



71ST ANNUAL GENERAL MEETING

- NOTICE OF 71ST ANNUAL GENERAL MEETING
- PROXY FORM (BOTH IN ENGLISH AND URDU)



NOTICE OF 71ST ANNUAL GENERAL MEETING

Notice is hereby given that the 71st Annual General Meeting (AGM) of Sui Southern Gas Company Limited will be held on Thursday, November 27, 2025 at 11:00 a.m, at Jade Hall, Arena, Habib Rehmatullah Road, Karsaz, Karachi as well as through audio / video link to transact the following business:

ORDINARY BUSINESS:

1. To review the minutes of the 70th Annual General Meeting of the Company held on June 16, 2025.
2. To consider and adopt the Annual Audited Financial Statements of the Company for the year ended June 30, 2025, together with the Directors' and Auditors' Reports thereon.
3. To consider and approve payment of final cash dividend to the shareholders at the rate of Re 0.5 per share i.e. 5% for the year ended June 30, 2025, as recommended by the Board of Directors payable to shareholders appearing in register at close of business on Wednesday, November 19, 2025,
4. To appoint auditors of the Company for the year ending June 30, 2026 and fix their remuneration. The Board Audit Committee and Board of Directors have recommended the name of M/s. BDO Ebrahim & Co., Chartered Accountants for the re-appointment as auditors of the Company.



<https://www.ssgc.com.pk/all-financial-reports>

5. To transact any other business with the permission of the Chair.

Place: Karachi

Date: November 6, 2025

By order of the Board



Fawad Ahmed Khan
Company Secretary

IMPORTANT NOTICE:

In compliance with Section 185 of Companies Act, 2017 and SECP directives vide S.R.O. 452(I)/2025 dated March 17, 2025, NO GIFTS, CASH, COUPONS / VOUCHERS OR ANY OTHER FORM OF GIFT WILL BE DISTRIBUTED at the Annual General Meeting.

Notes:
A. BOOK CLOSURE

- i. The Share Transfer Books of the Company will remain closed from **Thursday, November 20, 2025 to Thursday, November 27, 2025, (both days inclusive)**. Transfers received at the Share Registrar's office at CDC Share Registrar Services Limited, CDC House, 99-B, Block 'B', S.M.C.H.S., Main Shahrah-e-Faisal, Karachi-74400 by the close of business on Wednesday, November 19, 2025 will be considered for entitlement to attend and vote.

B. REQUIREMENTS FOR ATTENDING THE ANNUAL GENERAL MEETING

- i. In the case of individuals, the account holder or sub-account holder whose registration details are uploaded as per the Central Depository Company of Pakistan Limited Regulations, shall authenticate his/her identity by showing his/ her valid original Computerized National Identity Card (CNIC) or original Passport at the time of attending the AGM.
- ii. In the case of corporate entity, Board of Directors' resolution/Power of Attorney and attested copy of the CNIC or passport of the nominee shall also be produced (unless provided earlier) at the time of meeting.

C. REQUIREMENTS FOR APPOINTING PROXIES

- i. A member entitled to attend and vote at this meeting may appoint another member as his or her proxy to attend and vote. Proxies in order to be effective, must be received at SSGCL Head Office. SSGC House, Sir Shah Suleman Road. Block -14, Gulshan-e-Iqbal, Karachi, not later than forty-eight (48) hours before the time of the meeting and must be duly stamped, signed and witnessed.
- ii. Members, proxies or nominees shall authenticate their identity by showing their original Computerized National Identity Card (CNIC) or original Passport and bringing their folio numbers at the time of attending the meeting.
- iii. In the case of individuals, attested copies of CNIC or passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv. In the case of proxy by a corporate entity, Board of Directors' Resolution / Power of Attorney and attested copy of the CNIC or passport of the proxy shall be submitted along with proxy form.
- v. In case of proxy for corporate members, the Board of Directors' Resolution / Power of Attorney with specimen signature of the nominee shall be produced at the time of meeting (unless it has been provided earlier to the Shares Registrar).

