

**KARACHI OFFICE**

Suite # 306, 3rd Floor, Clifton Diamond,

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ISO 9001 CERTIFIED

FSSC 22000 CERTIFIED

HALAL PS 3733 CERTIFIED

**NOTICE & AGENDA OF ANNUAL GENERAL MEETING**

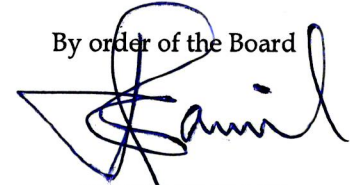
Please be informed that on December 19, 2022, the High Court of Sindh ("SHC") granted an *ad-interim* stay order in Suit 1954 with a direction to maintain *status quo* in respect of, *inter alia*, certain shareholding in the Company and position of the incumbent CEO of the Company. The said *ad-interim* order was modified on March 28, 2023, to the extent that that the accounts of the Company be placed before the Board for their approval and that other important affairs/ matters of the Company be taken care of without prejudice to the claim/case of Plaintiff in Suit 1954.

In compliance with the foregoing orders of the SHC, Notice is hereby given that the 32<sup>nd</sup> Annual General Meeting of EcoPack Limited will be held on **Friday 27 October 2023 at 10:00 AM** at the registered office situated at Plot # 112-113, Phase-V, Hattar Industrial Estate, Hattar, District Haripur, Khyber Pakhtunkhwa to transact the following business:

**Ordinary Business:**

1. To confirm the Minutes of the 31<sup>st</sup> Annual General Meeting held on October 28, 2022.
2. To receive and adopt the Chairman's Review, Directors' and Auditor's reports together-with Financial Statements of the company for the year ended June 30, 2023, as approved by the Board of Directors in its meeting held on September 27, 2023.
3. To appoint external auditors and fix their remuneration for the year ending June 30, 2024. The present auditors M/s. A. F. Ferguson & Co., Chartered Accountants, having retired and being eligible, have offered themselves for re-appointment.
4. To transact with the permission of the Chair, any other business which may be transacted at the Annual General Meeting.

By order of the Board



**HUSSAIN JAMIL**  
(Chief Executive Officer)

Dated: September 27, 2023

**Notes:**

**1. Closure of Shares Transfer Books:**

The share transfer books of the company will remain closed from October 14, 2023 to October 27, 2023. (Both days inclusive). Transfers received in order at our Share Registrar / Transfer agent M/s THK Associates (Pvt). Ltd. Karachi at the close of business on Friday, October 13, 2023 shall be treated in time for the purpose of Annual General Meeting and entitlement of Dividend if approved by the shareholders.

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**2. Participation in General Meeting:**

A member entitled to attend, and vote may appoint another member as his / her proxy to attend and vote instead of him / her.

An individual beneficial owner of shares must bring his / her original CNIC or Passport, Account and Participant's I.D. numbers to prove his / her identity. A representative of corporate members must bring the Board of Directors' Resolution and / or Power of Attorney and the specimen signature of the nominee. CDC account holders will further have to follow the guidelines as laid down in Circular No. 1 dated January 26, 2000 issued by the Securities and Exchange Commission of Pakistan.

**3. For Appointing Proxies:**

The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form. Attested copies of valid CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.

Duly completed instrument of proxy, and the other authority under which it is signed, or a notarially certified copy thereof, must be lodged with the Company Secretary at the Company's Registered Office (Plot 112-113 Phase 5, Industrial Estate Hattar) at least 48 hours before the time of the Meeting.

**4. Payment of Cash Dividend Electronically (Mandatory Requirement):**

In accordance with the provisions of Section 242 of the Companies Act and Companies (Distribution of Dividends), Regulation 2017, a listed company, is required to pay cash dividend to the shareholders ONLY through electronic mode directly into the bank account designated by the entitled shareholders. In this regard, EcoPack Limited has already sent letters and Electronic Credit Mandate Forms to the shareholders and issued various notices through publication in newspapers requesting the shareholders to comply with the requirement of providing their International Bank Account Number.

Those shareholders who have still not provided their IBAN are once again requested to fill in "Electronic Credit Mandate Form" as reproduced below and send it duly signed along with a copy of valid CNIC to their respective CDC participant / CDC Investor account services (in case of shareholding in Book Entry Form) or to the Company's Share Registrar M/s THK Associates (Private) Limited, 1st Floor, 40-C, Block-6, P.E.C.H.S, KARACHI-75400 (in case of shareholding in Physical Form).

<b>i. Shareholders Details</b>	
Name of the Shareholder(s)	
Folio # / CDS Account No (s)	
CNIC No (Copy attached)	
Mobile / Landline no	
<b>ii. Shareholders' Bank details</b>	
Title of Bank Account	
International Bank Account Number (IBAN)	
Bank's Name	
Branch's Name and Address	

In case of non-provision of IBAN, the Company will have to withhold the cash dividend according to SECP directives.

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Accordingly, the shareholders who have not yet submitted a copy of their valid CNIC or NTN, are once again requested to immediately submit the same to the Company's Share Registrar at M/s THK Associates (Private) Limited, 1st Floor, 40-C, Block-6, P.E.C.H.S, KARACHI-75400, Telephone Number: 021-35310191-96, email address: [aa@thk.com.pk](mailto:aa@thk.com.pk)

**7. Participation in the AGM vide Video-Link Facility:**

In pursuance of Section 132(2) of companies Act, 2017, the Company will provide the video link facility to those member(s) who hold minimum 10% shareholding of the total paid-up capital and resident of city other than Hattar where Company's Annual General Meeting is to be placed, upon request. Such member(s) should submit a request in writing to the Company at least seven days before the date of the meeting.

**8. Deposit of Physical Shares into CDC Account:**

As per Section 72 of the Companies Act, 2017 every existing listed company shall be required to replace its physical shares with book-entry form in a manner as may be specified and from the date notified by the Commission, within a period not exceeding four years from the commencement of the Act, i.e., May 30, 2017. The Shareholders having physical shareholding are encouraged to convert their shares held in Physical Form into Book Entry Form as soon as possible. You may contact your Broker, a PSX Member, CDC Participant, or CDC Investor Account Service to assist you in opening a CDS Account and subsequent induction of the physical shares into Book Entry Form.

Should you need any further information or clarification, please feel free to contact THK Associates (PVT) Ltd on Tel # 021-35310191-96 or email at [info@thk.com.pk](mailto:info@thk.com.pk)

**9. Unclaimed Dividend:**

Shareholders, who by any reason, could not claim their dividends / shares, if any, are advised to contact our Share Registrar to collect / enquire about their unclaimed dividend/shares, if any.

In compliance with Section 244 of the Companies Act, 2017, after having completed the stipulated procedure, all such dividend outstanding for a period of 3 years or more from the date due and payable shall be deposited to the Federal Government in case of unclaimed dividend and in case of shares, shall be delivered to the SECP.

**10. Change of Address:**

The members are also requested to notify change in their address, if any, to our Share Registrar / Transfer Agent, M/s THK Associates (Private) Limited, 1st Floor, 40-C, Block-6, P.E.C.H.S, KARACHI-75400.