



PAKISTAN OILFIELDS LIMITED

Ref: POL/FIN-CORP/PSX/25-26/011

October 3, 2025

The General Manager
Pakistan Stock Exchange Limited,
Stock Exchange Building,
Stock Exchange Road,
Karachi.

SUBJECT: NOTICE OF THE 74th ANNUAL GENERAL MEETING

Enclosed please find a copy of the Notice of the 74th Annual General Meeting to be held on Monday October 27, 2025 at 10:00 hours at 4th Floor, Attock House, Morgah, Rawalpindi and video link (Zoom Application) facility will also be available to the interested shareholders. Kindly circulate this information amongst the TRE Certificate Holders of the Exchange.

This is also for your information that this notice will be published in the Newspapers on October 4, 2025.

Yours Sincerely,
For PAKISTAN OILFIELDS LIMITED


Khalid Nafees
Company Secretary

CC:

The Director Enforcement
Securities & Exchange Commission of Pakistan,
NIC Building, 63-Jinnah Avenue, Blue Area,
Islamabad.

Director / HOD
Surveillance, Supervision and Enforcement
Department
Securities & Exchange Commission of Pakistan,
NIC Building, 63-Jinnah Avenue, Blue Area, Islamabad.

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that Seventy Fourth (74th) Annual General Meeting (AGM) (being the 96th General Meeting) of the Company will be held on Monday, October 27, 2025 at 10:00 hours at 4th Floor, Attock House, Morgah, Rawalpindi, to transact the following business (The video link (Zoom Application) facility will also be available to the interested shareholders).

ORDINARY BUSINESS

- i. To receive, consider and approve the audited financial statements of the Company together with Directors' and Auditors' Reports for the year ended June 30, 2025;

The Audited Financial Statements may be downloaded from the following QR enabled code and weblink.

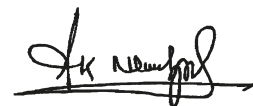


Weblink: <https://www.pakoil.com.pk/financial-reports.html>

- ii. To approve final cash dividend of Rs. 50 per share i.e. 500% as recommended by the Board of Directors. It is in addition to the interim cash dividend of Rs. 25 per share i.e. 250% already paid to the shareholders, thus making a total cash dividend of Rs. 75 per share i.e. 750% for the year ended June 30, 2025;
- iii. To appoint auditors of the Company for the year ending June 30, 2026 and fix their remuneration. The present auditors Messer A.F. Ferguson & Co., Chartered Accountants, retire and being eligible, offer themselves for reappointment;
- iv. To transact any other business with permission of the Chairman.

Registered Office:
POL House,
Morgah, Rawalpindi.
October 3, 2025.

For & on behalf of the board



Khalid Nafees
Company Secretary

NOTES:

1. CLOSURE OF SHARE TRANSFER BOOKS:

The share transfer books of the Company will remain closed and no transfer of shares will be accepted for registration from October 21, 2025 to October 27, 2025 (both days inclusive). Transfers of shares received in order at the Registered Office / Share Registrar of the Company (CDC House, 99-B, Block B, S.M.C.H.S. Main Shahrah-e-Faisal, Karachi) by the close of business on October 20, 2025 will be treated in time for the purpose of payment of the final cash dividend, if approved by the shareholders.

NOTICE OF ANNUAL GENERAL MEETING

2. PARTICIPATION IN THE ANNUAL GENERAL MEETING THROUGH VIDEO LINK:

The Company will be also conducting its AGM through video link (Zoom Application). The shareholders intending to participate in the AGM are hereby requested to share following information with the Company through email at cs@pakoil.com.pk or whatsapp at 0333-5310332 at the earliest but not later than 48 hours before the time of the AGM:

Name of Shareholder/Proxy, CNIC Number, Folio/CDC Account Number, Mobile Phone Number and Email address.

3. PARTICIPATION IN THE ANNUAL GENERAL MEETING:

A shareholder entitled to participate and vote at this meeting is also entitled to appoint another proxy to participate and vote on his/her behalf. Proxies in order to be effective must be received at the Registered Office of the Company duly stamped and signed not later than 48 hours before the time of the meeting.

