resolution(s)	No. of ordinary shares for which votes cast	UVs assent to the Resolution(s) (FDR)	UVs dissent to the Resolution(s) (AGAINST)
1.	<p>Special Resolution (Agenda No. 5)</p> <p>"RESOLVED THAT subject to prior approval of the Securities and Exchange Commission of Pakistan (the Commission) under Rule 36(3)(b) of the Non-Banking Finance Companies (Establishment and Regulation) Rules, 2003 (the Rules), after clause 3 addition of clause 3A and 3B, (as appearing in the statement of material fact) in the object clause (III) of the Memorandum of Association of the Company, be hereby approved and adopted to undertake the business of REIT Management Services under the Real Estate Investment Trust Regulations, 2022 and Private Fund Management Services under Private Funds Regulation, 2015.</p>			

RESOLVED FURTHER THAT in addition to aforesaid changes in the Memorandum of Association approved by the members as special resolution, any change in the Memorandum of Association as may be advised and directed by Commission and agreed by the Chief Executive of the Company shall be treated as approved and adopted by the members from the date of passing of this special resolution as per of this Special Resolution without the need of the members approval and shall have effect accordingly.

RESOLVED FURTHER THAT the Chief Executive and/or Company Secretary and/or Chief Financial Officer of the Company be and are hereby jointly or severally authorized to prepare, finalize, execute and file all necessary documents, and do all necessary acts, deeds, and things in connection therewith and auxiliary thereto as may be required or expedient to give effect in the above resolution and to complete all necessary corporate and legal compliances and formalities."

Shareholder / Proxy holder Signature/Authorized Signatory
(In case of corporate entity, please affix company stamp)

DATE: _____

NOTES:

1. Duly filled postal ballot should be sent to Chairman, MCB Investment Management Limited through post at Registered Office 2nd Floor, Admire House, I.I. Chundrigar Road, Karachi OR Email Chairman@mcbfunds.com
2. Copy of CNIC/NICOP or Passport (in case of foreign national) should be enclosed with the postal ballot form. In case of representative of body corporate, corporation and Federal Government, Board Resolution / Power of Attorney shall also be enclosed.
3. Postal ballot forms should reach chairman of the meeting on or before Saturday, October 26, 2024, 5:00 PM (last date of receiving postal ballot). Any postal ballot received after this date, will not be considered for voting.
4. Signature on postal ballot should match with signature on CNIC/NICOP.
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.

کار بروئے حصہ یا خان کسی وی اکاؤنٹس میں دو اچے چل کر سپر (این ای ان) کی ایچے محلات پارکنگ کے پاس بین کریں جگہ کار بروئے کا ذمہ حصہ یا خان کی ایون سرکھیت کی اقل کیتی یا تینسر سڑک کیں۔ حصہ یا خان این لی ایں ایں

کسی بھی سوال اُنکے اطمینان کے لیے سر یا کارہ مدد و درجہ لیں تو ان جگہ ایسیں پکی یا اور شیر جگہ اسے دے والے کر سکتے ہیں:
کچھ: ابھی بھی اپنے سوچنے تینجتہ لے لیں

ایمیل: info@mcbfunds.com | ٹکسٹ این: 11-11-622-24

تيلار: سی ڈی ہی شیئر جسٹیس اور ملکیت
فون نمبر: 0800-23275
ایمیل: info@cdcarsl.com

12. فیر مول شو چو پیچو
جس سی یا تھاں کی وجہ سے اسے اپنے پیچو مول ہیں کر کے دوڑا بے شکر جسوار M/s کی ای شہزادہ سارہ بولیتا ہے بالآخر کے اپنے روحی شدید و قوی مول کرنے کے لیے ایسا کے بارے میں معلومات کر سکتے ہیں۔ کیونکہ 2017ء کے اگلے 244 کی تسلیں مقرر ہوئیں کا کسی بھروسے کی نظر میں اس کا ایسا نظر نہیں آ جاتا جو اسے 3 سال ایسا سے زیاد کر سکتے تک جس مول شدید ہوں گے۔
کچھ کی طرف سے واقعی حکمت کے ساتھ کاروائی جائیں گے

14. سالانہ پروگرام 2024 میں اسے کیا انکل اسلام کی کوشش
کیجئے۔ ایک 2017ء کے عکس (6) 223 کے مطابق جو ایک ایکٹر ایک نر بیٹے سے بھی کی جائے

2. پکیج ڈیلر کی اطلاع
کمپنی کے حصہ میں تیکی کی سیکریٹری، 22 اکتوبر 2024، 20 بروزی، 28 اکتوبر 2024، (پیول دنوں مکارہ ہوں) پھر جس
کی پوشش لائے گئی، 21 اکتوبر 2024، 04:00، ماقبل کا شرکار (شام 5:00 بجے) اکٹھا ہے شرکار M/S یونی
شیر خوار جو اپنے ریٹیلر کے خواجہ ہی کی بازار، بلاک B، اسی امکانی اگلے انس، main شاہراں قلع، کراچی
کا موصول 74400، main شاہراں قلع، کراچی اگلے انس، main شاہراں قلع، کراچی 74400،
بخارا گز، ای ان کوں باخدا ہوئے اور وہ دستے کا تھاں منیں نکل کے پہنچا جائے گے۔

چنانچہ کسی کے اکان سے یہ ایم سی خصوصی حالات کے لیے پایا جاوے و دلکش کوٹ یا داک اکانت رکھیں گے۔ یا اسے کیمپینر بروز، 28 اکتوبر 2024 میں 11:30 بجے تھام سفارت اہل رہا، ماردا کیک، ڈاک اکانت رکھتے ہیں۔ کامیابی کا نتیجہ ہے۔

ارکان کی کھلات کے لیے جو اس الائچے کے سامنے ملک ہے اور کتنی کی وجہ ساتھ www.mcfunds.com سے بھی ذراں
لودو جا سکتی ہے۔
ارکان سے گرائیں کہ کامپنی کا پیداوار دو کارروائی کا ملک، جن شام خوبی اور ذہنی اکاؤنٹ نمبر، ای میل ایڈریس، رابطہ فہر
شال میں اس کے لئے کمپنی کے شعبہ ادارے سے اپنے کرکی میں M/S: کی ذہنی اکاؤنٹ نمبر اور لجیٹیو میڈیا ذہنی ہی باز، بیاں، ایم ایم
لیکچر، ای ایڈیشنل میں 74400 - main اور ایضاً میں

۴۔ ای مروک کا طریقہ کار
 (a) کمی کے اکان کے حصر میں 21 اگسٹ 2024 کو واقعات کار کے اختامیں جن اکان کا درست ہی این آئی سی پیور ہوں گل نہیں اور
 سب سے پہلے کار کے کام کے لئے پہنچے۔

