

# Notice of 62nd Annual General Meeting To Be Held on Wednesday, October 22, 2025



GOC (Pak) Limited.



# NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 62<sup>nd</sup> Annual General Meeting of the members of **GOC (Pak) Limited** will be held at its Registered Office, Small Industries Estate, Sialkot on Wednesday, the 22<sup>nd</sup> October 2025 at 11:00 a.m. to transact the following business:

## Ordinary Business:

1. To confirm the minutes of the last meeting.
2. To receive, consider and adopt Audited Financial Statements of the Company for the year ended 30 June 2025 together with the Chairman Review, Directors' and Auditors' Report thereon.

<https://drive.google.com/file/d/15AZmU-pedKDHunOzNpoQlyWTdHmOJrDy/view?usp=sharing>



3. To approve the payment of final cash dividend @ Re. 1.00 per share (10.00%) for the year ended 30 June 2025 as recommended by the Board of Directors.
4. To appoint statutory auditors and fix their remuneration for the year ending on 30 June 2026.

## Special Business:

5. To ratify and approve transactions conducted with the Related Parties for the year ended 30 June 2025 by passing the following special resolution with or without modification:

**Resolved** that the transactions conducted with the Related Parties as disclosed in the note 33 of the financial statements for the year ended 30 June 2025 be and are hereby ratified, approved and confirmed.

6. To authorize the Board of Directors of the Company to approve transactions with the related parties for the financial year ending on 30 June 2026 by passing the following special resolution with or without modification:

**Resolved** that the Board of Directors of the Company be and is hereby authorized to approve the transactions to be conducted with the Related Parties on case to case basis for the financial year ending on 30 June 2026.

**Resolved further** that the approval of these transactions by the Board shall be deemed to have been approved by the shareholders and shall be placed before the shareholders in the next Annual General Meeting for their formal ratification/approval.

By Order of the Board



(Arfan Shahzad)  
Company Secretary

Sialkot:

Dated: 01 October 2025

## Notes:

**1. Book Closure:** The share transfer books of the company will remain closed from 15 October 2025 to 22 October 2025 (both days inclusive). Transfers received in order at the office of the company's Independent Share Registrar, M/s Corptec Associates (Private) Limited, 503-E, Johar Town, Lahore by the close of business on 14 October 2025 will be considered in time to be eligible for the purpose of attending the Annual General Meeting.

**2. Appointment of Proxy:** A member entitled to attend and vote at the Annual General Meeting is entitled to appoint another member as a proxy to attend and vote instead of him/her. The instrument appointing a proxy must be received at the Registered Office of the company not less than 48 hours before the time appointed for the Meeting.

**3. Participation in AGM:** Members who have deposited their shares in the Central Depository System of the Central Depository Company of Pakistan Limited will have to follow the under mentioned guidelines as laid down by Securities and Exchange Commission of Pakistan:

### A. For Attending the Meeting

a. In case of Individuals, the account holder and/or sub-account holder whose registration details are Uploaded as per the CDC Regulations, shall authenticate his/her identity by showing his/her original CNIC or original Passport along with Participant ID number and the Account number at the time of attending the Meeting.

In case of corporate entity, the Board's resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

### B. For Appointing Proxies

a. In case of individuals, the account holder and/or sub-account holder whose registration details are uploaded as per the CDC Regulations, shall submit the proxy form as per above requirements.

b. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.

c. Attested copies of the CNIC or the passport of beneficial owners and the proxy shall be furnished with the proxy form.

d. The proxy shall produce his original CNIC or original passport at the time of the Meeting.

e. In case of corporate entity, the Board's resolution / power of attorney with specimen signature shall be furnished (unless it has been provided earlier) along with proxy form to the Company.

**5. Video Conferencing Facility:** If the Company receives consent from members holding aggregate 10% or more shareholding, residing in geographical location to participate in the meeting through video conference at least 7 days prior to the date of meeting, the Company will arrange video conference facility in that city subject to availability of such facility in that city. In this regard, please fill the following and submit to registered address of the Company, Small Industries Estate, Sialkot at least 7 days prior to the date of Annual General Meeting.

**6. Placement of Financial Statements on Website:** The Company has placed the Audited Annual Financial Statements for the year ended 30 June 2025 along with Auditors' and Directors' Reports thereon on company's website [www.gocpak.com](http://www.gocpak.com)

-Active 15%                      - Non-Active 30%

**8. Dividend Mandate:** The provisions of Section 242 of the Companies Act, 2017 require the listed companies that any dividend payable in cash shall only be paid through electronic mode directly into the bank account designated by the entitled shareholders. The shareholders who have not provided their bank account details so far are advised to provide their below electronic dividend mandate information to Company's Share Registrar at the address given above and update their CDC accounts /Sub accounts as the case may be, enabling the Company to credit your future dividend promptly, if any.