For appointing proxies

- a. In case of individuals, the account holders or sub account holders whose registration details are uploaded as per regulations, shall submit the proxy form as per the above requirements. The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the proxy form. Copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form to the Company
- b. In case of corporate entities, the Board of Directors' resolution / power of attorney with specimen signature of the person nominated to represent and vote on behalf of the corporate entity, shall be submitted (unless it has not been provided earlier) with proxy form to the Company.

4. CONFIRMATION OF "FILER" STATUS FOR INCOME TAX WITHHOLDING ON CASH DIVIDEND:

For cash dividend, the rates of deduction of income tax, under section 150 of the Income Tax Ordinance, 2001 are as follows:

a.	Rate of tax deduction for filer of income tax returns	15%
b.	Rate of tax deduction for non filer of income tax returns	30%

In case of joint account, each holder is to be treated individually as either a filer or non-filer and tax will be deducted on the basis of shareholding of each joint holder as may be notified by the shareholder, in writing to the Company / Share Registrar. If no notification is received, each joint holder shall be assumed to have an equal number of shares.

The CNIC number / NTN detail is now mandatory and is required for checking the tax status as per the Active Taxpayers List (ATL) issued by the Federal Board of Revenue (FBR) from time to time.

5. EXEMPTION FROM DEDUCTION OF INCOME TAX / ZAKAT:

Shareholders seeking exemption from deduction of income tax or are eligible for deduction at a reduced rate are requested to submit a valid tax withholding exemption certificate or necessary documentary evidence for this purpose. Shareholders desiring non-deduction of zakat are also requested to submit a valid declaration for non-deduction of zakat on or before October 20, 2025.

CDC account holders are requested to submit their declaration for non-deduction of zakat to the relevant member stock exchange or to CDC if maintaining CDC investor account on or before date mentioned above.

6. PAYMENT OF DIVIDEND THROUGH BANK ACCOUNT OF THE SHAREHOLDER:

Pursuant to the requirement of Section 242 of the Companies Act, 2017, shareholders are MANDATORILY required to provide their International Bank Account Number (IBAN) to receive their cash dividend directly in their bank accounts. The shareholders are requested to provide IBAN (if not already provided) to the Company's registered address. In the absence of shareholder's valid bank account detail by October 20, 2025, the Company will be constrained to withhold dividend of such shareholders.

CDC account holders are requested to submit their mandate instruction to the relevant member stock exchange or to CDC if maintaining CDC investor account.

7. SUBMISSION OF COMPUTERIZED NATIONAL IDENTITY CARD (CNIC) FOR PAYMENT OF FINAL CASH DIVIDEND 2024-25:

Pursuant to the directives of SECP, CNIC number of shareholders is MANDATORILY required for payment of dividend. Shareholders are therefore, requested to submit a copy of their valid CNIC (if not already provided) to the Company on its registered address / Share Registrar. In the absence of a shareholder's valid CNIC, the Company will be constrained to withhold payment of cash dividend to such shareholders.

CDC account holders are requested to submit attested copy of their CNIC to the relevant member stock exchange or to CDC if maintaining CDC investor account.

8. UNCLAIMED DIVIDEND AND UNDELIVERED SHARE CERTIFICATES:

The Company has previously discharged its responsibility under Section 244 of the Companies Act, 2017 whereby the Company approached the shareholders to claim their unclaimed dividends and undelivered share certificates in accordance with the law.

Shareholders, whose dividends still remain unclaimed and/or undelivered share certificates are available with the Company, are hereby once again requested to approach the Company to claim their outstanding dividend amounts and/or undelivered share certificates.

NOTICE OF ANNUAL GENERAL MEETING

9. DEPOSIT OF PHYSICAL SHARES INTO CENTRAL DEPOSITORY:

As per Section 72 of the Companies Act, 2017, every existing listed company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by SECP, within a period not exceeding four years from the commencement of the Act i.e. May 30, 2017. Further SECP vide its letter dated March 26, 2021 has advised to comply with Section 72 of the Act and encourage shareholders to convert their shares in book-entry form.

