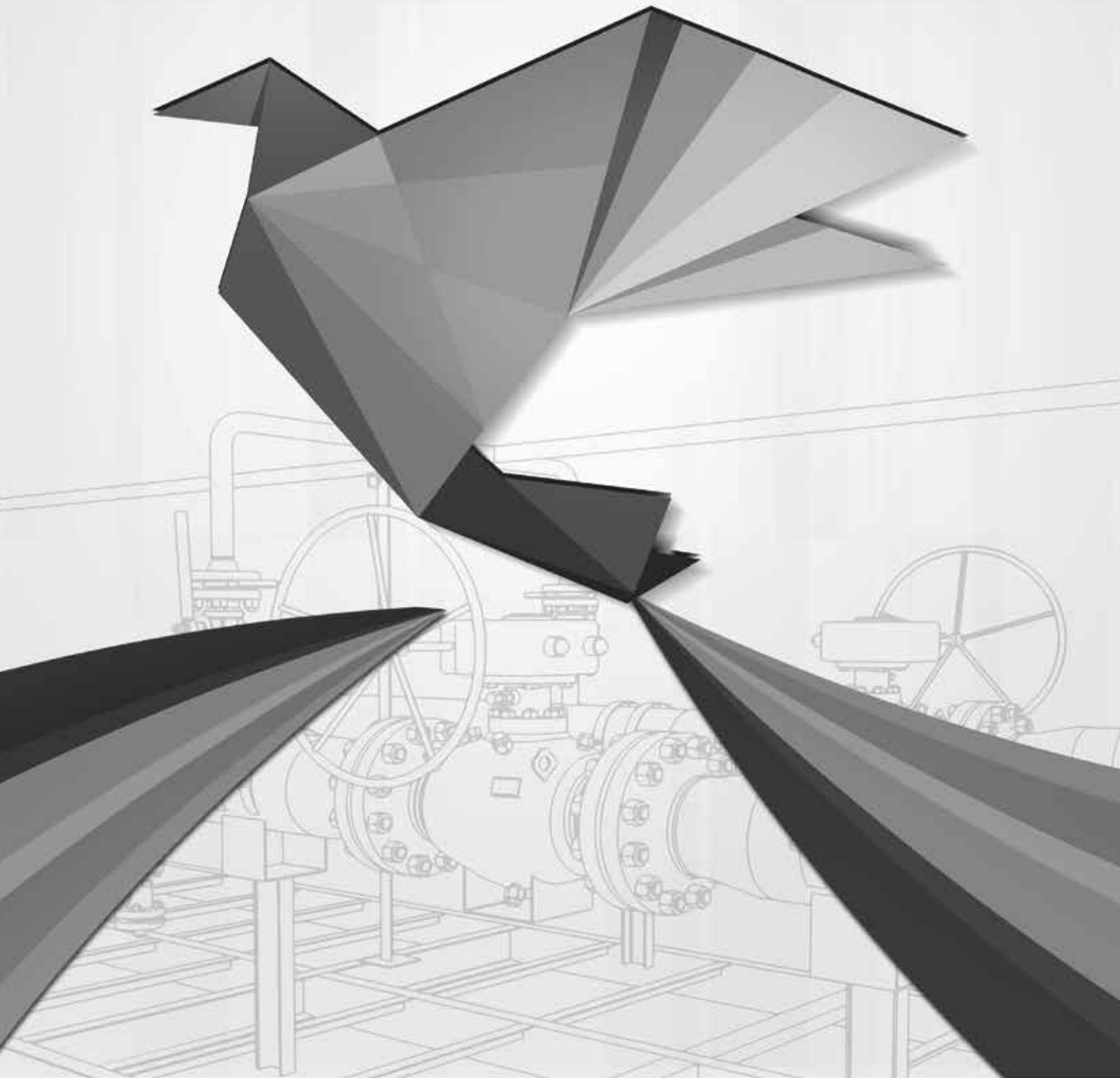




# 70<sup>TH</sup> ANNUAL GENERAL MEETING

- NOTICE OF 70<sup>TH</sup> ANNUAL GENERAL MEETING
- PROXY FORM (BOTH IN ENGLISH AND URDU)





# NOTICE OF 70<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the 70<sup>th</sup> Annual General Meeting (AGM) of Sui Southern Gas Company Limited will be held on Monday, June 16, 2025 at 11:00 am at Jade Hall, Arena, Habib Rehmatullah Road, Karsaz, Karachi as well as through audio / video link to transact the following business:

