



**ADDENDUM TO NOTICE OF 'ANNUAL GENERAL MEETING'
SCHEDULED TO BE HELD ON 28 OCTOBER 2023**

1. E-VOTING AND POSTAL BALLOT:

The procedure for E-Voting and Voting through Postal Ballot on Special Business Agenda of the Annual General Meeting to be held on 28 October 2023 at Blue Lagoon, Masood Akhter Kiani Road, Rawalpindi is as follows:

Procedure for E-voting:

- i. Details of the e-voting facility will be shared through an e-mail with those members of the Company who have their valid CNIC numbers, cell numbers, and e-mail addresses available in the register of members of the Company by the close of business of 20 October 2023.
- ii. The web address and login details will be communicated to members via email. The security codes will be communicated to members through SMS from web portal of M/S Corptec (Private) Limited (being the voting service provider).
- iii. Identity of the members intending to cast vote through e-Voting shall be authenticated through electronic signature or authentication for login.
- iv. E-Voting lines will start from 24 October 2023, 09:00 A.M. and shall close on 27 October 2023 at 5:00 P.M. Members can cast their votes any time during this period. Once the vote on a resolution is cast by a Member, the same will not be allowed to change subsequently.

Procedure For Voting Through Postal Ballot:

- i. Dully filled Postal Ballot paper should be sent to the Chairperson of Ferozsons Laboratories Limited at registered office address 197-A, The Mall, Rawalpindi or via e-mail at chairperson@ferozsons-labs.com
 - ii. Copy of CNIC or Passport (in case of foreign nationals only) should be enclosed with the Postal Ballot Form.
 - iii. Postal ballot forms should reach chairperson of the meeting on or before 27 October 2023. Any postal ballot received after this date, will not be considered for voting.
 - iv. Signature on the Postal Ballot should match with the signature on CNIC/Passport.
 - v. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written ballot paper will be rejected.
 - vi. In case of representative of Corporate Body or any other institution, Postal Ballot must be accompanied with the copy of CNIC/Passport of authorized person, attested copy of the Board Resolution etc. in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable. In case of foreign corporate body, all documents must be attested from the Council General of Pakistan having jurisdiction over the Shareholder.
 - vii. Ballot Paper has also been placed at the Company's website <https://www.ferozsons-labs.com>
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BALLOT PAPER FOR VOTING THROUGH POST FOR POLL TO BE HELD ON 28 OCTOBER 2023 AT 12:30 P.M. AT

BLUE LAGOON, MASOOD AKHTER KIANI ROAD, RAWALPINDI



Registered Office: 197-A, The Mall, Rawalpindi.

Phone: +92-51-4252155-57 **Website:** www.ferozsons-labs.com

E-mail: cs@ferozsons-labs.com

Designated address of the Chairperson at which the duly filled in ballot paper may be sent:

Physical: 197-A, The Mall, Rawalpindi, Pakistan.

E-mail: chairperson@ferozsons-labs.com

Name of shareholder/joint shareholders	
Registered Address	
Number of shares held and folio number	
CNIC Number (copy to be attached)	
Additional Information and enclosures (In case of representative of body corporate, corporation and Federal Government)	

I/we hereby exercise my/our vote in respect of the following resolutions through postal ballot by conveying my/our assent or dissent to the following resolution by placing tick (v) mark in the appropriate box below:

Sr. No.	Nature and Description of resolutions	No. of ordinary shares for which votes cast	I/We assent to the Resolutions (FOR)	I/We dissent to the Resolutions (AGAINST)
1	<p><u>Special Business - Agenda Item No. 5</u></p> <p>Resolved that the Company be and hereby authorized in terms of Section 199 and all other applicable provisions of Companies Act, 2017 to provide short term financing facility / security in favor of M/S BF Biosciences Limited ("BFBL"), a subsidiary company up to PKR 500,000,000 (Rupees Five Hundred Million Only), provided that the markup rate to be charged by the Company to BFBL on any outstanding amount of short term financing facility shall not be the less than the average rate charged by the bank(s) of the Company and as per terms and conditions disclosed to the members of the Company.</p> <p>Further resolved that the Chief Executive Officer together with Chief Financial Officer or with Company Secretary of the Company be and are hereby empowered and authorized to do all the acts, matters, deeds, and take all necessary actions including signing and execution of agreements, completing legal formalities as may be necessary for the purpose of implementing the aforesaid resolutions.</p>			

Signature of Shareholder(s)

Date:

Place: