
Pakistan Synthetics Limited

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 38th Annual General Meeting of the shareholders of Pakistan Synthetics Limited will be held on Saturday, October 28, 2023 at 10:30 a.m. in Auditorium Hall of Institute of Chartered Accountants of Pakistan (ICAP) located at Chartered Accountant Avenue, Clifton, Karachi, Pakistan to transact the following business:

ORDINARY BUSINESS

1. To confirm the minutes of the 20th Extra Ordinary General Meeting of the Company held on June 21, 2023.
2. To receive, consider and adopt the Audited Financial Statements of the Company together with Directors' and Auditor's Report thereon for the year ended June 30, 2023.
3. To appoint Auditors of the Company and to fix their remuneration. The retiring auditors' M/S. BDO Ebrahim & Co., Chartered Accountants being eligible have offered themselves for reappointment.

To transact any other business with the permission of the Chair

By the Order of the Board

Date: October 06, 2023
Karachi

MUHAMMAD IMRAN
COMPANY SECRETARY

Pakistan Synthetics Limited

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1. Closure of Share Transfer Books

The Shares Transfer Books of the Company will remain closed from Saturday, October 21,

2023 to Saturday, October 28, 2023 (both days inclusive). Transfer received at the office of the Company's share registrar M/s F.D. Registrar Services (Private) Limited, 1705, 17th Floor, Saima Trade Tower A, I.I. Chundrigar Road, Karachi, at the close of business on October 20, 2023 will be treated in time to attend the Thirty Eighth Annual General Meeting of the Company.

2. Participation in General Meeting

- * A member entitled to attend and vote at the meeting may appoint another member as his/her proxy to attend and vote. Votes may be given either personally or by proxy or by attorney, and in case of a corporation by a representative duly authorized.
- * The instrument of proxy, duly executed should be deposited at the Registered Office of the Company at least 48 hours before the time of the Thirty Eighth Annual General Meeting.
- * In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

3. Change of Address

The Shareholders are requested to notify if there is any change in their addresses and the contact numbers immediately to our Share Registrar, M/s F.D. Registrar Services (Private) Limited.

4. Submission of CNIC & Bank Account details

CNIC numbers and bank account details of shareholders are mandatorily required for dividend distribution. Shareholders are therefore requested to submit a copy of their CNIC and bank detail (if not already provided) to the Share Registrar, M/s F.D. Registrar Services (Private) Limited.

5. Transmission of Financial Statements and Notices through email

Pursuant to Notification vide SRO 787(1)/2014 of 08 September 2014; SECP has directed to facilitate the members of the company receiving Annual Financial Statements and Notices through electronic mail system (e-mail). We are pleased to offer this facility to our members who desire to receive Annual Financial Statements

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and Notices of the Company through e-mail in future. In this respect members are hereby requested to convey their consent via e-mail at headoffice@pslpet.com. Further, it is the responsibility of the member to timely update the Share Registrar of any change in the registered e-mail address.

6. Uncollected Shares and unclaimed dividend


Shareholders who have not yet collected their dividend / physical shares are advised to contact our Share Registrar immediately to collect / enquire about their unclaimed dividend or shares.

7. E-Voting and Postal Ballot

Member can exercise their right to poll by meeting the requirement of Section 143-145 of the Companies Act, 2017 and applicable clauses of Companies (Postal Ballot) Regulations, 2018

8. TRANSMISSION OF ANNUAL REPORT

In terms of approval of the shareholders of the Company in 20th Extraordinary General Meeting held on 21 June, 2023 and pursuant to SECP's Notification No. SRO 389(1)/2023 dated 21 March 2023, the Annual Report for the financial year ended on 30 June 2023 of the Company containing inter alia the audited financial statements, auditors' report, directors, and chairman's reports thereon may be viewed and downloaded by following the QR code and website as given under:

WEBLINK https://pslpet.com/annual-reports/	QR CODE 
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The shareholders who wish to receive a hard copy of the Annual Report may send to the Company Secretary / Share Registrar, the Standard Request Form available on the website of the Company www.pslpet.com. The Company then will provide a free-of-cost hard copy of the Annual Report to the shareholders within one week of the request.

9. AVAILABILITY ON WEBSITE:

The notice of the Annual General Meeting under Section 134(3) of the Companies Act, 2017 has been placed on the website of the Company www.pslpet.com. In addition to its dispatch to the shareholders.

Pakistan Synthetics Limited

FORM OF PROXY

THIRTY EIGHTH ANNUAL GENERAL MEETING

I/We _____

of _____

being a member(s) of Pakistan Synthetics Limited holding _____

Ordinary shares hereby appoint _____

of _____ or failing him/her _____

of _____ who is / are also member(s) of Pakistan Synthetics Limited as my / or proxy in my / our absence to attend and vote for me / us and on my / our behalf at Thirty Eighth Annual General Meeting of the Company to be held on 28 October, 2023 and / or any adjournment thereof.

As witness my / our hand / seal this _____ day of _____ 2023.

Signed by the said _____

In the presence of 1. _____

2. _____

Please Quote Folio # /
Participant ID # & A/C &

Signature on Revenue
Stamp of Appropriate
Value

IMPORTANT

1. This Proxy Form, duly completed and signed must be received at the Registered Office of the Company at Office # 1504, 155h Floor, Emerald Tower, Clifton, Block-5, Karachi. Not less than 48 hours before The time of holding the meeting.
2. No person shall act as proxy unless he himself is a member of the Company except that a corporation may appoint a person who is not a member.
3. If a member appoints more than one proxy and more than One instruments of proxy are deposited by a member with the Company, all such instruments of proxy shall be rendered invalid.

FOR CDC ACCOUNT HOLDERS/ CORPORATE ENTITIES:

In addition to the above the following requirements have to be met:

1. The Proxy Form shall be witnessed by two persons whose name addresses and CNIC numbers shall be mentioned on the Form.
2. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the Proxy Form.