D. TRANSMISSION OF ANNUAL REPORTS VIA QR ENABLED CODE AND E-MAIL

- i. In compliance with Section 223(6) of the Companies Act, 2017 and pursuant to S.R.O. 389(I)/2023 dated March 21, 2023, Sui Southern Gas Company Limited (the "Company") has electronically transmitted its Annual Report 2025 to its Members through a web link, QR-enabled code, and email to those Members whose email addresses are available in the records of the Company's Share Registrar, M/s. CDC Share Registrar Services Limited.
- ii. However, for Members whose email addresses are not available with the Share Registrar, printed copies of the Notice of Annual General Meeting (AGM) containing the QR code and the Weblink to view and download the Annual Audited Financial Statements / Annual Report 2025 have been dispatched to their registered addresses.
- iii. Notwithstanding the above, the Company shall provide hard copies of the Annual Report 2025, free of cost, to any Member upon receipt of a written request at their registered address, within one (1) week of such request. Members desirous of obtaining printed copies of the Annual Report 2025 may submit their request using the Standard Request Form available on the Company's official website.



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E. PARTICIPATION IN AGM THROUGH ELECTRONIC MEANS

- i. The Company has made arrangements for participation of shareholders in the AGM via video link. Those members who are willing to attend and participate in the AGM via video link are requested to register themselves by sending an email along with following particulars and valid copy of both sides of Computerized National Identity Card (CNIC) at cdcsr@cdcsrsl.com with subject of 'Registration for AGM' not less than 48 hours before the time of the meeting or send a message via WhatsApp on +92 321 820 0864 along with a valid scanned copy of the applicant's CNIC. While participating through electronic means, members are advised to provide the following mandatory information:

| Company | Name of Shareholder | CNIC # | Folio / CDS Account # | Cell # | Email Address |
|---------|---------------------|--------|--------------------------|--------|------------------|
| SSGC | | | | | |

- ii. Members will be registered after necessary verification as per the above-required information and will be provided with a video link at their provided email address. The login facility will be opened thirty (30) minutes before the meeting time to enable the participants to join the meeting after the identification process on Thursday, November, 27, 2025.

F. AVAILABILITY OF ANNUAL AUDITED FINANCIAL STATEMENTS ON THE COMPANY'S WEBSITE

- i. In accordance with the provisions of Section 223(7) of the Companies Act, 2017, the audited financial statements of the Company for the year ended June 30, 2025 have been uploaded on the Company's website www.ssgc.com.pk.

G. NOTIFICATION OF CHANGE IN ADDRESS

- i. Shareholders are requested to promptly notify any change in their address.

H. PAYMENT OF DIVIDEND THROUGH ELECTRONIC MODE

- i. Under the provision of Section 242 of Companies Act, 2017, it is mandatory for listed company to pay cash dividend to its shareholders only through electronic mode directly into bank account designated by the entitled shareholders. In order to receive dividends directly into their bank accounts of shareholders, shareholders are requested to fill the "Electronic Credit Mandate Form" available on Company's website and send it duly signed along with a copy of CNIC to the Share Registrar of the Company M/s. CDC Share Registrar Services Limited, CDC House, 99-B, Block-B, S.M.C.H.S., Main Shahrah-e-Faisal, Karachi, in case of physical shares. In case shares are held in CDC then "Electronic Credit Mandate Form" must be submitted directly to shareholder's broker /participant /CDC account holder.

I. CONVERSION OF PHYSICAL SHARES TO CDC ACCOUNTS

- i. In compliance with Section 72 of the Companies Act, 2017, physical shares are required to be converted into book-entry form within four years of the promulgation of the Act. Shareholders holding physical share certificates are encouraged to convert their shares into book-entry form at the earliest. The shareholders of the Company may contact the Share Registrar, namely M/s. CDC Share Registrar Services Limited, CDC House, 99-B, Block-B, S.M.C.H.S., Main Shahrah-e-Faisal, Karachi, for the conversion of physical shares into book-entry form.

J. UNCLAIMED DIVIDENDS AND SHARE CERTIFICATES

- i. Shareholders, whose dividend or bonus shares are still unclaimed or have not collected their physical shares, are advised to contact our Share Registrar, M/s. CDC Share Registrar Services Limited, to collect/enquire regarding their unclaimed dividends or pending shares, if any.

K. DECLARATION AS PER ZAKAT AND USHER ORDINANCE 1980

Shareholders are requested to submit a notarized copy of Zakat Declaration Form "CZ-50" on NJSP of Rs.50/- to the Share Registrar, if not provided earlier.

L. SUBMISSION OF COPY OF CNIC / NTN CERTIFICATE (Mandatory)

- i. Members are requested to provide a copy of valid CNIC / NTN Certificate to their respective Participant / CDC Investor Account Services in case of Book-Entry Form, or to the Company's Share Registrar in case of Physical Form, duly quoting thereon the Company's name and respective folio numbers.

M. POSTAL BALLOT / E- VOTING

- i. Pursuant to the Companies (Postal Ballot) Regulations 2018 and with Section 143 and 144 of the Companies Act, 2017, members will be allowed to exercise their right of vote through Postal Ballot that is voting by post or through any electronic mode (e- voting), in accordance with the requirements and procedures contained in the aforesaid Regulations.

N. CONSENT FOR VIDEO CONFERENCE FACILITY

- i. In accordance with Section 132 and 134 of the Companies Act, 2017, members can also avail video conference facility.
- ii. If the Company receives consent from members holding in aggregate 10% or more shareholding, residing at a geographical location other than the city of the meeting, to participate in the meeting through video conference at least 7 days prior to the date of the Annual General Meeting; the Company will arrange video conference facility in that city subject to availability of such facility in that city. In this regard, please fill the following form and submit the same to the registered address of the Company 7 days before holding of the Annual General Meeting.
- iii. The Company will intimate to members regarding the venue of video conference facility at least 5 days before the date of the Annual General Meeting along with complete information necessary to enable them to access such facility

I/We _____ of _____ being a member of Sui Southern Gas Company Limited, holder of _____ ordinary share(s) as per Registered Folio/CDC Account No. _____ hereby opt for video conference facility at _____.

Signature of Member



71ST ANNUAL GENERAL MEETING FORM OF PROXY

I / We _____
of _____
being a member of SUI SOUTHERN GAS COMPANY LIMITED holder of _____
Ordinary shares vide Registered Folio / CDC Account #. _____
hereby appoint Mr. / Mrs. / Miss _____ of _____
Folio #. / CDC Account #. _____ holding CNIC #. _____
or failing whom Mr. / Mrs. / Miss _____ of _____
Folio #. / CDC Account #. _____ holding CNIC #. _____
as my / our proxy to vote for me / us and on my / our behalf at the 71st Annual General Meeting of the Company to be held on
Thursday, November 27, 2025 at 11:00 a.m., at Jade Hall, Arena, Habib Rehmatullah Road, Karsaz, Karachi as well as through
electronic means / audio / video link and / or at any adjournment thereof.
Signed under my / our hand this _____ day of _____, 2025.

Witness (1)

Name: _____
Address: _____

CNIC / Passport #: _____

Witness (2)

Name: _____
Address: _____

CNIC / Passport #: _____

Signature of Member
(Should match with the specimen
signature in Company's record)

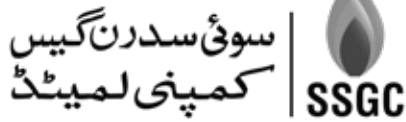
NOTES:

1. All members, entitled to attend and vote at the Annual General Meeting, are entitled to appoint another member in writing as their Proxy to attend and vote on their behalf. A legal entity, being a member, may appoint any person, regardless whether they are a member or not, as Proxy. In case of legal entities, a resolution of the Board of Directors / Power of Attorney with specimen signature of the person nominated to represent and vote on behalf of the legal entity, shall be submitted to the Company. The Proxy holders are required to produce their original CNIC or original Passport at the time of the meeting.
2. The Proxy instrument must be complete in all respects and, in order to be effective, should be deposited at the Registered Office of the Company but not later than 48 hours before the time of holding the meeting.

FOR CDC ACCOUNT HOLDERS / LEGAL ENTITIES:

In addition to the above, the following requirements have to be met:

- i. In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the regulations, shall submit the Proxy form as per the requirements mentioned below.
- ii. The Proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii. Attested copies of CNIC or the Passport of the beneficial owners and of the Proxy shall be furnished along with the Proxy Form.
- iv. The Proxy shall produce his / her original CNIC or original Passport at the time of the meeting.
- v. In case of a legal entity, the Board of Directors' Resolution / Power of Attorney with specimen signature shall be submitted (unless it has been provided earlier) along with Proxy Form to the Company.



