

**Crescent Jute Products Limited**  
**NOTICE OF ANNUAL GENERAL MEETING**

NOTICE is hereby given to all the shareholders of Crescent Jute Products Limited (the "Company") that Annual General Meeting of the Company will be held on Saturday, October 28, 2023 at 11.30 AM. at 503-E, Johar Town, Lahore to transact the following business:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Directors' and Auditors' reports and Audited Accounts for the year ended June 30, 2023.
2. To appoint auditors and fix their remuneration.

**REGISTERED OFFICE:**

1<sup>st</sup> Floor, 65-XX, Khayaban-e-Iqbal Road,  
Phase-III, DHA, Lahore,  
Telephone No. (042) 37186438-39,  
Dated: September 25, 2020.

**BY ORDER OF THE BOARD**

**Company Secretary**

**Notes:**

1. The Members' Register will remain closed from October 21, 2023 to October 28, 2023 (both days inclusive). Transfer received at the Registered Office of the Company by the close of business on October 20, 2023.
2. A member eligible to attend and vote at this Meeting may appoint another member as his/her proxy to attend and vote instead of him / her. Proxies in order to be effective must be received by the Company Registered Office not later than 48 hours before the time for holding the Meeting.
3. CDC account holder will further have to follow the guidelines as laid down in circular No. 1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan,

**For Attending the Meeting:**

- i. In case of individuals, the account holder or sub-account holder and whose registration details are uploaded as per the Regulations, shall authenticate his/her identity by showing his/her original National Identity Card (NIC) or passport at the time of attending the meeting.
- ii. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of meeting.

**For Appointing Proxies:**

- i) In case of individuals, the account holder or sub-account holder and whose registration details are uploaded as per the Regulations, shall submit the proxy form as per above requirement:
- ii) The proxy form shall be witnessed by two persons whose names, addresses and NIC numbers shall be mentioned on the form.
- iii) Attested copies of NIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
- iv) The proxy shall produce his original NIC or original passport at the time of the Meeting.
- v) In case of corporate entity, the Board of directors' resolution/power of attorney with specimen signatures shall be submitted (unless it has been provided earlier) along with proxy form to the company.