1. Shareholder's Name    2. Father's / Husband's Name    3. Folio Number    4. Postal Address
5. Name of Bank    6. Name of Branch    7. Address of Branch    8. Title of Bank Account
9. Bank Account Number (Complete with code)    10. IBAN Number (Complete with code)
11. Cell Number    12. Telephone Number (if any)    13. CNIC Number (attach copy)
14. NTN (in case of corporate entity, attach copy)

**9. Submission of copy of CNIC (Mandatory):** Individuals including all joint holders holding physical share certificates are requested to submit a copy of their valid CNIC to the Company or the Company's Share Registrar. All shareholders are once again requested to send a copy of their valid CNIC to our Share Registrar, M/s. CorpTec Associates (Private) Limited, 503-E, Johar Town, Lahore. The Shareholders while sending CNIC must quote their respective folio numbers and name of the Company.

**10. Video Link Facility for Meeting:** The members may attend the AGM via video link using smart phones/tablets. To attend the meeting through video link, members and their proxies are requested to register themselves by providing the following information along with valid copy of Computerized National Identity Card (both sides)/passport, attested copy of board resolution / power of attorney (in case of corporate shareholders) through email at [cfo@gocpak.com](mailto:cfo@gocpak.com) not later than 48 hours before the time for holding the meeting.

Name of Member/Proxyholder	CNIC No.	Folio No. / CDC Account No.	Cell No. WhatsApp No.	Email ID

**11. E-voting / Postal Ballot Facility:** Members of the Company have right to vote through electronic voting facility and voting by post for all businesses classified as special business under the Companies Act, 2017, ("the Act") in the manner and subject to conditions contained in the Companies (Postal Ballot) Regulation, 2018, ("the Regulations").

The members are hereby notified that pursuant to Companies (Postal Ballot) Regulations, 2018 (“the Regulations”) amended through Notification dated December 05, 2022, issued by the Securities and Exchange Commission of Pakistan (“SECP”), SECP has directed all the listed companies to provide the right to vote through electronic voting facility and voting by post to the members on all businesses classified as special business. Accordingly, members of GOC (Pak) Limited (the “Company”) will be allowed to exercise their right to vote through electronic voting facility or voting by post for the special business in its forthcoming Annual General Meeting to be held on 22-10-2025, at 11:00 A.M., in accordance with the requirements and subject to the conditions contained in the aforesaid Regulations.

#### **Procedure for E-Voting:**

- I. Details of the e-voting facility will be shared through an e-mail with those members of the Company who have their valid CNIC numbers, cell numbers, and e-mail addresses available in the register of members of the Company by the close of business on 14-10-2025.
- II. The web address, login details, and password, will be communicated to members via email. The security codes will be communicated to members through SMS from the web portal of Corptec Associates (Private) Limited (being the e-voting service provider).
- III. Identity of the Members intending to cast vote through e-voting shall be authenticated through electronic signature or authentication for login.
- IV. E-Voting lines will start from 19-10-2025 and shall close on 21-10-2025 at 5:00 p.m. Members can cast their votes any time during this period. Once the vote on a resolution is cast by a Member, he / she shall not be allowed to change it subsequently.

#### **Procedure for Voting Through Postal Ballot:**

The members shall ensure that duly filled and signed ballot paper, along with copy of Computerized National Identity Card (CNIC), should reach the Chairman of the meeting through post on the Company's registered address Small Industries Estate, Sialkot, Pakistan or email at [chairman@gocpak.com](mailto:chairman@gocpak.com) one day before the Annual General Meeting on 21-10-2025 up to 5.00 p.m. The signature on the ballot paper shall match the signature on CNIC. This postal Poll paper is also available for download from the website of the Company at [www.gocpak.com](http://www.gocpak.com) or use the same as attached to this Notice and published in newspapers. Please note that in case of any dispute in voting including the casting of more than one vote, the Chairman shall be the deciding authority.

#### **E-voting Service Provider:**

M/s Corptec Associates (Private) Limited

#### **12. Unclaimed Dividend / Shares**

Shareholders who could not collect their dividend / physical shares are advised to contact our Share Registrar to collect / enquire about their unclaimed dividend or shares, if any.

