



NAGINA GROUP

**ELLCOT SPINNING  
MILLS LIMITED**

**Notice  
of  
Extraordinary  
General Meeting**

**To Be Held On January 26, 2026**

## NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given that Extraordinary General Meeting (EOGM) of members of **Ellicot Spinning Mills Limited** will be held on **Monday, January 26, 2026** at 11:30 a.m at the Registered Office of the Company situated at Nagina House, 91-B-1, M.M. Alam Road, Gulberg-III, Lahore-54660 and virtually through video conference facility to transact the following business: -

### Ordinary Business

1. To confirm minutes of the 37<sup>th</sup> Annual General Meeting held on October 28, 2025.
2. To elect 10 (Ten) Directors of the Company as fixed by the Board for a period of three (3) years commencing from January 26, 2026 in accordance with the provisions of Section 159 of the Companies Act, 2017. The name of the retiring Directors, who are eligible to offer themselves for re-election, are as follows:
  - i. Mr. Shahzada Ellahi Shaikh
  - ii. Mr. Mohammad Babar Monnoo
  - iii. Mr. Imran Motiwala
  - iv. Mrs. Faaria Rehman Salahuddin
  - v. Mr. Jamal Nasim (NIT)
  - vi. Mr. Shaukat Ellahi Shaikh
  - vii. Mr. Raza Ellahi Shaikh
  - viii. Mr. Amin Ellahi Shaikh
  - ix. Mr. Shafqat Ellahi Shaikh
  - x. Mr. Haroon Shahzada Ellahi Shaikh
3. To transact any other ordinary business with the permission of the Chair.

A statement of material facts under Section 166 (3) of the Companies Act, 2017 is annexed.

By Order of the Board



**Syed Mohsin Gilani**  
Corporate Secretary

Lahore: January 01, 2026

### NOTES:

- 1) The Share Transfer Books of the Company will remain closed from January 20, 2026 to January 26, 2026 (both days inclusive). Transfers received in order by our Shares Registrar, M/s Hameed Majeed Associates (Pvt.) Limited, 1<sup>st</sup> Floor, H.M. House, 7-Bank Square, Lahore by the close of business on January 19, 2026 will be considered in time to entitle the transferees for purpose of attending the Extraordinary General Meeting.
- 2) Any person who seeks to contest election for the office of Director shall, whether he is a retiring director or otherwise, file following documents / information with the Company not later than fourteen (14) days before the date of meeting:
  - a) Notice of his/her intention to offer himself /herself for election of directors in terms of Section 159(3) of the Companies Act, 2017.
  - b) Duly signed Consent to act as director u/s 167 (1) on appendix of Form-9 as prescribed under Companies Act, 2017 and Companies Regulations, 2024 along with attested copy of CNIC, NTN or Passport.
  - c) A detailed profile of the Candidate including his/her office address for placement onto the Company's website as required under SECP's SRO 1196(I) / 2019 dated October 03, 2019.
  - d) A declaration that:
    - He/she is aware of his/her duties, liabilities and powers under the Companies Act 2017, the Securities Act 2015, Listed Companies (Code of Corporate Governance) Regulations, 2019, Rule book of Pakistan Stock Exchange Ltd., Memorandum and Articles of Association and all other applicable laws/rules/regulations/codes etc.
    - He / she is not a minor neither of unsound mind nor an un-discharged insolvent.

- He / she is borne on the register of National Tax Payers.
- He / she has not been convicted by a court as defaulter in payment of loan to financial institutions, Development Financial Institution and Non-Banking Financial Institution.
- He / she is not serving as director in more than seven listed companies simultaneously.
- Neither he / she nor his / her spouse is engaged in the business of stock brokerage.
- He / she is aware of “Closed Period”, required prior to the announcement of interim and final results, and business decisions, which may materially affect the market price of company's securities.

e) Independent Director(s) shall meet the criteria laid down in Section 166 of the Companies Act, 2017 and the Companies (Manner and Selection of Independent Directors) Regulations, 2018. Accordingly, the following additional documents are to be submitted by the candidates intending to contest election of Directors as an Independent Director:

- i) Declaration by Independent Director under Clause 6(3) of the Listed Companies (Code of Corporate Governance) Regulations, 2019;
- ii) Undertaking on non-judicial stamp paper that he / she meets the requirements of sub-regulation (1) of Regulation 4 of the Companies (Manner and Selection of Independent Directors) Regulations, 2018.

f) Proof of holding of 500 shares of the Company as qualification shares, if not already provided and any other important and relevant information.

g) Details of holding of other offices & directorships in other companies including details of Global Beneficial Ownership(s) and details of Ultimate Beneficial Ownership(s).

h) Final list of candidates contesting the Election of Directors will be circulated not later than seven (7) days before the date of the EOGM in terms of Section 159(4) of Companies Act, 2017 and CCGR-2019. The company's website [www.nagina.com](http://www.nagina.com) will also be updated accordingly.