## ORDINARY BUSINESS:

1. To review the minutes of the 69<sup>th</sup> Annual General Meeting of the Company held on November 29, 2024.
2. To consider and adopt the Annual Audited Financial Statements of the Company for the year ended June 30, 2024, together with the Directors' and Auditors' Reports thereon.
3. To appoint auditors of the Company for the year ending June 30, 2025 and fix their remuneration. The Board Audit Committee and Board of Directors have recommended the name of M/s. BDO Ebrahim & Co., Chartered Accountants for their re-appointment as auditors of the Company.



[www.ssgc.com.pk/all-financial-reports](http://www.ssgc.com.pk/all-financial-reports)

4. To transact any other business with the permission of the Chair.

By order of the Board

A handwritten signature in blue ink, appearing to be 'Fawad Ahmed Khan', written over a light blue circular stamp.

**Fawad Ahmed Khan**  
Company Secretary

**Place:** Karachi

**Date:** May 13, 2025

## IMPORTANT NOTICE:

In compliance with Section 185 of Companies Act, 2017 and SECP directives vide S.R.O. 452(I) / 2025 dated March 17, 2025, NO GIFTS, CASH, COUPONS / VOUCHERS OR ANY OTHER FORM OF GIFT WILL BE DISTRIBUTED at the Annual General Meeting.



## Notes:

### A. BOOK CLOSURE

- i. The Share Transfer Books of the Company will remain closed from Monday June 09, 2025 to Monday June 16, 2025 (both days inclusive). Transfers received at the Share Registrar's office at CDC Share Registrar Services Limited, CDC House, 99-B, Block 'B', S.M.C.H.S., Main Shahrah-e-Faisal, Karachi-74400 by the close of business on Friday June 06, 2025 will be considered for entitlement to attend and vote.

### B. REQUIREMENTS FOR ATTENDING THE ANNUAL GENERAL MEETING

- i. In the case of individuals, the account holder or sub-account holder whose registration details are uploaded as per the Central Depository Company of Pakistan Limited Regulations, shall authenticate his / her identity by showing his / her valid original Computerized National Identity Card (CNIC) or original Passport at the time of attending the AGM.
- ii. In the case of corporate entity, Board of Directors' Resolution / Power of Attorney and attested copy of the CNIC or Passport of the nominee shall also be produced (unless provided earlier) at the time of meeting.

### C. REQUIREMENTS FOR APPOINTING PROXIES

- i. A member entitled to attend and vote at this meeting may appoint another member as his / her proxy to attend and vote. Proxies in order to be effective, must be received at SSGCL Head Office, SSGC House, Sir Shah Suleman Road, Block -14, Gulshan-e-Iqbal, Karachi, not later than forty-eight (48) hours before the time of the meeting and must be duly stamped, signed and witnessed.
- ii. Members, proxies or nominees shall authenticate their identity by showing their original Computerized National Identity Card (CNIC) or original Passport.
- iii. In the case of individuals, attested copies of CNIC or Passport of the beneficial owners and the proxy shall be furnished along with the proxy form.
- iv. In the case of proxy by a corporate entity, Board of Directors' Resolution / Power of Attorney and attested copy of the CNIC or Passport of the proxy shall be submitted along with proxy form.
- v. In case of proxy for corporate members, the Board of Directors' Resolution / Power of Attorney with specimen signature of the nominee shall be produced at the time of meeting (unless it has been provided earlier to the Shares Registrar).

### D. TRANSMISSION OF ANNUAL REPORTS VIA QR ENABLED CODE AND E-MAIL

- i. As required under Section 223 of the Companies Act 2017, the financial statement of the Company has been uploaded on its official website ([www.ssgc.com.pk](http://www.ssgc.com.pk)) which can be downloaded from the following link or QR code:



[www.ssgc.com.pk/all-financial-reports](http://www.ssgc.com.pk/all-financial-reports)

- ii. The Annual Audited Financial Statements along with the reports and Notice of AGM are being sent to members who have provided their email addresses. Physical copy of the Annual Report will be provided to the members on demand.

