



CHERAT CEMENT COMPANY LIMITED

MODERN MOTORS HOUSE, BEAUMONT ROAD, KARACHI-75530, PAKISTAN.

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Ghulam Faruque
Group

October 13, 2023

The General Manager
Pakistan Stock Exchange Limited
Stock Exchange Building
Stock Exchange Road
Off: I.I. Chundrigar Road
Karachi

Dear Sir,

Enclosed please find copies of the notice electronic voting facility and voting through Postal Ballot on special business at the forthcoming Annual General Meeting to be held on October 25, 2023 which will be published in daily Business Recorder (English) and Nawa-e-Waqt (Urdu) newspapers dated October 16, 2023, for circulation amongst the TRE Certificate Holders of the Exchange.

Yours sincerely,
For **Cherat Cement Company Limited**

Hina Mir

Hina Mir
Company Secretary

Encl: As stated above



**CHERAT CEMENT COMPANY LTD.**Head Office: Modern Motors House,
Beaumont Road, Karachi. UAN: 111-000-009**ELECTRONIC VOTING FACILITY AND VOTING THROUGH POSTAL BALLOT ON SPECIAL BUSINESS**

This is in continuation of Annual General Meeting Notice published on Tuesday October 3, 2023.

PROCEDURE FOR ELECTRONIC VOTING FACILITY AND VOTING THROUGH POSTAL BALLOT ON SPECIAL BUSINESS

The members are hereby notified that pursuant to Companies (Postal Ballot) Regulations, 2018, SECP has directed all the listed companies to provide the right to vote through electronic voting facility and voting by post to the members on all businesses classified as special business.

Accordingly, members of Cherat Cement Company Limited (the "Company") will be allowed to exercise their right to vote through electronic voting facility or voting by post for the special business in its forthcoming Annual General Meeting to be held on Wednesday, October 25, 2023 at 11:00 a.m., in accordance with the requirements and subject to the conditions contained in the aforesaid Regulations.

For the convenience of the Members, ballot paper is annexed to this notice and the same is also available on the Company's website at www.gfg.com.pk for download.

Hina Mir

Company Secretary

Karachi: October 16, 2023

Procedure for E - Voting:

- (a) Details of the e-voting facility will be shared through an e-mail with those members of the Company who have their valid CNIC numbers, call numbers, and e-mail addresses available in the register of members of the Company by the close of business on October 17, 2023.
- (b) The web address, login details, will be communicated to members via email. The security codes will be communicated to members through SMS from web portal of CDC Share Registrar Services Limited (being the e-voting service provider).
- (c) Identity of the Members intending to cast vote through e-Voting shall be authenticated through electronic signature or authentication for login.
- (d) E-Voting lines will start from October 20, 2023, 09:00 a.m. and shall close on October 24, 2023 at 5:00 p.m. Members can cast their votes any time in this period. Once the vote on a resolution is cast by a Member, he / she shall not be allowed to change it subsequently.

Procedure for Voting Through Postal Ballot:

- (a) The members shall ensure that duly filled and signed ballot paper along with copy of Computerized National Identity Card (CNIC) should reach the Chairman of the meeting through post on the Chairman Office address, Modern Motors House, Beaumont Road Karachi or email at agmcccl@gfg.com.pk one day before the Annual General Meeting on October 24, 2023, during working hours. The signature on the ballot paper shall match with the signature on CNIC.

**CHERAT CEMENT COMPANY LTD.****POSTAL BALLOT PAPER**for voting through post for the Special Business at the Annual General Meeting to be held on Wednesday, October 25, 2023 at 11:00 a.m. at Village Lakrai, P.O. Box 28, Newsheera, the Registered Office of the Company.
UAN: +92 21 111-000-009 Website: www.gfg.com.pk

Folio / CDS Account Number	
Name of Shareholder / Proxy Holder	
Registered Address	
Number of shares Held	
CNIC/Passport No. (in case of foreigner) (copy to be attached)	
Additional information and enclosures (in case of representative of body corporate, corporation, and federal Government)	
Name of Authorized Signatory	
CNIC/Passport No. (in case of foreigner) of Authorized Signatory (copy to be attached)	

Resolution For Agenda Item No. 6

To consider and approve the following resolution as Special Resolution:

- a) **"RESOLVED that the transactions carried out in the normal course of business with related parties and associated companies as disclosed in Note 28 & 40 of the Financial Statements during the year ended June 30, 2023, be and are hereby ratified and approved."**
- b) **"FURTHER RESOLVED that the Board of Directors of the Company be and is hereby authorized to approve all transactions to be carried out in the normal course of business with related parties and associated companies during the ensuing year ending June 30, 2024."**

Resolution For Agenda Item No. 7

To consider dissemination of annual audited financial statements to the shareholders through QR enabled code and Weblink instead of transmitting the same in the form of CD/DVD/USB and approve the following resolution.

"RESOLVED that circulation / dissemination of annual audited financial statements together with the reports and documents required to be annexed thereto under the Companies Act, 2017, to the shareholders through QR enabled code and Weblink as notified by the Securities & Exchange Commission of Pakistan vide its S.R.O.389(I)/2023 dated March 21, 2023 be and is hereby approved while considering technological advancements and old technology becoming obsolete, the circulation of annual financial statements through CD/DVD/USB be discontinued."**Instructions for Poll**

1. Please indicate your vote by ticking (✓) the relevant box.
2. In case if both the boxes are marked as (✓), your poll shall be treated as "Rejected".

I/we hereby exercise my/our vote in respect of the above resolution through ballot by conveying my/our assent or dissent to the resolution by placing tick (✓) mark in the appropriate box below:

Resolution	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
Resolution For Agenda Item No. 6		
Resolution For Agenda Item No. 7		

NOTES:

- Duly filled ballot paper should be sent to the Chairman at Modern Motors House, Beaumont Road Karachi or email at agmcccl@gfg.com.pk
- Copy of CNIC/ Passport (in case of foreigner) should be enclosed with the postal ballot form.
- Ballot paper should reach the Chairman within business hours by or before Tuesday October 24, 2023. Any postal ballot received after this date, will not be considered for voting.
- Signature on ballot paper should match with signature on CNIC/ Passport (In case of foreigner).
- Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written poll paper will be rejected.
- In case of a representative of a body corporate, corporation or Federal Government, the Ballot Paper Form must be accompanied by a copy of the CNIC of an authorized person, an attested copy of Board Resolution, / Power of Attorney, / Authorization Letter etc., in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable.
- Ballot Paper form has also been placed on the website of the Company at: www.gfg.com.pk Members may download the ballot paper from the website or use an original/photocopy published in newspapers.

Shareholder / Proxy holder Signature/Authorized Signatory
(In case of corporate entity, please affix company stamp)

Date