3) The members can also participate in the General Meeting through video link facility. To attend the Extraordinary General meeting through video link, members and their proxies are requested to register their following particulars by sending an e-mail at [azam@nagina.com](mailto:azam@nagina.com).

Folio/CDC Account No.	No. of Shares Held	Name	CNIC No.	Cell No.	Email address

The video link and login credentials will be shared with the shareholders whose e-mails, containing all the requested particulars, are received at the given e-mail address by or before the close of business hours (5:00 p.m.) on January 24, 2026.

4) In accordance with the Regulation 11 of the Companies (Postal Ballot) Regulations, 2018, the Board of the Company has appointed M/s. Rehman Sarfaraz Rahim Iqbal Rafiq, Chartered Accountants, (a QCR rated audit firm) to act as the Scrutinizer of the Company for election of Directors in the meeting and to undertake other responsibilities as defined in Regulation 11A of the Regulations.

5) Pursuant to Companies (Postal Ballot) Regulations 2018 and notified amendments, members will be allowed to exercise their right to vote through voting by postal ballot or electronic voting facility for the purpose of election of directors, if the number of persons who offer themselves to be elected is more than the number of directors fixed under sub-section (1) of section 159 of the Act, voting shall be conducted in the manner and as per the procedures contained in the Regulations.

6) A member of the Company entitled to attend and vote at the General Meeting may appoint another member as his/her proxy to attend and vote in place of him/her at the meeting. Proxies in order to be effective must be received at the Registered Office of the Company duly stamped and signed not less than 48 hours before the time of meeting. A proxy must be a member of the Company. Proxy Forms in Urdu and English languages are attached to the notice circulated to the shareholders.

7) Members who have deposited their shares into Central Depository Company of Pakistan Limited (CDC) will further have to follow the under mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan in Circular No 1 of 2000.

## A. For Attending the Meeting

- a) In case of Individuals, the account holder and/or sub-account holder whose registration details are uploaded as per the CDC Regulations, shall authenticate his/her identity by showing his/her original CNIC or, original Passport at the time of attending the Meeting.
- b) In case of corporate entity, the Board's resolution power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the Meeting.

## B. For Appointing Proxies

- a) In case of individuals, the account holder and/or sub-account holder whose registration details are uploaded as per the CDC Regulations, shall submit the proxy form as per above requirements.
  - b) The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
  - c) Attested copies of the CNIC or the passport of beneficial owners and the proxy shall be furnished with the proxy form.
  - d) The proxy shall produce his original CNIC or original passport at the time of the Meeting.
  - e) In case of corporate entity, the Board's resolution power of attorney with specimen signature shall be furnished (unless it has been provided earlier) along with proxy form to the Company.
- 8) Members who have not submitted copy of valid CNIC are once again advised to submit the same without further delay to ensure compliance with the Securities and Exchange Commission of Pakistan (SECP) Notification S.R.O. 275(i)/2016 dated March 31, 2016 read with Notification S.R.O. 19(I)/2014 dated January 10, 2014 and Notification S.R.O. 831(I)/2012 dated July 5, 2012.
- 9) The notice of EOGM along with form of proxy has been placed on Company's website: [www.nagina.com](http://www.nagina.com).
- 10) If the Company receives consent from the members holding at least 10% shareholding residing in a city, to participate in the meeting through video-link at least 07 days prior to date of the meeting, the Company will arrange facility of video-link in that city subject to availability of such facility in that city.
- 11) As per Section 72 of the Companies Act, 2017, every existing listed company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission, within a period not exceeding four years from the commencement of this Act, i.e. May 30, 2017.
- The shareholders having physical shareholding are encouraged to open CDC sub-account with any of the brokers or Investor Account directly with CDC to place their physical shares into scrip less form, this will facilitate them in many ways, including safe custody and sale of shares, any time they want, as the trading of physical shares is not permitted as per existing regulations of the Pakistan Stock Exchange Ltd.
- 12) As directed in SECP, vide S.R.O. 452(I)/2025 dated March 17, 2025 and pursuant to the prohibition under section 185 of the Companies Act, 2017, it is to affirm that no gifts will be distributed at the Annual General meeting / EOGM.
- 13) Members are requested to promptly notify the Company of any change in their registered address.
- 14) For any query/ information, the investors may contact the Shares Registrar and / or the Company: Mr. Syed Mohsin Gilani, Phone No. 042-35756270 Ext. 337, email address: [mohsin.gilani@nagina.com](mailto:mohsin.gilani@nagina.com)

## Statement made under Section 166 (3) of the Companies Act, 2017 in respect of Appointment of Independent Directors.

Section 166 of the Companies Act, 2017 requires that a statement of material facts is annexed to the notice of the general meeting called for the purpose of election of directors which shall indicate the justification for choosing the appointee for appointment as independent director.