میں / ہم۔۔۔۔۔ کے رکن۔۔۔۔۔ بحیثیت ممبر سوئی سدرن گیس کمپنی لمیٹڈ اور حامل۔۔۔۔۔ عوامی شیئرز بذریعہ رجسٹرڈ فوٹیو / سی ڈی سی
اکاؤنٹ نمبر۔۔۔۔۔ اور CNIC نمبر۔۔۔۔۔ مسٹر / مسز / مس۔۔۔۔۔ سکنتھ۔۔۔۔۔ کے
حامل CNIC نمبر۔۔۔۔۔ کو اپنا پر کسی مقرر کرتا / کرتی ہوں یا ان کی عدم دستیابی کی صورت میں مسٹر / مسز / مس۔۔۔۔۔ سکنتھ۔۔۔۔۔ کے
حامل CNIC نمبر۔۔۔۔۔ کو 27 نومبر، 2025 کو صبح 11:00 بجے جیڈ ہال، ارینا، حبیب رحمت اللہ روڈ، کراچی میں منعقد ہونے والے کمپنی کے 71 ویں سالانہ اجلاس
عام میں اور / یا کسی ملتوی شدہ اجلاس میں بذریعہ الیکٹرونک موڈ / ویڈیو کانفرنسنگ کی سہولت، شرکت کرنے اور ووٹ دینے کیلئے اپنا پر کسی مقرر کرتا ہوں / کرتی ہوں / کرتے ہیں۔
میں / ہم نے بتاریخ۔۔۔۔۔ 2025 خود اپنے ہاتھوں سے دستخط کئے۔

| | |
|---|---|
| گواہ (2) | گواہ (1) |
| نام ----- پتہ ----- CNIC / پاسپورٹ نمبر ----- | نام ----- پتہ ----- CNIC / پاسپورٹ نمبر ----- |

ممبر کے دستخط
(دستخط لازمی طور پر کمپنی میں رجسٹرڈ
نمونے کے دستخط کے مطابق ہونے چاہئے)

۱۔ تمام ممبرز جو سالانہ اجلاس عام میں شرکت کرنے اور ووٹ دینے کے اہل ہیں، وہ اپنی جگہ شرکت کرنے اور ووٹ دینے کیلئے تحریری طور پر کسی دوسرے ممبر کو یا کسی مقرر کر سکتے ہیں۔ کوئی قانونی ادارہ، جو ممبر ہو کسی بھی شخص کو، خواہ وہ ممبر ہو یا نہ ہو، پر کسی مقرر کر سکتا ہے۔ قانونی ادارہ ہونے کی صورت میں بورڈ آف ڈائریکٹرز کی قرارداد / پاور آف اٹارنی مع نامزد شخص کے نمونے کے دستخط، قانونی ادارے کی نمائندگی کرنے اور ووٹ دینے کیلئے کمپنی کے پاس جمع کرانے ہوں گے۔ پر کسی ہولڈر کو اجلاس میں شرکت کے وقت اپنا اصل CNIC یا اصل پاسپورٹ پیش کرنا ہوگا۔

۲۔ پر کسی کی دستاویز ہر لحاظ سے مکمل ہونی چاہیے اور اس کے موثر ہونے کیلئے، اسے کمپنی کے رجسٹرڈ دفتر میں اجلاس کے انعقاد سے کم از کم 48 گھنٹے پہلے لازمی جمع کرانا ہوگا۔

CDC کا وٹن ہولڈرز / قانونی اداروں کیلئے

درج بالا کے علاوہ درج ذیل شرائط کا پورا ہونا بھی ضروری ہے۔

- i. فرد واحد کی صورت میں، اکاؤنٹ ہولڈر یا سب اکاؤنٹ ہولڈر اور / یا جس شخص کی سیکورٹیز زگروپ اکاؤنٹ میں ہیں، اور ان کی رجسٹریشن کی تفصیلات ضابطے کے مطابق اپ لوڈڈ ہیں، وہ درج ذیل ہدایات کے مطابق اپنا پراکسی فارم جمع کرائیں:
- ii. پراکسی فارم پر دو گواہوں کے نام، پتہ اور CNIC نمبر درج ہونا ضروری ہیں۔
- iii. بینیفیشل اوزر زاور پراکسی کے CNIC یا پاسپورٹ کی تصدیق شدہ کاپی پراکسی فارم کے ساتھ مہیا کرنا ہوگی۔
- iv. اجلاس میں شرکت کے وقت پراکسی کو اپنا اصل CNIC یا اصل پاسپورٹ پیش کرنا ہوگا۔
- v. قانونی ادارہ ہونے کی صورت میں بورڈ آف ڈائریکٹرز کی قرارداد / باور آف اثاثہ بیع نمونے کے دستخط، پراکسی فارم کے ساتھ کمپنی کے باس جمع کرانا ہوں گے۔ (اگر یہ جمع نہ کرائے گئے ہوں)