



**Shell Pakistan Limited**

Shell House  
6, Ch. Khaliqzaman Road  
Karachi-75530  
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Fax +92 (21) 3563 0110  
P.O. Box 3901 Karachi  
E-mail [generalpublicenquiries-pk@shell.com](mailto:generalpublicenquiries-pk@shell.com)  
Website [www.shell.com.pk](http://www.shell.com.pk)

October 22, 2024

The General Manager,  
Pakistan Stock Exchange Limited,  
Stock Exchange Building, Stock  
Exchange Road, Karachi.

Dear Sir/Madam,

**SUBJECT: PUBLICATION OF POSTAL BALLOT AND PROVISION OF ELECTRONIC  
VOTING**

This is in continuation to our notice of the Extra Ordinary General Meeting of Shell Pakistan Limited ("the Company"), which was published on October 05, 2024, we are pleased to enclose Ballot paper and information for the provision of E-voting facility to our Shareholders in compliance with the requirements of the Companies (Postal Ballot) Regulations, 2018.

The said notice will be published nationwide in Dawn, Jung and Nawa-i-Waqt on October 23, 2024.

You may please inform the TRE Certificate holders of the Exchange accordingly.

Yours Sincerely,

Lalarukh Hussain-Shaikh  
Company Secretary

Cc: Director/ HOD  
Surveillance, Supervision and Enforcement Department  
Securities & Exchange Commission of Pakistan,  
NIC Building, 63 Jinnah Avenue,  
Blue Area, Islamabad.

**Shell Pakistan Limited**  
**Electronic Voting Facility and Postal Ballot on Special Business**

In continuation to the notice of the Extra Ordinary General Meeting of Shell Pakistan Limited (“the Company”) published on October 05, 2024 and in accordance with the Companies (Postal Ballot) Regulations, 2018 (the Regulations), the right to vote through electronic voting facility (e-voting) and voting by post (Postal Ballot) shall be provided to the members of the Company for special business agenda item 4, in the manner and subject to the conditions contained in the said regulations. M/s Famco Associates (Private) Limited, the Share Registrar have been appointed as service provider for E-Voting.

Details of e-voting facility will be shared through e-mail with those members of the company who have their valid CNIC numbers, Cell Numbers, and e-mail addresses available in the Register of Member by the close of business on October 28, 2024.

Shareholders of the Company who want to opt for voting through postal ballot are requested to ensure that duly filled and signed ballot paper along with clear copy of valid CNIC should reach at the address, Chairman, Shell Pakistan Limited, Shell House, 6 Ch. Khaliqzaman Road, Karachi, Attention: Company Secretary, or email at SHELLPK-CompanySec@shell.com, one day before the Extra Ordinary General Meeting

Lalarukh Hussain-Shaikh  
Company Secretary

October 22, 2024



**Ballot Paper for voting through Post**  
**for the Special Business at the Extra Ordinary General Meeting to be held on**  
**October 29, 2024, at 10:30 a.m. at Pearl Continental Hotel, Karachi and virtually through video-**  
**conference facility.**

## **SHELL PAKISTAN LIMITED**

**Registered Office Address:** Shell House, 6 Ch. Khaliqzaman Road,  
Karachi-75530 Tel: 111-888-222, Fax: (92-21), 3563-0110 website:  
www.shell.com.pk

**Contact Detail of Chairman, where ballot paper may be sent:**

**Business Address: The Chairman, Shell Pakistan Limited, Shell House, 6 Ch. Khaliqzaman Road,**  
**Karachi, Attention: Company Secretary**

**Designated email address: SHELLPK-CompanySec@shell.com**

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held and folio number	
CNIC No./Passport No (in case of foreigner) (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the following resolution through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick (✓) mark in the appropriate box below (delete as appropriate):

<b>Sr. No.</b>	<b>Name and Description of Resolutions</b>	<b>No. of ordinary shares, For which votes cast</b>	<b>I/We assent to the Resolutions (FOR)</b>	<b>I/We dissent to the Resolutions (AGAINST)</b>
1.	<p><b><u>Agenda Item - Amendments to the Company's Articles of Association</u></b></p> <p><b>RESOLVED</b> as and by way of Special Resolution <b>THAT</b> the Articles of Association of the Company be and are hereby amended as follows:</p> <p>(a) by substituting for the existing Article 1 item 2, the following new article:</p> <p>1. "Major Shareholder" means a Member holding not less than three-fourths of the shares in the Company."</p> <p>(b) by substituting for the existing Article 41, the following new article:</p> <p>41. "No business shall be transacted at any General Meeting unless a quorum is present at the time when the meeting proceeds to business; save as herein otherwise provided ten persons being Members or proxies of Members present at the meeting either personally or through video link and representing a majority of the voting power of the Company shall be a quorum provided that at least three of such persons are members; and provided further that no quorum shall be deemed to be present at any General Meeting unless the <b>Major Shareholder</b> is present by representative, agent or proxy."</p>			

	<p>(c) by substituting for the existing Article 88, the following new article:</p> <p>88. <i>"The quorum necessary for the transaction of the business of the Directors shall be five Directors of whom at least two shall be Directors representing the interests of the Major Shareholder. An alternate Director whose appointment is effective shall be counted in a quorum."</i></p> <p>(d) by substituting for the existing Article 91 the following new article:</p> <p>91. <i>"The Directors shall from time to time elect one from amongst the Directors representing the interests of the Major Shareholder as Chairman of the Board of Directors and, may determine his remuneration for the period for which he is to hold office. The Chairman shall preside over all meetings of the Board of Directors, but if at any meeting the Chairman is not present within fifteen minutes after the time appointed for holding the same. the Directors present may choose one of their number being a Director representing the interests of the Major Shareholder to be chairman of the meeting."</i></p>			
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Signature of shareholder(s)

Place:

Date:

**NOTES/PROCEDURE FOR SUBMISSION OF BALLOT PAPER:**

1. Duly filled and signed original postal ballot should be sent to the Chairman at above-mentioned postal or email address
2. Copy of CNIC/Passport (in case of foreigner) should be enclosed with the postal ballot form.
3. Postal ballot forms should reach chairman of the meeting on or before October 28, 2024, during working hours. Any postal ballot received after this date, will not be considered for voting.
4. Signature on postal ballot should match the signature on CNIC/Passport (in case of foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot papers will be rejected.
6. In case of representative of body corporate and corporation, postal ballot must be accompanied with copy of CNIC of authorized person, along with a duly attested copy of Board Resolution, Power of Attorney, or Authorization Letter in accordance with Section(s) 138 or 139 of the Companies Act, 2017, as applicable. In case of foreign body corporate, all documents must be attested from the Counsel General of Pakistan having jurisdiction.
7. Ballot paper has also been placed on the website of the Company <https://shell.com.pk>. Members may download the ballot paper from the website or use original/photocopy published in newspapers.