The Company is required to have **three** independent directors on its Board in accordance with the Listed Companies (Code of Corporate Governance) Regulations, 2019. Accordingly, it will be ensured that the independent directors to be elected will meet the criteria set out for independence under Section 166 of the Companies Act, 2017 and Companies (Manner and Selection of Independent Directors) Regulations, 2018 and their names are listed on the data bank of independent directors maintained by Pakistan Institute of Corporate Governance duly authorized by SECP. Core competencies; diversity, skill set, knowledge and experience of the election contestants shall also be considered during the finalization of independent Directors.

No directors have direct or indirect interest in the above said business except as shareholders and that they may consent for election of directors accordingly.

# FORM OF PROXY

The Secretary,  
**ELLCOT SPINNING MILLS LIMITD**  
Nagina House  
91-B-1, M.M. Alam Road,  
Gulberg-III,  
Lahore-54660.

I/We \_\_\_\_\_ of \_\_\_\_\_ being member(s) of **ELLCOT SPINNING MILLS LTD.**, and holder of \_\_\_\_\_ Ordinary Shares as per Share Register Folio No. \_\_\_\_\_ (In case of Central Depository System Account Holder A/c No. \_\_\_\_\_ Participant I.D. No. \_\_\_\_\_) hereby appoint \_\_\_\_\_ of \_\_\_\_\_ who is member of the Company as per Register Folio No. \_\_\_\_\_ (In case of Central Depository System Account Holder A/c No. \_\_\_\_\_ Participant I.D. No. \_\_\_\_\_) or failing him/her \_\_\_\_\_ of \_\_\_\_\_ who is member of the Company as per Register Folio No. \_\_\_\_\_ (In case of Central Depository System Account Holder A/c No. \_\_\_\_\_ Participant I.D. No. \_\_\_\_\_) as my/our proxy to vote for me/us and on my/our behalf at the Extraordinary General Meeting of the Company to be held on Monday, January 26, 2026 and at any adjournment thereof.

Signed at \_\_\_\_\_ this the \_\_\_\_\_ day of \_\_\_\_\_ 2026.

## WITNESSES:

1. Signature _____	2. Signature _____
Name _____	Name _____
Address _____	Address _____
_____	_____
CNIC _____	CNIC _____
_____	_____

affix  
Rs. 50/=  
Revenue  
Stamp

(Signature should agree with the Specimen signature registered with the Company)

## NOTES:

1. If a member is unable to attend the meeting, he/she may sign this form and send it to the Secretary so as to reach him not less than 48 hours before the time of holding the meeting.
2. Members through CDC appointing proxies must attach attested copy of their Computerized National Identity Card (CNIC) with the proxy form.
3. The Shareholders through CDC, who wish to attend the Extraordinary General Meeting are requested to please bring, original Computerized Identity Card with copy thereof duly attested by their Bankers, Account Number and Participant I.D Number for identification purpose.
4. In case of corporate entity, certified copy of the Board of Directors' resolution / power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with proxy form of the Company.

پراسی فارم (مختار نامہ)

یکٹری

ایلیکٹ سپنگ ملز لمیٹڈ

گنبد ہاؤس، 1-B-91، ایم ایم عالم روڈ

گلبرگ-III، لاہور 54660

میں / ہم  
ساکن

بحیثیت رکن ایلیکٹ سپنگ ملز لمیٹڈ اور حامل  
(بصورت سنٹرل ڈیپازٹری سسٹم اکاؤنٹ ہولڈر اکاؤنٹ نمبر) پارٹنر (شرکت) آئی ڈی نمبر ( )  
بذریعہ ہذا

محترم / محترمہ ساکن  
جو کہ اپنی کامیابی کے ساتھ برطانیہ شیئر رجسٹر فو لیو نمبر  
(بصورت سنٹرل ڈیپازٹری سسٹم اکاؤنٹ ہولڈر اکاؤنٹ نمبر) پارٹنر (شرکت) آئی ڈی نمبر ( )  
یا اسکی غیر موجودگی میں محترم / محترمہ ساکن  
جو کہ اپنی کامیابی کے ساتھ برطانیہ شیئر رجسٹر فو لیو نمبر

