



Shell Pakistan Limited

Shell House

6, Ch. Khaliqzaman Road

Karachi-75530

Tel +92 (21) 111 888 222

Fax: +92 (21) 3563 0110

P.O. Box 3901 Karachi

Email: generalpublicenquiries-pk@shell.com

Website: www.shell.com.pk

November 20, 2024

The General Manager,
Pakistan Stock Exchange Limited,
Stock Exchange Building, Stock
Exchange Road, Karachi.

Dear Sir/Madam,

**SUBJECT: PUBLICATION OF POSTAL BALLOT AND PROVISION OF ELECTRONIC
VOTING**

This is in continuation to our notice of the Extra Ordinary General Meeting of Shell Pakistan Limited ("the Company"), which was published on November 07, 2024, we are pleased to enclose Ballot paper and information for the provision of E-voting facility to our Shareholders in compliance with the requirements of the Companies (Postal Ballot) Regulations, 2018.

The said notice will be published nationwide in Dawn, Jung and Nawa-i-Waqt on November 20, 2024.

You may please inform the TRE Certificate holders of the Exchange accordingly.

Yours Sincerely,

Lalarukh Hussain-Shaikh
Company Secretary

Cc: Director/ HOD
Surveillance, Supervision and Enforcement Department
Securities & Exchange Commission of Pakistan,
NIC Building, 63 Jinnah Avenue,
Blue Area, Islamabad.

Shell Pakistan Limited
Electronic Voting Facility and Postal Ballot on Special Business

In continuation to the notice of the Extra Ordinary General Meeting of Shell Pakistan Limited (“the Company”) published on November 07, 2024 and in accordance with the Companies (Postal Ballot) Regulations, 2018 (the Regulations), the right to vote through electronic voting facility (e-voting) and voting by post (Postal Ballot) shall be provided to the members of the Company for special business agenda item 4, in the manner and subject to the conditions contained in the said regulations. M/s Famco Associates (Private) Limited, the Share Registrar have been appointed as service provider for E-Voting.

Details of e-voting facility will be shared through e-mail with those members of the company who have their valid CNIC numbers, Cell Numbers, and e-mail addresses available in the Register of Member by the close of business on November 26, 2024.

Shareholders of the Company who want to opt for voting through postal ballot are requested to ensure that duly filled and signed ballot paper along with clear copy of valid CNIC should reach at the address, Chairman, Shell Pakistan Limited, Shell House, 6 Ch. Khaliqzaman Road, Karachi, Attention: Company Secretary, or email at CompanySec@wafi-energy.com, one day before the Extra Ordinary General Meeting

Lalarukh Hussain-Shaikh
Company Secretary

October 22, 2024



Shell Pakistan Limited

Ballot Paper for Voting Through Post

Registered Office: Shell Pakistan Limited, Shell House, 6 Ch. Khairuzamman Road, Karachi-75500. Contact: +92-21-111-888-222; Website: https://shell.com.pk/

For poll to be held at the Extraordinary General Meeting of Shell Pakistan Limited on Wednesday, November 27, 2024, at 12:00 p.m. at Pearl Continental Hotel, Karachi and virtually through video-conference facility, to transact the following Business:

Contact Details of Chairman, whose ballot paper may be sent:
Business Address: The Chairman, Shell Pakistan Limited, Shell House, 6 Ch. Khairuzamman Road, Karachi-75500
Attention: "The Company Secretary"
Designated Email Address: CompanySecretary@shell-pakistan.com

Form with fields for Name of Shareholder/Joint Shareholders, Registered Address of Shareholder(s), Number of Shares held, Folio Number/ Participant or Investor Account Number, CNIC No./Passport No. (in case of a Foreigner, copy to be attached), Additional information and enclosures (in case of Representative of Body Corporate, Corporation and/or Federal Government).

INSTRUCTION FOR POLL
1. Please indicate your vote by ticking (✓) the relevant box.
2. In case both the boxes are marked as (✓), your ballot paper shall be treated as "Rejected".
Please handily exercise your vote in respect of the below resolutions through ballot by conveying my/our assent or dissent to the resolution(s) by placing tick (✓) mark in the appropriate box below:

Table with 4 columns: Sl. No, Special Business Resolutions, I/We assent to the Resolution (FOR), I/We dissent to the Resolution (AGAINST). Contains resolutions 1, 2, and 3 with detailed text for each.

Signature of Shareholder(s)/ Proxy holder/Authorized Signatory _____ Place: _____ Date: _____
NOTES - PROCEDURES FOR SUBMISSION OF BALLOT PAPER:
1. Only ballot or approved postal ballot should be sent to the Chairman, at the above-mentioned postal or email address.
2. Copy of I2B/P-Response (in case of a foreigner) should be enclosed with the Postal Ballot Form.
3. Postal Ballot Forms should reach the Chairman of the Meeting on or before November 26, 2024 during working hours (i.e. by 5:00 p.m.) Any Postal Ballot received after this date and time, will not be considered for voting.
4. Signature on Postal Ballot should match the Signature on I2B/P-Response (in case of a Foreigner).
5. Incomplete, untimely, incorrect, delayed, torn, mutilated, over-written ballot paper will not be accepted.
6. In case of a Representative of Body Corporate and Corporation, Postal Ballot must be accompanied with copy of CNIC of the Authorized Person, along with a duly attested copy of Board Resolution, Power of Attorney, or Authorization Letter in accordance with Sections 130 or 139 of the Companies Act, 2017, as applicable, unless these have already been submitted alongwith the I2B-Form. In case of a Foreign Body Corporate, all documents must be attested from the Consular General of Pakistan having jurisdiction over the Member.
7. Ballot Paper will also be given to the visitors of the Company through the website or use Original/Paperless as published in Newsletters.