**13. Conversion of Physical Shares into Book-entry Form:** SECP has issued a letter No. CSD/ED/Misc./2016-639-640 dated March 26, 2021 addressed to all listed companies referring their attention towards the provision of Section 72 of the Companies Act, 2017 (the Act) which requires to all the then existing companies to replace shares issued by them in physical form with shares to be issued in the Book-Entry-form within a period not exceeding four years from the date of the promulgation of the Act. In order to ensure full compliance with the provisions of aforesaid Section 72 and to be benefitted from the facility of holding shares in the Book-Entry-Form, shareholders may contact a PSX member, CDC participant, or CDC Investor Account Service Provider, or our Share Registrar Office for assistance in opening CDS Account and subsequent conversion of the physical shares into book-entry form.

## **STATEMENT UNDER SECTION 134(3) OF THE ACT:**

#### **Agenda Item No. 5 of The Notice - Ratification and Approval of the Related Party Transactions:**

Transactions conducted with the related parties have to be approved by the Board of Directors duly recommended by the Audit Committee on quarterly basis pursuant to regulation 15 of the Listed Companies (Code of Corporate Governance) Regulations, 2019. However, since majority of the Company's Directors were interested due to their common directorships and therefore these transactions are being placed for the approval by shareholders in the Annual General Meeting. All transactions with related parties to be ratified have been disclosed in the note 33 to the financial statements for the year ended 30 June 2025. Detail of compensation to key management personnel comprising of chief executive officer, directors and executives is disclosed in Note 32 to the financial statements for the year ended 30 June 2025. The Company carries out transactions in the normal course of business. All transactions entered into with related parties require the approval of the Audit Committee of the Company. Upon the recommendation of the Audit Committee, such transactions were placed before the Board of Directors for approval. The nature of relationship with these related parties has also been indicated in the financial statements for the year ended 30 June 2025. The Directors are interested in the resolution only to the extent of their shareholding and having their common directorships in such related parties.

#### **Agenda Item No. 6 of the Notice - Authorization for the Board of Directors to approve the Related Party Transactions during the Year Ending on 30 June 2026.**

The Company shall be conducting transactions with its related parties during the year ending on 30 June 2026 in the normal course of business. The majority of Directors are interested due to their common directorship in the associated undertakings. In order to promote transparent business practices, the shareholders are required to authorize the Board of Directors to approve transactions with the related parties from time-to-time and on case to case basis for the year ending on 30 June 2026, which transactions shall be deemed to be approved by the Shareholders. These transactions shall be placed before the shareholders in the next AGM for their formal approval/ratification. The Directors are interested in the resolution only to the extent of their shareholding and/or only their common directorships in such related parties.

# 62<sup>nd</sup> ANNUAL GENERAL MEETING

## Proxy Form

I / We, \_\_\_\_\_ of \_\_\_\_\_  
being the member of **GOC (Pak) Limited** hereby appoint Mr./Mrs./Miss. \_\_\_\_\_  
who is a member of the Company vide Registered Folio / CDC Participant ID.No. \_\_\_\_\_ or failing whom  
Mr./Mrs./Miss. \_\_\_\_\_ who is also a member of the Company vide Registered Folio / CDC Participant  
ID.No. \_\_\_\_\_ as my / our proxy to attend and vote for me and on my behalf at the 62<sup>nd</sup> Annual General  
Meeting of the Company to be held on Wednesday, October 22, 2025 at 11:00 a.m. and / or at any adjournment thereof.

Folio No	CDC account Number		Number of shares held
	Participants I.D.	Account No.	

(Signature should agree with the specimen signature registered with the Company)

**WITNESSES:**

i. Signature \_\_\_\_\_  
 Name \_\_\_\_\_  
 Address \_\_\_\_\_

ii. Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_

CNIC 

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or passport No. \_\_\_\_\_

CNIC 

					-								-	
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or passport No. \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## NOTES

- I. The proxy form must be signed across Rupees Five revenue stamp and it should be deposited in the Company's registered office not less than 48 hours before the time of holding the meeting.
- II. If a member appoints more than one proxy and more than one instruments of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid.
- III. A member entitled to attend may appoint another member as his / her proxy or may by power of attorney authorize any other person as his / her agent to attend, speak and vote at the meeting. A corporation or a company, as the case may be, being a member of the Company, may appoint any of its officials or any other person to act as its representative and the person so authorized shall be entitled to the same powers as if he were an individual share holder.

**For CDC account holders / corporate entities:**

In addition to the above the following requirements have to be met:

- I. The Proxy Form shall be witnessed by two persons whose names, addresses and CNIC or Passport numbers shall be mentioned on the Form.
- II. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- III. The proxy shall produce his original CNIC or original passport at the time of the meeting.
- IV. In case of corporate entity, the board of directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) alongwith proxy form to the Company.



# جی اوسی (پاک) لمیٹڈ

## پراکسی فارم (مختارنامہ)

حصہ دار (شینئر ہولڈنگ)	کمپیوٹرائزڈ قومی شناختی کارڈ نمبر	سب اکاؤنٹ (ذیلی کھاتہ) نمبر	سی ڈی سی شرکت آئی ڈی نمبر

میں/ہم  
ساکن  
بحیثیت رکن جی اوسی (پاک) لمیٹڈ، محترم/محترمہ  
اس کی غیر موجودگی میں  
(بحیثیت کمپنی کے رکن) کو اپنے/ہمارے ایما پر مورخہ 22 اکتوبر، 2025 بروز بدھ 11:00 بجے ہونے والے جی اوسی (پاک) لمیٹڈ کے 62 ویں سالانہ اجلاس عام میں حق رائے دہی استعمال کرنے، تقریر اور شرکت کرنے یا کسی بھی التواء کی صورت میں اپنا/ہمارا بطور مختار (پراکسی) مقرر کرتا ہوں/کرتے ہیں۔  
آج بروز \_\_\_\_\_ بتاریخ \_\_\_\_\_ 2025ء کو میرے/ہمارے دستخط سے گواہوں کی تصدیق سے جاری ہوا۔

## گواہان

1:  
دستخط:  
نام:  
پتہ:  
کمپیوٹرائزڈ قومی شناختی کارڈ نمبر:  
2:  
دستخط:  
نام:  
پتہ:  
کمپیوٹرائزڈ قومی شناختی کارڈ نمبر:

## نوٹ:

- اجلاس عام میں شرکت اور رائے دہی کا مستحق رکن، پراکسی مقرر کر سکتا ہے۔
- پراکسی اور مختارنامہ یا دیگر اتھارٹی (اگر کوئی ہوں) تقرری کے آلات، جس کے تحت یہ دستخط شدہ ہو یا اس مختارنامہ کی نوٹریلی مصدقہ کاپی، کمپنی کے میں اجلاس منعقد ہونے سے کم از کم 48 (اڑتالیس) گھنٹے قبل جمع کروائے جانے چاہئیں۔
- سی ڈی سی اکاؤنٹ ہولڈرز کو پراکسیز تقرری کے لئے سیکورٹیز اینڈ ایکسچینج کمیشن پاکستان کے مورخہ 26 جنوری 2000 کو جاری کردہ سرکلر نمبر 1 میں دی گئی مندرجہ ذیل گائیڈ لائنز کی پیروی کرنا ہوگی۔
  - بصورت افراد، اکاؤنٹ ہولڈر اور/یا سب اکاؤنٹ ہولڈر جن کی سیکورٹیز اینڈ رجسٹریشن تفصیلات قواعد و ضوابط کے مطابق اپ لوڈ ہوں، انہیں درج بالا شرائط کے مطابق پراکسی فارم (مختارنامہ) جمع کرانا ہو سکے۔
  - پراکسی فارم پر بطور گواہان دو افراد کے دستخط ہونے چاہئیں اور ان کے نام، پتے اور کمپیوٹرائزڈ قومی شناختی کارڈ نمبرز فارم پر درج ہوں۔
  - ٹینیفشل اونرز اور پراکسی کے کمپیوٹرائزڈ قومی شناختی کارڈ یا پاسپورٹ کی مصدقہ نقول، پراکسی فارم (مختارنامہ) کے ہمراہ جمع کرانا ہوگی۔
  - پراکسی، اجلاس کے وقت اپنا اصل کمپیوٹرائزڈ قومی شناختی کارڈ یا اصل پاسپورٹ مہیا کرے گا/گی۔
  - بصورت کارپوریٹ، ایجنسی، بورڈ کی قرارداد مختارنامہ معہ پراکسی ہولڈر کے دستخط (اگر پہلے فراہم نہ کئے گئے ہوں) پراکسی فارم (مختارنامہ) کے ہمراہ کمپنی میں جمع کرانا ہوگا۔

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- 📊 Risk profiler\*
- 🔢 Financial calculator
- 📱 Subscription to Alerts (event notifications, corporate and regulatory actions)
- 📱 Jamapunji application for mobile device
- 🎮 Online Quizzes



Jama Punji is an Investor Education Initiative of Securities and Exchange Commission of Pakistan

 [jamapunji.pk](http://jamapunji.pk)
 [@jamapunji\\_pk](https://twitter.com/jamapunji_pk)

\*Mobile apps are also available for download for android and ios devices

## **GOC (PAK) LIMITED**

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