(بصورت سنٹرل ڈیپازٹری سسٹم اکاؤنٹ ہولڈر اکاؤنٹ نمبر) پارٹنر (شرکت) آئی ڈی نمبر ( ) کو  
مورخہ 26 جنوری 2026ء میں منعقد ہونے والے غیر معمولی اجلاس عام یا کسی متبادل دن جو بھی ہوگا میں رائے دہندگی کے لئے نمائندہ مقرر کرتا / کرتی / کرتے ہوں / ہیں۔

دستخط..... آج بروز..... تاریخ..... 2026ء

گواہ:

50 روپے کارسیڈی ٹکٹ

چسپاں کریں

دستخط کہنی کے ہاں رجسٹرڈ نمونہ دستخطوں کے  
مطابق ہونے چاہئیں

۱۔ دستخط: ۲۔ دستخط:

نام: نام:

پتہ: پتہ:

شناختی کارڈ نمبر: شناختی کارڈ نمبر:

نوٹ:

- 1۔ اگر ایک ممبر اجلاس میں شرکت کے قابل نہیں ہے تو وہ اس فارم پر دستخط کرے اور یکٹری کو اس طور ارسال کر دے کہ اجلاس کے انعقاد کے وقت سے کم از کم 48 گھنٹے قبل پہنچ جانا چاہئے۔
- 2۔ سی ڈی سی کے ذریعے حصص یافتگان پر اکیس تقرر کرتے ہوئے پراسی فارم کے ہمراہ اپنے کمپیوٹر پر ڈیجیٹل شناختی کارڈ کی مصدقہ کاپی منسلک کریں۔
- 3۔ سی ڈی سی کے ذریعے حصص یافتگان جو سالانہ غیر معمولی عام اجلاس میں شرکت کرنا چاہتے ہوں سے التماس ہے کہ شناخت کے مقصد کے لئے اصل کمپیوٹر پر ڈیجیٹل شناختی کارڈ ہمراہ اپنے بینکرز سے اسکی مصدقہ کاپی، اکاؤنٹ نمبر اور پارٹنر (شرکت) آئی ڈی نمبر ہمراہ لائیں۔
- 4۔ کارپوریٹ اسمبلی کی صورت میں، بورڈ آف ڈائریکٹری قرار داد / مختار نامہ کی مصدقہ کاپی مع نمونہ دستخط (اگر پہلے فراہم نہ کئے گئے ہوں) پراسی فارم (مختار نامہ) کے ہمراہ کہنی میں جمع کرانا ہوگا۔

[www.jamapunji.pk](http://www.jamapunji.pk)



سرمایہ کاری سمجھداری کسانکار



**Be aware, Be alert,  
Be safe**

Learn about investing at  
[www.jamapunji.pk](http://www.jamapunji.pk)

**Key features:**

- Licensed Entities Verification
- Scam meter\*
- Jamapunji games\*
- Tax credit calculator\*
- Company Verification
- Insurance & Investment Checklist
- FAQs Answered
- Stock trading simulator (based on live feed from KSE)
- Knowledge center
- Risk profiler\*
- Financial calculator
- Subscription to Alerts (event notifications, corporate and regulatory actions)
- Jamapunji application for mobile device
- Online Quizzes



Jama Punji is an Investor Education initiative of Securities and Exchange Commission of Pakistan

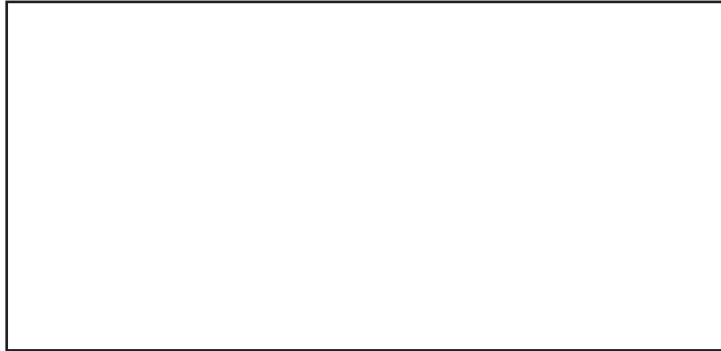
[jamapunji.pk](http://jamapunji.pk)    [@jamapunji.pk](https://twitter.com/jamapunji.pk)

\*Mobile apps are also available for download for android and ios devices

**Printed Matter**

---

**Book Post / UPC**



**NAGINA GROUP**

*If Undelivered, Please Return To:*

**ELLCOT SPINNING MILLS LTD.**

Nagina House, 91-B-1, M.M. Alam Road,  
Gulberg-III Lahore-54660