In light of above, shareholders holding physical share certificates are requested to deposit their shares in Central Depository by opening CDC sub-accounts with any of the brokers or Investor Accounts maintained directly with CDC to convert their physical shares into book- entry form. This will facilitate the shareholders to streamline their information in shareholder's register enabling the Company to effectively communicate with the shareholders and timely disburse any entitlements. Further, shares held shall remain secure and maintaining shares in book-entry form allows for swift sale/purchase.

10. CONSENT FOR VIDEO CONFERENCE FACILITY:

Pursuant to Section 132(2) of the Companies Act, 2017, if the Company receives a request from shareholder(s) holding an aggregate ten percent (10%) or more shareholding residing at another city, such shareholder(s) may request a video conferencing facility for the purpose of participating in the AGM at such a location by sending a request to the Company at least 7 (seven) days prior to the date of AGM, the Company will arrange video conference facility in that city subject to the availability of such facility in that city.

To avail this facility, a request is to be submitted to the Company Secretary at the registered office of the Company.

11. PROHIBITION ON DISTRIBUTION OF GIFT:

In compliance with Section 185 of the Companies Act, 2017 and SECP's S.R.O. 452(I)/2025 dated March 17, 2025 no gifts shall be distributed at the annual general meeting.

12. CHANGE IN ADDRESS:

The shareholders are requested to promptly notify any change in their addresses.

74th Annual General Meeting

Fifty Rupees
Revenue Stamp

(The signature should agree with the specimen registered with the Company)

Signature of Proxy _____

2. Signature _____
Name _____
Address _____
CNIC

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or Passport No. _____

- PAKISTAN OIL FIELDS LIMITED

پراکسی فارم

۲۷ واں سالانہ اجلاس عام

میں / ہم پاکستان آنکس فیلڈز کے ممبر کی حیثیت سے کمپنی کے عمومی شیئر (ز) کنندہ رجسٹر فلیو نمبر اور ممبر کی صورت میں جنہوں نے اپنے شیئرز سینٹرل ڈیپازٹری کمپنی آف پاکستان لمیٹڈ (سی ڈی سی) میں جمع کرائے ہیں وہ مندرجہ ذیل کوائف درج کریں گے۔

سی ڈی سی پارٹیسپنٹ آئی ڈی نمبر سب اکاؤنٹ نمبر کمپیوٹرائزڈ شناختی کارڈ نمبر فلیو نمبر / سی ڈی سی اکاؤنٹ نمبر (اگر ممبر ہے) یا اُن کے بجائے، جناب فلیو نمبر / سی ڈی سی اکاؤنٹ نمبر (اگر ممبر ہے) بذریعہ ہذا کو اپنا / ہمارا پراکسی مقرر کرتا ہوں تاکہ میری غیر موجودگی میں کمپنی کے ۲۷ ویں سالانہ اجلاس عام میں جو کہ مورخہ ۲۷ اکتوبر ۲۰۲۵ء بروز سوموار صبح ۱۰:۰۰ بجے فورتحہ فلور، انک ہاؤس مورگاہ راولپنڈی میں منعقد ہو رہا ہے یا اُس کے التوائی اجلاس میں میری / ہماری طرف سے شرکت کر سکے یا ووٹ دے سکے۔

۵۰ روپے کارسیدی ٹکٹ
یہاں چسپاں کریں

دستخط رکن

آج بروز تاریخ ۲۰۲۵ء

2- گواہ

1- گواہ

..... دستخط

..... دستخط

..... نام

..... نام

..... پتہ

..... پتہ

..... کمپیوٹرائزڈ قومی شناختی کارڈ نمبر

..... کمپیوٹرائزڈ قومی شناختی کارڈ نمبر

..... اور پاسپورٹ نمبر

..... اور پاسپورٹ نمبر

نوٹس

- ۱۔ مکمل اور دستخط شدہ فارم اجلاس سے کم از کم اٹتالیس گھنٹے قبل کمپنی کے رجسٹرڈ آفس پی او ایل ہاؤس مورگاہ راولپنڈی میں موصول ہونے والا پراکسی فارم موثر سمجھا جائے گا۔
- ۲۔ حصہ داران اور اُن کے پراکسی ہر دونوں کے شناختی کارڈ کی مصدقہ نقول متعلقہ پراکسی فارم کے ساتھ کمپنی آفس میں جمع کرائیں۔