



BAWANYAIR
PRODUCTS LIMITED

October 7, 2024

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi

NOTICE OF AGM

Dear Sir

We are enclosing herewith copy of Notice of AGM for the period ended June 30, 2024.

Thanking you

Very truly yours

Company Secretary

BAWANY AIR PRODUCTS LIMITED NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Forty Sixth Annual General Meeting of the Company will be held at the office: 2nd Floor, Nadir House, I.I. Chundrigar Road, Karachi, Sindh on Monday October 28, 2024 at 02:00 p.m. to transact the following business:

ORDINARY BUSINESS

1. To confirm the minutes of the EOGM held on September 26, 2024.
2. To receive, consider and adopt the audited accounts of the Company for the year ended June 30, 2024 together with Directors and Auditor's Report thereon.
3. To appoint auditors for the year 2024-2025 and fix their remuneration.
4. Transact any other business with permission of chair.

Karachi: October 07, 2024

**By order of the Board
Company Secretary**

NOTES:

1. The register of members of the Company shall remain closed from October 22, 2024 to October 28 2024 (both days inclusive).
2. Members are requested not to bring spouse, children or any other accompany.
3. Attendance of Members who have deposited their shares into the CDC shall be in accordance with the following mandatory requirements:
 - a) Individual Members must bring their "Participant's ID Number", together with their Account/Sub-account number and original valid CNIC or Passport at the time of attending the Meeting
 - b) For corporate entity, presentation of a certified copy of the Board Resolution/ Power of Attorney with specimen signatures and attested copy of valid CNIC of the person nominated by the corporate entity to represent and vote on its behalf, shall be submitted
4. Members are requested to notify any change in their notified addresses immediately. Members holding shares in physical form are requested to notify the Company's Share Registrar promptly of changes in their notified address.
5. Members, who have not yet submitted a copy of their valid CNIC or Passport to the Company, are once again reminded to send the same at the earliest either to the Company or to the Share Registrar. The CNIC/NTN details is now mandatory and is required for checking the tax status as per the Active Tax Payers List issued by the FBR from time to time.
6. Individual Members (including all joint holders) holding physical share certificates of the Company are therefore requested to submit a copy of their valid CNIC to the Company or its Share Registrar if not already provided. The shareholders while sending CNIC must quote their respective folio numbers.
7. In cases of non-receipt of the copy of a valid CNIC, the Company would be constrained U/S 243 (3) of the Companies Act, 2017 ("the Companies Act") to withhold dividend of such shareholders.
8. Attendance through Proxy
 - a) Proxy Form(s) must be deposited at Company's Share Registrar's office not less than forty-eight (48) hours (excluding holidays) before the time of the Meeting. Proxy Form(s) received after the said forty eight (48) hours i.e. after 02:00 p.m. on 26th day of October 2024 will not be treated as valid.
 - b) Attested copies of valid CNIC or the valid Passport of the beneficial owners and the Proxy shall be furnished with the Proxy Form.
 - c) In case of a corporate entity, the Board of Directors' Resolution/Power of Attorney with specimen signatures and attested copy of valid CNIC of the person nominated by the corporate entity to represent and vote on its behalf, shall be submitted to the Company's Share Registrar
 - d) The Proxy shall produce his/her original valid CNIC or Passport at the time of the Meeting
 - e) A specimen Proxy Form is available on Company's website