### E. PARTICIPATION IN AGM THROUGH ELECTRONIC MEANS

- i. Shareholders interested in attending the AGM through audio / video link (Zoom application) are hereby requested to get themselves registered with CDC Share Registrar Services Limited latest by on Friday June 13, 2025 by sending an email with subject 'Registration for SSGC AGM' at [cdcsr@cdcsrsl.com](mailto:cdcsr@cdcsrsl.com) or send a message via WhatsApp on +92 321 820 0864 along with a valid scanned copy of the applicant's CNIC. While participating through electronic means, members are advised to provide following mandatory information:

Company	Name of Shareholder	CNIC #	Folio / CDS Account #	Cell #	Email Address
SSGC					



- ii. Members will be registered after necessary verification as per the above-required information and will be provided with a video link at their provided email address. The login facility will be opened thirty (30) minutes before the meeting time to enable the participants to join the meeting after the identification process on Monday June 16, 2025.

#### **F. NOTIFICATION OF CHANGE IN ADDRESS**

- i. Shareholders are requested to promptly notify any change in their address.

#### **G. PAYMENT OF DIVIDEND THROUGH ELECTRONIC MODE**

- i. Under the provision of Section 242 of Companies Act, 2017, it is mandatory for listed Company to pay cash dividend to its shareholders only through electronic mode directly into bank account designated by the entitled shareholders. In order to receive dividends directly into their bank accounts of shareholders, shareholders are requested to fill the "Electronic Credit Mandate Form" available on Company's website and send it duly signed along with a copy of CNIC to the Share Registrar of the Company M/s. CDC Share Registrar Services Limited, CDC House, 99-B, Block-B, S.M.C.H.S., Main Shahrah-e-Faisal, Karachi, in case of physical shares. In case shares are held in CDC then "Electronic Credit Mandate Form" must be submitted directly to shareholder's broker / participant / CDC account holder.

#### **H. CONVERSION OF PHYSICAL SHARES TO CDC ACCOUNTS**

- i. In compliance with Section 72 of the Companies Act, 2017, physical shares are required to be converted into book-entry form within four years of the promulgation of the Act. Shareholders holding physical share certificates are encouraged to convert their shares into book-entry form at the earliest. The shareholders of the Company may contact the Share Registrar, namely M/s. CDC Share Registrar Services Limited, CDC House, 99-B, Block-B, S.M.C.H.S., Main Shahrah-e-Faisal, Karachi, for the conversion of physical shares into book-entry form.

#### **I. UNCLAIMED DIVIDENDS AND SHARE CERTIFICATES**

- i. Shareholders, whose dividend or bonus shares are still unclaimed or have not collected their physical shares, are advised to contact our Share Registrar, M/s. CDC Share Registrar Services Limited, to collect / enquire regarding their unclaimed dividends or pending shares, if any.

#### **J. DECLARATION AS PER ZAKAT AND USHER ORDINANCE 1980**

Shareholders are requested to submit a notarized copy of Zakat Declaration Form "CZ-50" on NJSP of Rs. 50/- to the Share Registrar, if not provided earlier.

#### **K. SUBMISSION OF COPY OF CNIC / NTN CERTIFICATE (Mandatory)**

- i. Members are requested to provide a copy of valid CNIC / NTN Certificate to their respective Participant / CDC Investor Account Services in case of Book-Entry Form, or to the Company's Share Registrar in case of Physical Form, duly quoting thereon the Company's name and respective folio numbers.

#### **L. CONSENT FOR VIDEO CONFERENCE FACILITY**

- i. In accordance with Section 132 and 134 of the Companies Act, 2017, members can also avail video conference facility.
- ii. If the Company receives consent from members holding in aggregate 10% or more shareholding, residing at a geographical location other than the city of the meeting, to participate in the meeting through video conference at least 7 days prior to the date of the Annual General Meeting; the Company will arrange video conference facility in that city subject to availability of such facility in that city. In this regard, please fill the details listed ahead in point # (iii) of this paragraph and submit the same to the registered address of the Company 7 days before holding of the Annual General Meeting.
- iii. The Company will intimate to members regarding the venue of video conference facility at least 5 days before the date of the Annual General Meeting along with complete information necessary to enable them to access such facility.

I / We \_\_\_\_\_ of \_\_\_\_\_ being a member of Sui Southern Gas Company Limited, holder of \_\_\_\_\_ ordinary share(s) as per Registered Folio / CDC Account #. \_\_\_\_\_ hereby opt for video conference facility at \_\_\_\_\_.

**Signature of Member**