



## NOTICE OF 07<sup>TH</sup> EXTRAORDINARY GENERAL MEETING

Notice is hereby given that the 07<sup>th</sup> Extra Ordinary General Meeting of Pak Datacom Limited (the Company) will be held on Wednesday, December 27, 2023 at 10:00 Hrs at Telecom Foundation Complex, 7 – Mauve Area, G – 9/4, Islamabad, and also through video link (Zoom Application), to transact the following business:

### ORDINARY BUSINESS

1. To elect seven (7) Directors of the company as fixed by the Board of Directors in their meeting held on Wednesday, September 20, 2023, in accordance with section 159(1) of the Companies Act, 2017 for a term of three (3) year commencing from December 27, 2023. Name of retiring Directors who are eligible for re-election are given below;

- |                             |                          |                        |
|-----------------------------|--------------------------|------------------------|
| 1. Syed Zomma Mohiuddin     | 2. Engineer Perwaiz Khan | 3. Ms. Rubina Safeer   |
| 4. Mr. Shamim Ahmed Sherazi | 5. Syed Junaid Imam      | 6. Mr. Muhammad Waheed |
| 7. Mr. Muhammad Izqar Khan  |                          |                        |

### SPECIAL BUSINESS

2. To consider and, if deemed fit, the shareholders are requested, to pass with or without modification, the following resolution for circulation/ dissemination of Annual Audited Financial Statements to the members/ shareholders through QR enabled code and web-link as allowed by The Securities and Exchange Commission of Pakistan (SECP) through its SRO 389(1)/2023 dated March 21, 2023:

**“RESOLVED THAT** Pak Datacom Limited (the Company) be and is hereby authorized to circulate/ disseminate its Annual Audited Financial Statements to the members/ shareholders of the Company through QR enabled code and web-link as notified by the SECP in accordance with SRO 389(I)/2023 dated March 21, 2023, and that the practice of circulation of the annual financial statements through CD/DVD/USB may be discontinued.”

**FURTHER RESOLVED THAT** Company Secretary be and is hereby authorized to take and do all necessary actions, deeds and things which are or may be necessary, incidental and/ or consequential to give effect to this resolution.”

3. To transact such other business as may be placed before the meeting with the permission of the Chair.

Pak Datacom Limited, 3rd Floor,  
Umar Plaza, Blue Area, Islamabad.  
December 05, 2023



On behalf of the Board

Ali Saleem Rana  
Company Secretary

#### Lahore

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**NOTES:**

**1. Notice of intention by persons seeking to contest the election**

Any person who is not ineligible to be appointed as a director under the Companies Act, 2017 and seeks to contest the election to the office of director shall whether he is a retiring director or otherwise, file with the Company, at its registered office address as given above not later than fourteen days before the date of the above said meeting his/her intention to offer himself/herself for the election as a director in terms of the Companies Act, 2017 together with:

- i. Notice of his/her intention to offer himself/herself for the election of directors' in terms of Section 159(3) of the Companies Act, 2017.
- ii. His/her folio No./CDC Investor Account No. / CDC Participant No./ Sub - Account No.
- iii. Consent to act as Director under: Companies Act, 2017 and Listed Companies (Code of Corporate Governance) Regulations, 2019.
- iv. Detailed profile along with address for placement on the Company's website, seven days prior to the date of election in terms of SRO 634 (1) 2014 of July 10, 2014.
- v. An attested copy of CNIC or Passport (in case of foreigner)
- vi. A declaration that he/she is not ineligible to become a director under Companies Act, 2017; Listed Companies (Code of Corporate Governance) Regulations, 2019; and PSX Regulations.

**2. For Appointing Proxies**

A member entitled to attend and vote at this meeting may appoint any other person as his/her proxy to attend and vote on his/her behalf. Duly completed proxy form and the power of attorney or other authority under which it is signed or notarially attested copy of the power of attorney must be deposited at least 48 hours before the time of meeting at the registered office of the Company.

a) In case of Individual shareholders, having physical shares shall submit the proxy form as per following requirements:

- i. Shareholder appointing proxy shall mention his/her folio number and detail as per share register of the Company.
- ii. Signature of the shareholder should agree with the specimen signature registered with the Company.
- iii. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
- iv. Attested copies of the CNIC or the passport of beneficial owner, witnesses, proxy and a copy of CNIC of Officer attesting the CNICs shall be furnished with the proxy form.
- v. Signature of witnesses and proxy should agree with their signatures on the CNICs.

b) Members, who have deposited their shares into Central Depository Company of Pakistan Limited ("CDC") shall submit the proxy form as per following requirements:

- i. In case of individuals, the account holder, and/or sub-account holders whose registration details are uploaded as per the CDC Regulations shall mention his/her Participant ID and account number mentioned in CDC.
- ii. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.



