

**GAMMON PAKISTAN LIMITED**  
**NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the 77<sup>th</sup> Annual General Meeting of Gammon Pakistan Limited (the Company) will be held at Gammon House, 400/2, Peshawar Road, Rawalpindi on Monday 28<sup>th</sup> October, 2024 at 11:00 A.M. to transact the following business.

**ORDINARY BUSINESS**

1. To confirm minutes of the Extra Ordinary General Meeting held on 30 December, 2023.
2. To receive, consider and adopt the Annual Audited Financial Statements of the Company for the year ended, June 30, 2024 together with the Director's and Auditor's reports thereon.
3. To appoint Auditors of the Company for the year to be ending on June 30, 2025 and to fix their remunerations.

To consider any other business with the permission of the Chair.

BY ORDER OF THE BOARD

**Ghulam Murtaza Khurshid**  
*For* COMPANY SECRETARY

October 04, 2024

**NOTES:**

**BOOK CLOSURE:**

The share transfer books of the Company will be closed from October 22, 2024 to October 28, 2024, both days inclusive. Transfer of shares received at our Share Registration office i.e., Vision Consulting Limited, Business Share Registrar, 5-C, LDA flats, Lawrence Road, Lahore at the close of business on October 20, 2024 will be treated in time for the purpose of entitlement.

**CHANGE IN ADDRESSES AND CONSOLIDATION OF FOLIOS:**

Members of the Company are requested to immediately notify the change of address, if any, and ask for consolidation of their folio nos. provided any member holds more than one folio numbers.

**PARTICIPATION IN ANNUAL GENERAL MEETING:**

Any member entitled to attend this meeting shall be entitled to appoint any other member as his/her proxy to attend in respect of him/her and the proxy instrument shall be received by the Company not later than 48 hours before the meeting.

**INSTRUCTION FOR CDC ACCOUNT HOLDERS:**

CDC account holders will further have to follow the under mentioned guidelines as laid down in Circular 1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan (SECP).

**For attending the meeting:**

- i. In case of individuals, the account holder and/ or the person whose securities are in group account and their registration details are uploaded as per the regulations, shall authenticate his/her identity by showing his valid, original Computerized National Identity Card (CNIC) or Original Passport at the time of attending the Meeting.
- ii. In case of corporate entity, the Board of Director’s Resolution/Power of Attorney with certified specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

**For appointing proxies:**

- i. In case of individuals the account holder and/or person whose securities are in group account and their registration details are uploaded as per the regulations shall submit the proxy form as per the above requirements.
- ii. The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the Form.
- iii. Attested copies of the valid, CNIC or the Passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv. The proxy shall produce his valid, original CNIC or original Passport at the time of the meeting.
- v. In case of corporate entity, the Board of Director’s Resolution/ Power of Attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form to the Company.

Any shareholder who is not feeling well or have symptoms such as cough, flu and/or fever is encouraged to attend the AGM via electronic means through video link. Members can download the app/software through <https://zoom.us/download> and login via video link to participate in the AGM proceedings. Shareholders are requested to get themselves registered at least ten (10) working days before the AGM by email at [gammon1@dsl.net.pk](mailto:gammon1@dsl.net.pk) by providing the following details:

Name of Shareholder	CNIC Number	Folio Number	Cell Number	Email address

Video-link for the meeting will be sent to members at their provided email addresses enabling them to attend the meeting on the given date and time. Login facility will be opened thirty (30) minutes before the meeting time to enable the participants to join the meeting after the identification process.