



SAIF GROUP

# KOHAT TEXTILE MILLS LIMITED

4<sup>th</sup> Floor, Kashmir Commercial Complex 1032-E, Fazal-e-Haq Road, Blue Area, Islamabad (Pakistan)  
Voice: +92-51-2604733-35, Fax: +92-51-2604732, E-Mail: ktm@saifgroup.com



REF # KTML/PSX/10/2023

OCTOBER 19, 2023

## The General Manager

Pakistan Stock Exchange Limited  
Stock Exchange Building,  
Stock Exchange Road,  
Karachi.

**SUBJECT: PUBLICATION OF POSTAL BALLOT PAPER**

Dear Sir,

This is in continuation of the Notice of the Annual General Meeting of Kohat Textile Mills Limited (the Company), to be held on October 27, 2023, published in the newspapers on October 06, 2023. Please find enclosed a copy of the postal ballot paper, as required under Regulation 8 of the Companies (Postal Ballot) Regulations, 2018, to be published on October 20, 2023.

You may please inform the TRE Certificate Holders of the Exchange accordingly.

Yours Sincerely,

*for and on behalf of*  
**KOHAT TEXTILE MILLS LIMITED**

  
**Sajjad Hussain**  
Company Secretary



#### Registered Office

KPTMA House, Tehkal Payan  
Jamrud Road, Peshawar  
Voice: +92-91-5843870, 5702941  
Fax: +92-91-5840273  
E-mail: peshawar@saifgroup.com

#### Mills:

Saifabad  
Kohat  
Voice: +92-922-862309, 862065  
Fax: 92-922-862058  
E-mail: ktmkht@saifgroup.com

#### Marketing & Sale Office:

Room # 03, 5<sup>th</sup> Floor  
KDLB Building  
58-West Wharf Road  
Karachi  
Voice: +92-21-3231470-23

P-17, Near Allied Bank Ltd.  
Montgomery Bazar,  
Clock Tower Chowk,  
Faisalabad.  
Voice +92-41-2611007-8



**KOHAT TEXTILE MILLS LIMITED  
BALLOT PAPER FOR VOTING THROUGH POST**

For the Special business at the Annual General Meeting to be held on **Friday, October 27, 2023 at 10:00 a.m.** at its registered office, **APTMA House, Tehkal Payan, Jamrud Road, Peshawar**, as well as through electronic means.

Designated email address of the Chairman at which the duly filled in ballot paper may be sent:

[ca.ktml@saifgroup.com](mailto:ca.ktml@saifgroup.com)

Name of shareholder/joint shareholders	
Registered Address	
Folio /CDC Participant / Investor ID with sub-account No.	
Number of shares held	
CNIC / Passport No. (in case of foreigner) (copy to be attached)	
<b>Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government.)</b>	
Name of Authorized Signatory	
CNIC / Passport No. (in case of foreigner) of Authorized Signatory (copy to be attached)	

I/we hereby exercise my/our vote in respect of the following resolutions through postal ballot by conveying my/our assent or dissent to the following resolutions by placing tick (√) mark in the appropriate box below:

S. No.	Agenda / Description of Resolutions	I/we assent to the Resolution(s) (For)	I/we dissent to the Resolution(s) (AGAINST)
1.	<p><b>Agenda item no. 4</b></p> <p>To ratify and approve transactions entered into by the Company with related parties in its ordinary course of business by passing the following special resolution: -</p> <p><b>“RESOLVED THAT</b> the Company be and is hereby authorized to share common expenses with its associated companies including M/s. Saif Textile Mills Limited. The common expenses may include but not limited to office rents, administrative salaries, utility expenses, repair and maintenance and other miscellaneous expenses etc. (collectively the “Administrative Expenses”), in respect of its joint offices.</p> <p><b>RESOLVED FURTHER THAT</b> the transactions entered into by the Company in its ordinary course of business with related parties during the year ended June 30, 2023 as disclosed in notes to the Financial Statements are hereby ratified and approved.</p> <p><b>RESOLVED FURTHER THAT</b> the Chief Executive of the Company be and is hereby authorized to execute/ approve all the transactions to be carried out in its ordinary course of business with Related Parties during the ensuing year ending June 30, 2024 and in this connection the Chief Executive be and is hereby also authorized to take any and all necessary actions and to sign execute any and all such documents/indentures as may be required in this regard on behalf of the Company.”</p>		

2.	<p><b>Agenda item no. 5</b></p> <p>To consider and approve circulation of Annual Audited Financial Statements through QR-enabled code and weblink by passing the following ordinary resolution:</p> <p><b>"RESOLVED THAT</b> in accordance with Notification No. S.R.O 389(I)/2023 issued by the Securities and Exchange Commission of Pakistan on 21<sup>st</sup> March 2023, the Company be and is hereby authorized to circulate its Annual Audited Financial Statements, along with all accompanying reports, to the members of the Company through QR-enabled code and weblink, rather than using CD/DVD/USB."</p> <p><b>RESOLVED FURTHER THAT</b> the Chief Executive Officer and/or Company Secretary be and are hereby singly authorized to take and do all necessary actions, deeds and things which are or may be necessary, incidental and/or consequential to give effect to the aforesaid resolution."</p>		
----	---	--	--

**NOTES:**

1. Duly filled postal ballot should be sent to the Chairman of **Kohat Textile Mills Limited** at **4<sup>th</sup> Floor, Kashmir Commercial Complex, Fazal-e-Haq Road, Blue Area, Islamabad, Pakistan.** or (Email: [ca.ktml@saifgroup.com](mailto:ca.ktml@saifgroup.com))
2. Copy of CNIC/ Passport No. (in case of foreigner) should be enclosed with the postal ballot form.
3. Postal ballot forms should reach the Chairman within business hours by or before October 26, 2023. Any postal ballot received after this date, will not be considered for voting.
4. Signature on postal ballot should match with signature on CNIC/ Passport No. (in case of foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.
6. This postal Ballot paper is also available for download from the website of Kohat Textile Mills Limited at [www.kohattextile.com](http://www.kohattextile.com). Members may download the Ballot paper from the website or use an original/photocopy published in newspapers.

---

**Signature of shareholder(s)/ Proxy Holder(s)/Authorized Signatory**  
(in case of corporate entity, please affix company stamp)

Place: \_\_\_\_\_

Date: \_\_\_\_\_