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- iii. Attested copies of the CNIC or the passport of beneficial owners, witnesses, proxy and a copy of CNIC of Officer attesting the CNICs shall be furnished with the proxy form.
- iv. Signature of beneficial owner, witnesses and proxy should agree with their signatures on the CNICs.

c) In the case of corporate entity, following documents shall be furnished along with the Proxy form:

- i. Board's resolution/Power of Attorney of appointing person, with specimen signatures of the person authorized to appoint proxy for representing the corporate entity in the meeting duly attested by the company secretary.
- ii. The proxy form shall be witnessed by two persons, whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii. Attested copies of the CNIC or the passport of person authorized to appoint proxy, witnesses, proxy and a copy of CNIC of Officer attesting the CNICs shall be furnished with the proxy form.
- iv. Signature of proxy and witnesses should agree with their signature on the CNICs.
- v. Copy of form 29 submitted for appointment of the company secretary duly verified by the registrar of companies.

### 3. Participation in the Extra Ordinary General Meeting (EOGM)

- a) In case of Individual shareholder, having physical shares shall authenticate his/her identity by showing his/her original Computerized National Identity Card (CNIC) or original Passport.
- b) Individual Shareholders, who have deposited their shares into Central Depository Company of Pakistan Limited ("CDC") whose registration details are uploaded as per the CDC Regulations, shall authenticate his/her identity by showing his/her original NIC or, original Passport along with Participant ID number and the account number at the time of attending the meeting.

### 4. Participation in the EOGM proceeding via the video conference facility:

Shareholders interested in attending the meeting through video conferencing are requested to email the following information with the subject "Registration for EOGM," to [cdcsr@cdcsrsl.com](mailto:cdcsr@cdcsrsl.com) or WhatsApp No. 0321-8200864. Video link and login credentials will be shared with ONLY those Members, whose emails, containing all the below mentioned particulars, is received at least 48 hours before the EOGM.

S. No.	Company	Folio Number / CDC Account Number	Name of the Shareholder	CNIC Number	Cell Number	E-mail Address
	Pak Datacom Limited					

The details of the electronic facility will be sent to the Shareholders on the email addresses provided by them. The login facility will be opened at 09:30 a.m. on December 27, 2023 enabling the participants to join the proceedings after identification and verification process

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before joining the meeting which will start at 10:00 a.m. sharp.

Shareholders may also provide their comments and questions for the agenda items of the EOGM in their email for registration.

**5. CLOSURE OF SHARE TRANSFER BOOKS:**

The Share Transfer Books of the Company will remain closed and no transfer of shares will be accepted for registration from December 20, 2023 to December 27, 2023 (both days inclusive). Transfers received in order at the Shares Registrar's Office of the Company by the close of business on December 19, 2023 will be treated in time.

**6. POSTAL BALLOT:**

Pursuant to the Companies (Postal Ballot) Regulations, 2018, and also subject to Section 143 & 144 of the Companies Act, 2017, for the purpose of election of directors, if the number of persons who offer themselves to be elected is more than the number of directors fixed under Section 159(1) of the Companies Act, 2017, members will be allowed to exercise their right to vote through postal ballot or through e-voting, in accordance with the requirements and procedure contained in the aforesaid Regulation.

**7. Updating of particulars:**

Please notify any change in mailing address, name, email address, telephone No and email address to our Share Registrar, in case of physical shareholders and in case of CDC account to its Participant/Investor Account Services before book closure of the company.

**8. SUBMISSION OF COPY OF CNIC/NTN CERTIFICATE (MANDATORY):**

Please provide valid copy of CNIC/NTN if not already provided to our Share Registrar, in case of physical shareholders and in case of CDC account to its Participant/Investor Account Services before book closure.

**9. STATEMENT UNDER SECTION 134(3) OF THE COMPANIES ACT, 2017:**

To circulate the Annual Balance Sheet and Profit and Loss Accounts, Auditors Report and Directors' Report, etc. ("Annual Audited Financial Statements") to its members through QR enabled code and weblink:

The approval of the Shareholder to circulate the Annual Audited Financial Statements to its members through QR enabled code and weblink as required under section 223(7) of Companies Act and subsequently advised by SECP through its notification SRO 389(1)/2023 dated March 21, 2023 is to be obtained.

**10. Statement of material facts under Section 166(3) of the Companies Act, 2017 in respect of Appointment of Independent Director:**

Any person who is eligible under section 153 and meet the criteria under section 166(2) of the Companies Act, 2017, may submit nomination to be elected as independent director. However, it is noteworthy to mention here that independent director shall be elected in the same manner as other directors are elected in terms of section 159 of The Companies Act, 2017. Final list of contesting directors will be published in newspaper not later than seven (07) days before the date of said meeting in terms of section 159(4). Further, website of the Company will also be updated with the required information for each Director.



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