

NOTICE OF EXTRAORDINARY GENERAL MEETING

Notice is hereby given to all the members of **M/s. CALCORP LIMITED** that the Extraordinary General Meeting of the Company will be held on Saturday, July 01, 2023, at **11:30 a.m.** at C-18, Block 4, Clifton, Karachi to transact the following business:

AGENDA

ORDINARY BUSINESS

1. To elect Seven (7) Directors of the Company as fixed by the Board of Directors in the Board Meeting held on May 26, 2023 in accordance with Section 159 of the Companies Act, 2017, for a period of three (3) years commencing from July 01, 2023.

The retiring Directors are:

1. Mr. Saad Saeed Faruqi
2. Mr. Shahrukh Saeed Faruqi
3. Ms. Sana Shahzad
4. Mr. Azam Adnan Khan
5. Ms. Sadia Hamid
6. Mr. Muhammad Danish Hussain
7. Mr. Yousuf Muhammad Farooq

Any member who seeks to contest an election to the office of director shall, whether he/she is a retiring director or otherwise, file with the company, not later than fourteen (14) days before the date of the meeting at which elections are to be held, a notice of his/her intention to offer himself/herself for election as a director in terms of section 159 of the Companies Act, 2017, together with their consent on Form-28.

To transact any other business that may be brought forward with the permission of the chair.

By Order of the Board

Dated June 9, 2023
Place: Karachi


Muhammad Zafar Iqbal
Company Secretary

Head office:

D-131/A, Block 4, Clifton, Karachi
Tele: +92(21) 38771130
E-mail: cosec@calcorp.com.pk
Web: www.calcorp.com.pk

NOTES:

- i) The Share Transfer Books of the Company shall remain closed from June 23, 2023 to July 01, 2023 (both days inclusive) for determining the entitlement of shareholders for attending the Extraordinary General Meeting.
- ii) Physical Transfers received by the Company at the close of business on June 22, 2023 will be treated as being in time for the purpose of attending the meeting.
- iii) Members entitled to attend and vote at the Extraordinary General Meeting may appoint a proxy to attend, speak and vote on him /her behalf. The proxy need not to be a member of the Company.
- iv) Forms of proxy to be valid must be properly filled in/ executed and received by the company not later than forty-eight hours before the commencement of the meeting.
- v) Shareholders who have deposited their shares into the Central Depository Company of Pakistan Limited will further have to follow the guidelines as laid down in Circular 1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan. Such shareholders must bring their original Computerized National Identity Card (CNIC) or Original Passport at the time of attending the meeting. If proxies are granted by such shareholders the same must be accompanied with attested copies of the CNIC or the Passport of the beneficial owners. Additionally, (i) the proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form; (ii) attested copies of CNIC or the passport of the proxy shall be furnished with the proxy form; and (iii) the proxy shall produce his / her original CNIC or original passport at the time of the meeting.
- vi) In case of a corporate entity, the Board of Directors' resolution / power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting. If proxies are granted by such corporate shareholders the same must be accompanied with the Board of Directors' resolution / power of attorney with specimen signatures.
- vii) Members are requested to immediately notify any change in their addresses to the Company's registrar and share transfer agent.
- viii) Pursuant to SECP Circular No 10 of 2014 dated May 21, 2014, if Company receives consent from members holding aggregate 10% or more shareholding residing in a geographical location to participate in the meeting through video conference at least 5 days prior to the date of Extraordinary General Meeting. The Company will arrange video conference facility in that city subject to availability of such facility in that city. To avail this facility please provide the following information to the Share Registrar Office of the Company i.e. F.D. Share Registrar Services (Pvt.) Limited Office No. 1705, 17th Floor, Saima Trade Tower-A, I. I. Chundrigar Road, Karachi.

I/We, of being a member of -Calcorp Limited, holder of Ordinary Share(s) as per Register Folio No. _____ hereby opt for video conference facility at (Please insert name of the City)

Signature of member

**Head office:**

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