

**Abbott Laboratories (Pakistan) Limited**

City Office: 8th Floor Faysal House
ST-02, Sharah-e-Faisal, Karachi-75350
P.O. Box 7229 Karachi 74400
Tel : (92-21) 111-Abbott (111-222-688)
Tel : (92-21) 32799018-19
Fax : (92-21) 32800244

Abbott Laboratories (Pakistan) Limited

Registered Office: Opp. Radio Pakistan
Transmission Centre, Hyderabad Road,
Landhi, Karachi-75120
P.O. Box 7229, Karachi 74400
Tel : (92-21) 35069748-49
Fax : (92-21) 35001903

April 12th, 2023

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Karachi

NOTICE – ELECTION OF DIRECTORS

Pursuant to Section 159(4) of the Companies Act 2017 the members of the Company are hereby notified that the following eight individuals have filed their notice of intention offering themselves for election as directors at the upcoming directors' elections to be held at the 74th Annual General Meeting on 20 April 2023 at 10:00 am at the ICAP Auditorium, Chartered Accountants Avenue, Clifton, Karachi and virtually via video-link.

1. Mr. Ehsan Ali Malik	5. Mr. Mohsin Ali Nathani
2. Syed Anis Ahmed	6. Mr. Celestino Jacinto Dos Anjos
3. Ms. Ayla Majid	7. Mr. Muhammad Anjum Latif Rana
4. Ms. Seema Khan	8. Mr. Abdul Rafay Siddiqui

Since the number of persons who have offered themselves for election as directors exceeds the number of directors fixed by the Board, they shall contest the election and the members may avail one of the following options to cast their respective votes:

- Members/proxies whose name, email address, CNIC/NTN number, mobile numbers and the CDC Participant ID/Folio Number are registered with the Company and have requested to attend the meeting virtually on or before 18th April 2023 will, after the successful verification of the details, receive a video-link via email from the Company's Share Registrar M/s FAMCO Associates (Pvt.) Limited on their registered email address to participate in the meeting.
- The Company has appointed M/s FAMCO Associates (Pvt.) Limited as E-Voting Service Provider who will circulate login credentials and other necessary information to shareholders on their registered email addresses, allowing them to cast their vote through e-voting facility provided by the service provider.



- The e-voting facility shall become available on 17th April 2023 and shall close at 05:00 p.m. on 19th April 2023.
- Members who do not wish to cast their vote via the e-voting facility, may cast their vote via postal balloting on or before 19th April 2023, by emailing the scanned copy of the original duly filled and signed Ballot Paper in the form attached to this Notice (also placed on Company's website: <https://www.pk.abbott/investor/election-of-directors.html>) along with a copy of their CNIC/Passport to the following email address: chairman.abbott@gmail.com or delivering the original duly filled in and signed Ballot Paper at the following address: Chairman of the Board, Corporate Office, 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi. Postal Ballot Papers received on 19 April 2023 after working hours will not be accepted.
- Members who are attending the meeting physically, and who have not cast their vote via postal ballot or e-voting facility can cast their vote during the meeting.

The video-link facility will remain open from the start of the meeting until the proceedings are concluded. Members will be able to participate in the AGM using smartphones, tablets/iPads and computers.

M/s. BDO Ebrahim & Co. is appointed as Scrutinizer under the Companies (Postal Ballot) Regulations, 2018. M/s. BDO Ebrahim & Co. fulfils all the eligibility conditions laid down by the Regulations and have the necessary knowledge and experience to independently scrutinize the voting process.

You may please inform the TRE Certificate Holders of the Exchange accordingly.

Should you have any queries or wish to share your contact details, please email them to pk.shareholderquery@abbott.com.

Yours faithfully,
ABBOTT LABORATORIES (PAKISTAN) LIMITED

Muhammad Usama Jamil
Company Secretary

Ballot Paper for Voting Through Post

For in person and virtual meeting to be held at 10:00 am on Thursday April 20, 2023

ABBOTT LABORATORIES (PAKISTAN) LIMITED

Corporate Office: Corporate Office, 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi.

Ph: +92 21 32799018-9 **Fax No.** +921 21 32800244

Email: pk.shareholderquery@abbott.com, **website:** <https://www.pk.abbott/>



Designated email address of the Chairman at which the duly filled in ballot paper may be sent:
chairman.abbott@gmail.com

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held (on April 13, 2023) and folio number	
CNIC No./Passport No (in case of foreigner) (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of Election of Directors through postal ballot as follows:

Agenda item No. 3: To elect seven directors, as fixed by the Board in its meeting held on February 22nd, 2023, for a term of three years commencing on May 28, 2023.

Sr. No.	Name of Directors	Code Number	No. of ordinary shares, used for voting in favor of the director	Number of votes cast (number of voting shares X number of directors to be elected i.e. 7)
1	Mr. Ehsan Ali Malik	D1		
2	Syed Anis Ahmed	D2		
3	Ms. Ayla Majid	D3		
4	Ms. Seema Khan	D4		
5	Mr. Mohsin Ali Nathani	D5		
6	Mr. Celestino Jacinto Dos Anjos	D6		
7	Mr. Muhammad Anjum Latif Rana	D7		
8	Mr. Abdul Rafay Siddiqui	D8		
	Total Votes Cast			

Signature of shareholder(s)

Place:

Date:

NOTES/PROCEDURE FOR SUBMISSION OF BALLOT PAPER:

1. Duly filled and signed original postal ballot should be sent to the Chairman, Mr. Ehsan Ali Malik, Abbott Laboratories (Pakistan) Limited at the following address: Chairman of the Board, Corporate Office, 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi, or a scanned copy of the original postal ballot to be emailed at: chairman.abbott@gmail.com.
2. Copy of CNIC/Passport (in case of foreigner) should be enclosed with the postal ballot form.
3. Postal ballot forms should reach chairman of the meeting on or before April 19th, 2023 during working hours. Any postal ballot received after this date, will not be considered for voting.
4. Signature on postal ballot should match the signature on CNIC/Passport (in case of foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot papers will be rejected.
6. In case of representative of body corporate and corporation, postal ballot must be accompanied with copy of CNIC of authorized person, along with a duly attested copy of Board Resolution, Power of Attorney, or Authorization Letter in accordance with Section(s) 138 or 139 of the Companies Act, 2017, as applicable. In case of foreign body corporate etc. all documents must be attested from the Counsel General of Pakistan having jurisdiction over the member.
7. Ballot paper has also been placed on the website of the Company (<https://www.pk.abbott/investor/election-of-directors.html>). Members may download the ballot paper from the website or use original / photocopy published in newspapers.
8. A member shall have such number of votes as is equal to the product of the number of voting shares held by it and the number of directors to be elected (i.e. No. of Shares held multiplied by 7).
9. A member may give all his votes to a single candidate or divide them between more candidates in such manner as it may choose. However, the number of votes cast must not exceed the number of votes available to the member.

Ballot Paper for Voting Through Post

For in person and virtual meeting to be held at 10:00 am on Thursday April 20, 2023

ABBOTT LABORATORIES (PAKISTAN) LIMITED



Corporate Office: 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi

Ph: + 92 21 32799018-9, Fax No. +921 21 32800244

Email: pk.shareholderquery@abbott.com, website: <https://www.pk.abbott/>

Designated email address of the Chairman at which the duly filled in ballot paper may be sent:

chairman.abbott@gmail.com

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held (on April 13, 2023) and folio number	
CNIC No./Passport No (in case of foreigner) (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the below resolution through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick (✓) mark in the appropriate box below:

Resolution	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
<p>RESOLVED THAT the Executive Directors (including Alternative Directors) of the Company be and are hereby authorized to hold their offices of profits as executives of the Company under their respective contracts of service and that they be allowed benefits arising under their respective contracts of service and the applicable service rules of the Company.</p> <p>FURTHER RESOLVED THAT in the event of any of the aforesaid offices of profit falling vacant, the approval hereby given shall be equally applicable to any other person appointed to fill such vacancy.</p>		

Signature of shareholder(s)

Place:

Date:

NOTES/PROCEDURE FOR SUBMISSION OF BALLOT PAPER:

1. Duly filled and signed original postal ballot should be sent to the Chairman Mr. Ehsan Ali Malik, Abbott Laboratories (Pakistan) Limited at the following address: Chairman of the Board, Corporate Office, 8th Floor, Faysal House, ST-02, Shahrah-e-Faisal, Karachi, or a scanned copy of the original postal ballot to be emailed at: chairman.abbott@gmail.com.
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3. Postal ballot forms should reach chairman of the meeting on or before April 19th, 2023, during working hours. Any postal ballot received after this date, will not be considered for voting.
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